

Academic Staff Committee Meeting

Meeting Minutes

August 16, 2017

Approved 9/13/2017

Present: Eric Craver, Lynn Niemi, Jan Malchow, Jamee Haslam, Joe Schoenebeck, Amy Bartelme

Guests: Christine Olson (Human Resources), Amanda Nelson (College of Science and Technology)

Next meeting: Wednesday August 30, 2017 2 pm MAC 204 (Committee Transition for 17/18)

Wednesday, September 13, 2017 1:30 pm CL 735 (Regular ASC meeting)

- I. Call to Order at 1:30 PM
- II. Approval of Minutes from July 5, July 19 and August 2 meetings
 - No changes
 - Lynn motioned to approve, Amy 2nd that motion; all members were in favor of approval
 - Discussion on Years of Service. Eric indicated he is working with Holly and the USC. Eric will bring that information to committee to give ideas on educating AS about Years of Service and the differences. We also can follow up with Christine regarding a discussion on Years of Service Recognition. This will be discussed in future meetings.
- III. Motion was made to move to closed session by Joe and 2nd by Amy. Closed session – Issues of Employment
 - Discussion was suspended as Christine Olson was unavailable – motion was made to suspend closed session by Jan, 2nd by Lynn
- IV. Strategic Budget Committee Academic Staff Selection
 - Chancellor requested one recommended name and one alternate
 - The committee received correspondence from 6 interested AS members
 - Eric is submitting information to Chancellor Miller:
 - Recommended: Dana Johnson
 - Alternate: Josh Goldman
- V. Motion was made to return to closed session after discussion of item V on Agenda - return to closed session motion made by Joe, 2nd by Jan. Closed Session – Issues of Employment
 - Motion made to return to Open session by Joe, 2nd by Jamee
- VI. Old Business
 - A. Identification of Vice Chair
 - Jamee Haslam will be Vice Chair for 17/18
 - B. Review Existing Committees and make liaison assignments
 - UWS System Rep (Eric)
 - University Council (Eric)
 - Faculty Senate (Jamee)
 - Personnel Committee (Lynn)
 - Professional Development Allocations (Joe)
 - Professional Development Programming (Jan)
 - Leadership and Involvement Committee (Amy)
 - C. Conveners for 17/18 will receive a letter from SOFAs regarding meeting, selecting a chair.
 - D. Joe gave an Allocations committee update.

- Instructional AS applying for funds through Professional Development Allocations funds and they can also apply through faculty funds. Why are instructional AS allowed both? Joe met with Matt Dornbush about a year ago and asked for direction and hasn't received an answer. He is continuing to contact Matt for direction on this question.

VII. Other Business for future meetings:

- Bookstore outsourcing
- Open AS positions. Joe will request a list from HR
 - Look to meet with Greg and/or Sheryl regarding budget cuts and an update.
 - Eric is reaching out to Greg
- Discuss Search and Screen for VC Enrollment Services (Christina Trombley's position) and concerns in Enrollment Services (Added after meeting to add to conversation with Greg)

VIII. Next Meetings:

- Wednesday, August 30, 2017 2 pm MAC 204 (Transition Meeting)
- Wednesday September 13, 2017 1:30 pm CL 735 (Next Regular Meeting)

IX. Adjourned 2:50 pm

- a. Motion to adjourn by Joe, 2nd by Jan.