

Academic Staff Committee Meeting

Meeting Minutes

Approved 5/24/2017

Present: Jan Malchow, Amy Bartelme, Eric Craver, Katrina Hrivnak, Joe Schoenebeck, Joshua Goldman, Steven Meyer (SOFAS)

Meeting Date: May 10th, 1:30pm CL-735

Call to Order 1:34PM

- I. Steven Meyer presented a gift to Katrina to recognize her year as ASC chair. There was much rejoice.
- II. There was a discussion about the Academic Staff ByLaws document with the SOFAS. Items that came up for additional discussion included:
 - a. Status of Instructional Academic Staff w/Faculty Status
 - b. Formal removal of the Legislative Affairs Committee.
 - c. Proposal to change the makeup of the Compensation and Workload Committee to reflect the 4 college model and potentially more AS and US to account for it.
 - d. Employee handbook and AS ByLaws should be published later in the week.
- III. The CWC will be meeting Monday, but nothing current to report.
- IV. There was a discussion in regard to the Employee Cookout as to what "Years of service" means. Some staff get recognized based off of total years of state service, others are based off of years of full-time (not LTE) employment at UWGB only. It was agreed that it should be clarified, communicated, and the awards should be modified to reflect this.
- V. A list of all interested in serving on the new ad hoc Master Planning Committee was reviewed and the top five names based off of prior governance experience and ability to represent the needs of all AS were selected and sent forward.
- VI. Campus Rep Meeting (Katrina)
 - a. Apparently some campuses are still not using UW TravelWise, even though its supposedly mandatory.
 - b. The topic of information dissemination came up as well. Locally, we agreed that all new policies and procedures from System should be shared by HR as its their duty to keep all employees informed, not governance. Governance can be an avenue for feedback to make its way back up the chain if needed.
- VII. It was discussed and agreed upon that ASC would continue to meet bi-weekly throughout the summer.
 - VIII. A Summer Assembly will be held on June 21st at 2pm in the Christie Theatre followed by a governance handoff.

Meeting Adjourned at 2:47:15 PM

Respectfully Submitted by Josh Goldman