

UNIVERSITY of WISCONSIN
GREEN BAY
Lifelong Learning Institute

Monday, April 25, 2022 (Virtual Meeting)

8:00 AM – 10:00 AM

Members: Fred Delie (President), Julia Wallace (V. President), Judy Gilson (Secretary), Kris Lewins (Treasurer), Theresa Charapata (At-Large), Sue Johnson (At-Large), Norm Schroeder (At-Large), Sue Pike, (Curriculum), Mary Cook (Publicity and Promotions), Dean Cherry (Technology), Gary Hanna (Technology), Karen Carvenough (Social Committee), Sue Pike (Office Manager), Jason Mathwig (Advisor), Weston Carvenough (Past President), Jean Rausch (Curriculum: Man./Sh.), Liz Koehler (Curriculum: Man./Sh.), Steve Lenz (Curriculum)

Excused: Liz Koehler, Fred Delie

Absent:

Guests: Barb Beaver, Mary Gajeski, Sue Sorenson

Call to Order at 8:01 am.

1. Any changes to the agenda None
2. Approval of March 28, 2022, BOD Minutes motion Gary Hanna seconded Karen Carvenough
3. Treasurer's Report/Finance Committee – Kris Lewins
1. Usual expenses \$11,060.79, \$8,176 salary, \$1250 IT, \$950 presenter course materials.
2. March revenue minimal no foundation report.
3. Budget for 2022/2023 budgeted for 650 members
4. Postage and copy cost will be processed through office expenses which has been increased to absorb cost. \$400 dollars for catalog cost is reimbursed by members paying \$5 for a copy. Rental of venue cost has been decreased some classes have been moved on to the campus. (Kress Center 1st floor park in Studio Arts parking lot).
5. Motion to approve budget by Gary Hanna seconded by Julie Wallace. Budget approved by committee.
4. Advisor's Report – Jason Mathwig Responsibilities have changed, Jason will no longer be advisor Terri Zueger Halverson new advisor
5. Office Manager's Report – Sue Pike Interduces Heidi Jahnke new office manager. Sue will train with Heidi through Friday April 29th. Sue will be on vacation the next week and return for several days to help Heide transition to the new position.
6. Vice President's Report – Julia Wallace No Current issues
7. President's Report – Fred Delie Excused
8. Committee Reports:
 - a. Publicity & Promotions (Marketing & Travel) – Mary Cook
July 13th will be a sampler class individuals interested in LLI.
Contacting business when individuals retire to offer one year membership in LLI
Newsletter will be issued every three months.
Survey sent concerning travel interest is being evaluated at this time.
 - b. Technology – Dean Cherry/Gary Hanna No current issues

Lifelong Learning Institute

BOD meeting April 25, 2022

- c. Curriculum Committee Fall Classes **Green Bay total 150** 107 in person, 16 zoom, 10 outdoor, 15 tours and 2 recorded. **Manitowoc/Sheboygan** total 54 17 in person, 9 zoom, 9 outdoors, 9 tours. **Marinette** total 17 classes 14 in person, 3 zoom.
- d. Social Committee – Karen Carvenough May 4th at this time 70 people attending annual board of directors meeting and luncheon at Trundra Lodge. Need to check regularly mail coming into LLI office.

9. Old Business

- a. Election Status Election is closed. Election committee to contact winners.
- b. Sue's Replacement is Heidi Jahnke. New LLI advisor is Teri Zuege Halverson.

10. New Business

- a. Finance Committee Recommendation previous discussed.
- b. Reassignment of Responsibilities Advisor previous discussed.
- c. Storage of Bellevue tables and chairs. Need to find new location to store card tables and chairs. A pickup truck would be adequate to move the tables and chairs.

Next Meeting: Monday, May 23, 2022, 8:00-10:00am (Virtual)

Motion to adjourn meeting by Norm Schroeder seconded by Kris Lewins

Meeting Adjourned at 9:15 am

Secretary: Judy Gilson