

AGENDA

UW-GREEN BAY FACULTY SENATE MEETING NO. 8

Wednesday, May 3, 2023

3:00 p.m., 1965 Room and on TEAMS

Presiding Officer: Patricia Terry, Speaker

Parliamentarian: Steve Meyer

1. CALL TO ORDER

2. APPROVAL OF MINUTES OF FACULTY SENATE MEETING NO. 7

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3. CHANCELLOR'S REPORT

4. OLD BUSINESS

- a. No Old Business

5. NEW BUSINESS

- a. Resolution on Granting Degrees [page 7]
Presented by Speaker Patricia Terry
- b. Election of 2023-2024 Speaker of the Senate
- c. HIPs Update
Presented by Kerry Kuenzi
- d. Request for Future Business

6. PROVOST'S REPORT

7. OTHER REPORTS

- a. Academic Affairs Council Report – Submitted by David Voelker [page 8]
- b. University Committee Report – Presented by UC Chair Devin Bickner
- c. Faculty Rep Report – Presented by Jon Shelton
- d. Academic Staff Report – Presented by Laura Nolan
- e. University Staff Report – Presented by Lea Truttman [page 9]
- f. Student Government Report – Presented by Harrison Thiry

8. ADJOURNMENT

[draft]

MINUTES 2022-2023
UW-GREEN BAY FACULTY SENATE MEETING NO. 7
Wednesday, March 29, 2023

Presiding Officer: Patricia Terry, Speaker of the Senate
Parliamentarian: Steve Meyer, Secretary of the Faculty and Staff

PRESENT: Tanim Ahsan (RSE), Dana Atwood (PEA), Devin Bickner (RSE-UC), Thomas Campbell (TND), Preston Cherry (ALTERNATE-A&F), Tara DaPra (HUS), William Dirienzo (ALTERNATE-NAS), Clif Ganyard (HUS-UC), William Gear (HUB), Joan Groessl (SOCW-UC), Lisa Grubisha (NAS), Richard Hein (Manitowoc Campus), Todd Hillhouse (PSYCH), Elif Ikizer (PSYCH), Rasedul Islam (RSE), James Kabrhel (NAS), Mark Karau (HUS), Mark Klemp (UC-Marinette), Ann Mattis (HUS), Michelle McQuade Dewhirst (MUS), Samantha Meister (EDUC), Eric Morgan (DJS), Paul Mueller (HUB), Val Murrenus-Pilmaier (HUS), Aniruddha Pangarkar (M&M), Laurel Phoenix (PEA), Matthew Raunio (Sheboygan Campus), Jolanda Sallmann (SOCW), Karen Stahlheber (NAS), Patricia Terry (RSE-UC), Nischal Thapa (BUA), Christine Vandenhouten (NURS-UC), Tamara Wang (NURS), Sam Watson (AND), Cary Waubanascum (SOCW), Aaron Weinschenk (PEA-UC), and Joseph Yoo (CIS)

NOT PRESENT: Riaz Ahmed (RSE), Michael Alexander (CHANCELLOR), and Kate Burns (PROVOST)

REPRESENTATIVES: Rochelle Amundson (ASC), Lea Truttman (USC), and Harrison Thiry (SGA)

GUESTS: Scott Ashmann (Assoc. Dean, CHESW), Doug Brusich (Assoc. Prof., HUB), David Coury (Professor, HUS), Marcelo Cruz (Professor, PEA), Mike Draney (Professor, NAS), Susan Grant Robinson (Chief of Staff), Becky Haeny (Administrative Assistant), Brianna Hyslop (Manager of the Learning Center), John Katers (Dean, CSET), Holly Keener (Dean Asst., CSOB), McKinley Lentz (Admin Assistant, Grad Studies/Grants & Research), Sandra Maine-Delepierre (Compliance Specialist II), Ryan Martin (Associate Dean, CAHSS), Kim Mezger (SOFAS Asst.), Rasoul Rezvanian (Assoc. Dean, CSOB), Jon Shelton (Assoc. Professor, DJS), Courtney Sherman (Assoc. Provost), Kris Vespia (Director, CATL), Jessica Warwick (Asst. Teaching Prof., NAS), Keir Wefferling (Asst. Prof., NAS), and Mike Zorn (Assoc. Dean, CSET)

1. CALL TO ORDER.

With a quorum of senators present and accounted for, Faculty Senate Speaker Patricia Terry called to order the seventh Faculty Senate meeting of the 2022-2023 academic year at 3:01 p.m.

2. APPROVAL OF MINUTES OF FACULTY SENATE MEETING NO. 6, February 22, 2023

Faculty Senators offered no questions, comments, feedback, or corrections to February's senate minutes, so they were approved by consensus.

3. CHANCELLOR'S REPORT

Chancellor Alexander was unable to join senate today as he was traveling to UW-Stout for this week's Board of Regents meeting.

4. OLD BUSINESS

a. Update on the Future of the SOFAS Position

Associate Provost (AP) Courtney Sherman updated senate on administration's current thinking on the future of the SOFAS position in shared governance. Yesterday, Provost Burns sent an email to all faculty outlining the most recent revisions to the SOFAS position description/announcement. These revisions were made after speaking with the University Committee, the Academic Staff Committee, the University Staff Committee, SOFAS Meyer, SOFAS Asst. Mezger, and AP Sherman.

AP Sherman proceeded to summarize the main revisions made by Provost Burns:

- two people will continue to carry out the duties of the SOFAS Office (a faculty member and a staff member);
- the tenured faculty member will continue to serve as the Ombudsperson, and will receive specialized training to fulfill those duties;
- the job duties of the faculty and staff roles will be more clearly delineated to increase efficiency and workload management;
- the two roles (faculty and staff) will now report to the Associate Provost.

The process for revising the position announcement was appreciated by faculty, but concern was still raised regarding the low compensation: proposed two-course reassignment (it had been a three-course reassignment) and a \$5,000 summer stipend (it had been a 1.5-month summer stipend). (Response: The rebalancing of job duties between the faculty and staff member of the SOFAS Office will lead to a reduction in faculty duties due streamlining and refocusing. Therefore, it seems appropriate to rebalance compensation as well. Now that both roles report to the Associate Provost, it is up to Courtney to make sure the workload and compensation are reasonably aligned – if it's not, she guarantees she will advocate for the appropriate adjustments.)

A senator asked for clarification regarding the division of current duties between the faculty and staff member and which duties would be shared by the faculty and staff member. They also asked about the "other duties" traditionally assumed by the individual in the SOFAS role (i.e., the master of ceremonies at convocation, marshal at commencement, etc.). (Response: The division of duties is color-coded in the revised position description/announcement – faculty duties are in blue, staff duties are in red, shared duties are in purple. The duties traditionally assumed by the SOFAS could stay the same if the faculty member decides they wish to continue to do so. But those duties could also be rotated among shared governance leaders, for example, perhaps the Chair of the UC could rotate in.)

SOFAS Meyer wished to go on record as saying that, based on eight years of experience as SOFAS, the staff role in the SOFAS Office needs to be a full 1.0 FTE under the revised division of job duties. The person in that role ought to be doing nothing but shared governance work.

5. NEW BUSINESS

a. Memorial Resolution for Professor Emeritus William Laatsch

Professors Marcelo Cruz and Georjeanna Wilson-Doenges collaborated to draft a memorial resolution to honor the memory of Professor Emeritus Bill Laatsch. Professor Cruz read the touching tribute, including everyone's favorite memory of Bill dressed as a 6'4" gray mouse who hosted the annual Wine and Cheese Classic. The resolution emphasized how much Prof. Laatsch

loved teaching and lived for the interactions with his students. The resolution was accepted via a non-vote consensus and will be archived in the SOFAS Office.

b. Memorial Resolution for Associate Professor Peter Breznay

Professor David Coury read the resolution honoring the memory of Associate Professor Peter Breznay. The tribute recalled that although he was a talented computer scientist, Prof. Breznay was a gifted pianist who had love for reading, traveling, and discussing philosophy. The resolution was accepted via a non-vote consensus and will be archived in the SOFAS Office.

c. Request for future business

What hue shall I dye my eggshells?

Some people prefer the pastels

That's not my style

Let me think awhile

Hmmm, how 'bout red...like zinfandels?

(There was no new business brought forward by the senators this month)

6. PROVOST'S REPORT

Associate Provost (AP) Sherman pinch hit for Provost Burns who was traveling to UW-Stout to attend this week's Board of Regents meeting. AP Sherman had two information items to share with senate. UWGB has acquired a tool that will allow us to administer course evaluations in a much better manner than the one previously used. The pandemic forced us to adopt a new set of questions used for student ratings of teaching and a new method of administering those evaluations. CATL's Scott Berg has been a one-person show in administering, collecting, and distributing evaluation results – but this is not sustainable. UW System has vetted and acquired new software that we have adopted and will be using for the first time at the end of this semester. The company is Explorance and the software is called Blue. AP Sherman and Scott Berg are working with the Explorance rep to build the survey with our questions. Currently, students receive multiple invitations to complete course evaluations, i.e., one email for every class in which they are enrolled. With Blue, each student will receive a single email with a link to all of their course evaluations. The link to the course evaluation will be available to them through Canvas, so there are multiple ways to access the evaluation tool. The process will be programmed, so it is automated. Because it is automated, results will be delivered to the faculty faster; also, Unit Chairs will automatically receive copies of the results for their faculty. In future semesters, we will be able to do some customization of the evaluations; for example, some programs require discipline-specific standard questions to satisfy their accrediting bodies.

Senate asked if students would need to complete course evaluations all at the same time.

(Response: No, they can complete them all at once or they can start them and come back to it later. All evaluations have a submit button at the end, until they click the submit button they can come back to it over and over again. For 14-week courses, the evaluation will be open for two weeks, closing the day before final exams begin. For 7-week and J-term courses, the evaluation will be open for one week, also closing the day before final exams begin.) Since we've gone to online evaluations, participation by students is greatly reduced. Can we offer an incentive for students to complete evaluations? (Response: The short answer is "no" because of UW System. CATL Director Kris Vespia offered that the most effective way to get students to complete course evaluations is to have an open conversation with the students, explaining how faculty use the data and here's why it is important to me that faculty get your feedback.) Can faculty see the

response rate of students during that two-week window that the evaluation is open? (Response: Yes, faculty will also receive links to the evaluation; they will not be able to see response results, nor will they be able to see who has responded until the two-week window closes, but faculty will be able to see response rates).

AP Sherman moved onto her second information item, the Administrative Transformation Project (ATP) – a large-scale project at the UW System-level that will impact a number of UWGB systems in the future. ATP is a cloud-based integrative platform for HR and finance functions. The platform is called “Workday” and once implemented, it will revolutionize our HR processes by streamlining administrative functions. There will be a big learning curve on the front end, but once established, the promise is that record keeping will be so much better. Through the Workday platform, a program called the Kieron Research Suite will be implemented for research administrators, changing how we handle the pre-award and post-award administrative tasks. Additionally, recruitment and hiring processes will be improved through Workday, as well as the tracking of tenure and promotion processes. The timeline for implementation is still about 1.5 years out – the beginning of the Fall 2024 semester. There will be training on the new platform and UWGB is advocating for “just in time” training – training that is provided as it is needed in an easy, accessible manner. Each university in System has a core team of people who are working to prepare for the change, AP Sherman is on UWGB’s core team representing academic affairs; Roger Wareham is on the team representing the Office of Grants and Research. Finally, with this new platform, faculty on nine-month contracts will have the choice of receiving their salary paid over nine months, as they do now, or spread out evenly over 12 months.

One senator offered a view on the 9-month vs. 12-month salary distribution, stating that it is important to show the public that we are state employees on 9-month contracts and taking pay over 12-months is tacitly admitting that we work of the summer. Another senator wondered whether the Workday platform will have an impact on faculty who are not Chairs or don’t have administrative duties? Or will this simply be something in the background that makes our lives a bit easier? (Response: Moreso the latter of the two. But, when you do need to use Workday, it is a much more intuitive, user-friendly platform.)

7. OTHER REPORTS

a. Academic Affairs Report. AAC Chair David Voelker provided a written report that was included in the agenda.

b. Graduate Academic Affairs Report. GAAC Chair Jeremy Intemann provided a written report that was included in the agenda.

c. University Committee Report. UC Chair Devin Bickner reminded senate that the UW-Green Bay Academic Excellence Symposium will be held on Wednesday, 26 April 2023. Sessions will be held from 10:00 a.m. to 12:00 p.m. and 1:00 p.m. to 3:00p.m. The symposium will showcase the academic excellence of UW-Green Bay undergraduate and graduate students from all campus locations. Sessions will include both virtual and in-person posters, exhibits, performances, and presentations. The Academic Excellence Symposium will be hosted by the UW-Green Bay Libraries and will be held in the Cofrin Library, on the Green Bay campus. UC Chair Bickner also reminded senate that the last Faculty Senate meeting of the 2022-2023 academic year will be a hybrid meeting. We will meet in-person Wednesday, 3 May 2023, in the 1965 Room

(rumor has it the Provost will spring for coffee and cookies- like the good ol' days). A TEAMS link will be provided to all for those who prefer to attend remotely or cannot attend in-person. There are also rumors of a gathering off-campus after the senate meeting.

d. Faculty Rep Report. Jon Shelton mentioned that the Faculty Reps have not met since the last faculty senate meeting. Rep. Shelton mentioned he was happy to see the compromise between faculty and administration regarding the SOFAS position. Regarding the election of the Wisconsin Supreme Court judge on 4 April 2023, Rep. Shelton mentioned that there is a possibility that Act 10 could be overturned if there is a particular outcome to this election. If that were to happen, we might regain our ability to collectively bargain again.

e. Academic Staff Committee Report. ASC Chair Laura Nolan provided a written report which was shared in the Faculty Senate agenda.

f. University Staff Committee Report. USC Chair Lea Truttmann also provided a written report which was shared in the Faculty Senate agenda.

g. Student Government Association Report. SGA President Harrison Thiry reported that many in Student Government will be graduating this May and are wrapping up their terms in April. The SGA is reviewing the tuition differential and they are collectively in favor of it, especially if the revenue is used to hire more professors, increase professor compensation, increase student worker compensation, and providing more financial aid. SGA is tentatively recommending that \$114K of the \$3M in estimated revenue be allocated for an additional mental health counselor to add to the mental health staff. Student Government is discussing the implications of ChatGPT and other writing tools. SGA is also looking for feedback to give to their next administration so they have a better idea of what the university community would like to see from student government. Regarding next year's SGA, there is one candidate for university president (represents all four campuses). There are candidates identified for Green Bay and Manitowoc campus leadership to be elected this spring; Sheboygan and Marinette fill those positions in fall.

8. ADJOURNMENT at 4:05 p.m.

Respectfully submitted,

Steve Meyer, Secretary of the Faculty and Staff

RESOLUTION ON THE GRANTING OF DEGREES

Be it resolved that the Faculty Senate of the University of Wisconsin-Green Bay, on behalf of the Faculty, recommends to the Chancellor and the Provost and Vice Chancellor of Academic Affairs of the University that the students certified by the Registrar of the University as having completed the requirements of their respective programs be granted their degrees at the Spring 2023 Commencement.

Faculty Senate New Business 5a 5/3/2023

UWGB Academic Affairs Council (AAC)
Report of Curricular Actions for Faculty Senate
April 27, 2023
Prepared by Prof. David Voelker, AAC Chair

The AAC met on April 27, 2023.

In addition to considering the usual curricular proposals, the AAC discussed a proposal by the faculty in English (including Writing and Applied Arts and Writing Foundations) to create a new academic unit: Applied Writing and English (AWE). The committee found the rationale to be strong, though members raised some questions and concerns about whether English faculty might continue to teach HUM STUD courses and whether this change might affect the availability of Humanities courses at the smaller locations. The AAC discussed and approved course and program changes, as follows:

Request Type Key:

CC=Course Change, NC=New Course, D=Deactivation, PC=Program Change, PD=Program Deactivation, NP=New Program

Course/Program	Request Type	Outcome
ACCTG 414 : Cost Accounting	CC	Approved
ENGR 348 : Electromagnetic Fields and Applications	CC	Approved effective Fall 2023
ENGR 434 : Power Electronics	CC	Approved effective Fall 2023
HUM BIOL 315 : Cellular and Molecular Neuroscience	CC	Approved effective Fall 2023
HUM BIOL 333 : Principles of Sports Physiology	CC	Approved effective Fall 2023
HUM BIOL 341 : Human Anatomy Laboratory	CC	Approved effective Fall 2023
HUM BIOL 351 : Kinesiology	CC	Approved effective Fall 2023
HUM BIOL 360 : Exercise Physiology	CC	Approved effective Fall 2023
HUM BIOL 444 : Endocrinology	CC	Approved effective Fall 2023
MUS ENS 151 : Chamber Strings	CC	Approved effective Fall 2023

**USC Report for Faculty Senate Meeting
May 3, 2023**

- University Staff held had their Assembly meeting via TEAMS on Thursday, April 20, 2023. Chancellor Michael Alexander gave a campus update with topics including the new Cofrin building, Mission Alignment results and Tuition updates. Melissa Nash gave an HR update including additional ATP information and moving benefits to system.
- The last University Staff Committee monthly meeting will be Thursday, May 18, 2023 at 10:00am virtually via Microsoft Teams. The University Staff committee has agreed to enter into summer session after the May meeting with understanding that if something urgent comes up, we will call a meeting. We will reconvene in August or September. Please email truttmal@uwgb.edu for the meeting link. The decision was made to continue meeting via TEAMS as a means of inclusion and equity across all groups and locations.

Respectfully submitted,

Lea Truttmann, Chair
University Staff Committee