

UNIVERSITY of WISCONSIN  
**GREEN BAY**  
**Lifelong Learning Institute**

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**Board of Directors Meeting**

**Date: November 23, 2020**

**10:00 AM – On-line via Blackboard Collaborate**

Members present: Fred Delie (President), Kathy Nielsen (Treasurer), Kay Pascoe (Secretary), Karen Dallman (Curriculum), Gary Hanna (Technology), Bill Zoelle (Publicity & Promotions), Julia Wallace (At-Large), Ron Ross (At-Large), Vicki DeMain, (At-Large), Jason Mathwig (Advisor), Weston Carvenough (Past President)

Excused: Bob Srenaski, Susan Pike      Absent: Ron Ross, Dean Cherry (illness)

1. Call to Order – President Fred Delie at 10:00 am.
2. Changes to Agenda
  - There were no changes.
3. Approval of Meeting Minutes
  - Motion by Gary Hanna, second by Karen Dallman to approve the minutes of the regular Board Meeting of October 26, 2020. Minutes were approved as submitted.
4. Treasurer's report – Kathy Nielsen
  - Balance as of September 30 was \$110,660.11. Receipts totaled of \$62.50 and expenses were \$8,418.46. Motion by Wes Carvenough, second by Kay Pascoe to accept the Treasurer's Report. Motion carried.
5. Advisor's report – Jason Mathwig
  - Spring catalog is ready and the links will be e-mailed at 10:00 am today. Registration is now open and will continue through December 11<sup>th</sup>. For the spring semester only, the cost to register will be \$65.00. This will not only get all members on the same payment cycle but, hopefully, it will entice former members who did not join this fall to return to LLI.
  - Marketing is finishing the Newsletter and it will be released soon.
  - Susan will be on vacation this Tuesday and Wednesday, Friday is a mandatory furlough day, and Susan will moderate the class "Viruses Without Borders & COVID-19" on Saturday morning.
6. Office Manager's Report – Susan Pike
  - Covered by Jason

7. Vice President's Report – Bob Srenaski

- No report

8. President's Report – Fred Delie

- Fred noted that there is a need for volunteers for the nominating committee. Voting for officers will take place in April. We will have to consider possible virtual options for our Annual Meeting in 2021. There was no Annual Meeting in 2020 due to the COVID shutdown.

9. Committee Reports

- Publicity and Promotions Committee – Bill Zoelle
  - No report
- Curriculum – Karen Dallman/Susan Pike
  - The committee did not meet this month but Karen and Susan are concentrating their efforts on recruiting new members to the committee and are currently putting together a “job description” for new members. Long time committee member Bob Cook will be leaving (15 years on committee).
  - Recruiting for Fall 2021 will begin in February or March. The digital catalog not only is a cost saver but allows the committee more time to recruit and put the curriculum together. It is not yet known when in-person classes will be resumed. It is likely that we will continue to have a hybrid of in-person and on-line classes. This will also help us keep out-of-state members.
  - Gary Hanna noted that he had access to a North Carolina LLI catalog and that we are “head and shoulders” above them in terms of what we offer.
  - It was suggested that a class in cyber/data security would be of interest to our members. Karen noted that we normally recruit presenters who decide what they will present and it is sometimes difficult to start with the subject and then find a presenter. A short discussion followed concerning possible course offerings.
  - Karen noted that there are 57 new classes for the coming semester.
- Technology Committee – Dean Cherry/Gary Hanna
  - No report but Gary noted that the feedback from members and presenters has been generally very good.
- Social – Wes for Karen Carvenough
  - May social will likely be cancelled.
- New Business
  - Fred again noted the need for nominating committee members.
  - There is a need for Committee Chairpersons for the Curriculum and Social Committees. Bill Zoelle noted that his term is also expiring. He will discuss this with the Publicity and Promotions Committee.

- Old Business
  - LLI Growth Exploration Task Force: no report
  - MOA Task Team: Vicki and Kathy have met and are working on updates which need to be reviewed by Susan. By-laws need to be put on our website.

There was no additional business.

Motion to adjourn by Julia Wallace, second by Gary Hanna. Meeting adjourned at 10:55.

The regular December meeting is canceled, subject to the call of the President.

Next meeting: **10:00 am**, Monday, January 25, 2021 On-line

*Minutes submitted by Kay Pascoe/Secretary*