

ACADEMIC STAFF COMMITTEE MEETING MINUTES
Monday, December 11, 2006
12:30 - 2:00 pm, CL 825

Present: Sherri Arendt, Sue Bodilly, Dave Dettman, Paula Ganyard, Dan McIver, Paul Pinkston, Grant Winslow

1. **Call to Order** by Chair at 12:30
2. **Approve minutes of November 27, 2006 meeting** → Approved
3. **New Business** - none
4. **Old Business**

A. Academic Staff Assembly – review

The committee agreed that it would be helpful for a formal explanation to be drafted by freshman orientation organizers and shared with all academic staff concerning why staff are not monetarily compensated like faculty for participating in freshman orientation (FOCUS).

We also agreed that it would be useful to if there were more specific duties assigned to the academic staff for the small group meetings. Currently this will vary depending on who the faculty partner is.

B. Proposed Revision of UWGB Select Mission

The committee supports the proposed mission statement. Paula will send a letter to Tim Sewall along with a request that we have the opportunity for input on the value statements as well.

C. AS Performance Evaluations

Paula will invite Sheryl Van Gruensven to a future meeting to discuss how AS performance evaluations are handled. Paula asked committee members to think about what they would like get out of the evaluation process.

The committee agreed that the performance evaluations should be an opportunity for staff to grow and to be mentored. Evaluations should be approached as such than as an obligation and something we do only because we have to.

D. Regents' Award for Excellence

Paula encouraged the committee to drum up support for nominations. All nominations will be forwarded to the nominating committee.

5. **Information Exchange with the Provost**

The Provost informed the committee that each campus has until May 2007 to develop and implement policies concerning how we will handle criminal and background checks for new employees and for employees who change positions.

The Provost shared with us information concerning an initiative to generate funding to address pay discrepancies for state employees. The Regents are behind this initiative.

Paula asked the Provost to share a copy of the recent completed Comprehensive Plan Review.

6. Information Items

A. ASC Chair update

B. System Academic Staff Rep report → No report

C. Academic staff committee updates, including System Academic Staff Reps report → No updates

D. General

1. Information of interest to academic staff is posted on the SOFAS website:
<http://www.uwgb.edu/sofas/>

All meetings are open unless otherwise stated.

Respectfully Submitted by Dave Dettman