

FACULTY SENATE DOCUMENTS - 1996-97

Number	Name	Date Approved
96-1	Recommendation on the Granting of Degrees (Document #89-6 used each year)	11/20/96
	Faculty Senate voted down a resolution to retain the Senior Seminar requirement or to replace it by a Senior Experience requirement. This means Senior Seminars will no longer be a degree requirement for students graduating December 1977. A Task Force will be appointed to study upper-level graduate education requirements.	12/18/96
96-2	Task Force to be appointed to study the values, resources, and implementation issues of upper-level Graduate Education Requirements at UW-Green Bay.	12/18/96
96-3	Proposal for a change in the Policy on Student Feedback on Instruction (formerly Policy on Student Evaluation of Instruction)	01/22/96
96-4	Resolution to the Board of Regents on the Biennial Pay Package	01/22/96
96-5	Change Credits for A.A. from 62 to 60	02/19/97
96-6	Nominees for 1997-98 Faculty Elective Committees	03/26/97
96-7	Recommendation of the UW-Green Bay University Committee Concerning Allocation of Salary-Increase Monies	03/26/97
96-8	Elimination of Major in Sociology, but retaining the minor	03/26/97
96-9	Elimination of Major in Physics	03/26/97
96-10	Recommendation on the Granting of Degrees (Document #89-6 used every year)	04/16/97
96-11	Endorsement of the UW-Green Bay Faculty and Academic	

Staff Legislative Affairs Group (FASLAG) 05/14/97

UW-Green Bay Faculty Senate Document #96-1
Approved, 20 November 1996

RECOMMENDATION ON THE GRANTING OF DEGREES

(Implemented as a Faculty Senate Document #89-6, March 21, 1990--action to be taken in advance of each commencement exercise and in the following language--dated as appropriate):

Be it resolved that the Faculty Senate of the University of Wisconsin-Green Bay, on behalf of the Faculty, recommends to the Chancellor and the Vice Chancellor of the University that the students certified by the Registrar of the University as having completed the requirements of their respective programs be granted their degrees at the Fall Commencement of 1996.

UW-Green Bay Faculty Document #96-2
Approved, 18 December 1996

TASK FORCE FOR UPPER-LEVEL GENERAL EDUCATION REQUIREMENTS

RESOLVED:

A Faculty Senate Task Force shall be appointed to study the values, resources, and implementation issues of upper-level General Education

Requirements at the University of Wisconsin-Green Bay. This Task Force should make its report to the University Committee, and through them to the Faculty Senate, by March 1, 1997.

The Task Force will be appointed by the University Committee. The Task Force will not exceed seven members and will include at least one representative from each domain. The University Committee should seek out faculty who are interested in General Education, who understand the national issues in General Education, and who have grappled with General Education at UW-Green Bay.

UW-Green Bay Faculty Document #96-3
Approved, 22 January 1997

POLICY ON STUDENT FEEDBACK ON INSTRUCTION

Affirming the centrality of teaching to faculty performance and therefore the need to provide adequate evaluation of teaching, the faculty of the University of Wisconsin-Green Bay has always recognized that student response to teaching is one important source of information for that purpose. The faculty reaffirms its policy on the use of student feedback on teaching to provide data for (a) the improvement of instruction; (b) retention, promotion and tenure decisions; and (c) merit increase deliberations. These policies are expressed in terms of faculty and unit responsibility and the University's use of the students' comments, and are in accordance with Regent Policy #868.

Unit Responsibilities:

1. Student comments on teaching performance should be obtained in every course taught by means of an approved written student feedback process. A standardized technique for administering the student feedback process, established by the instructor's unit, should be implemented. The process should encourage students to write open-ended comments. End-of-course feedback should not be shown to the instructor until grades are submitted.

2. The executive committee of each academic budgetary unit should establish guidelines for the use of a student feedback process, in conformity with Board of Regents and University of Wisconsin-Green Bay policy requiring use for merit, retention, and promotion decisions of student ratings as part of the data considered regarding teaching. These guidelines should include provisions to ensure that:
 - a. for all untenured and teaching academic staff, results are reviewed annually
 - b. for all tenured faculty, results are reviewed at least biennially

 3. To enlarge the information base used in evaluation of teaching performance, faculty members should be encouraged to place in their personnel files (a) a list of courses taught, (b) a current syllabus for each course taught, (c) a copy of a representative assessment tool to measure student performance for each course taught, and (d) samples of other materials distributed to students.

 4. Positive recommendations for promotion, retention, or annual merit increases must be supported by evidence of teaching effectiveness, including but not limited to data from a student feedback process.
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UW-Green Bay Faculty Senate Document #96-4
Approved, 22 January 1997

RESOLUTION TO THE BOARD OF REGENTS ON THE BIENNIAL PAY PACKAGE

RESOLVED:

The Faculty Senate of the University of Wisconsin-Green Bay endorses the resolution of the combined faculties of the University of Wisconsin System on the biennial pay package.

**RESOLUTION OF THE COMBINED FACULTIES
OF THE UNIVERSITY OF WISCONSIN SYSTEM
TO BE TRANSMITTED TO THE BOARD OF REGENTS
OF THE UNIVERSITY OF WISCONSIN**

Whereas the Combined Faculties of the University of Wisconsin System agree with the results of the Regent-mandated study of faculty salaries and the biennial salary package that were reported to the Regents by President Lyall,

and whereas the Combined Faculties of the University of Wisconsin System recognize that the figures reported in the study are the minimum needed to maintain excellence throughout the University of Wisconsin System,

and whereas the people of Wisconsin rely on the Board of Regents to take the actions necessary to support the students and the faculties of the universities in the University of Wisconsin System in their endeavors to maintain the excellence of the University of Wisconsin System,

therefore the Combined Faculties of the University of Wisconsin System call upon the Board of Regents of the University of Wisconsin to seek actively for funds needed to attain the levels of a biennial pay-package that the Regent-mandated study has shown necessary to maintain excellence in the University of Wisconsin System.

UW-Green Bay Faculty Senate Document #96-5
Approved, 19 February 1997

CHANGE OF CREDITS FOR ASSOCIATE ARTS DEGREE

The motion was approved as follows:

"The UW-Green Bay Faculty Senate recommends changing the required credits to graduate with an Associate Arts Degree from 62 to 60 credits effective immediately."

UW-Green Bay Faculty Senate Document #96-7
Approved, 26 March 1997

RECOMMENDATION OF THE UW-GREEN BAY UNIVERSITY COMMITTEE CONCERNING ALLOCATION OF SALARY-INCREASE MONIES

RESOLVED:

The UW-Green Bay Faculty Senate recommends that .2% of the total pay package be allocated to the Provost to be used for promotions and recognition of meritorious service to the University. If the monies allocated for salary increases total less than 2% of our salary base, then none of those monies should be allocated to the Chancellor or Provost, and all promotion and equity adjustment funds should come from internal reallocations.

The Senate further resolves that: In compliance with Regent guidelines, one third of all monies must be allocated by a unit for satisfactory performance (that is, if performance was satisfactory, then a faculty member would get a raise based on percent of salary). Two-thirds of all monies must be allocated by a unit for merit (using whatever formula that unit decides).

UW-Green Bay Faculty Senate Document #96-8
Approved, 26 March 1997

ELIMINATION OF THE MAJOR IN SOCIOLOGY

Senate Resolution:

Having received the recommendation of the Dean of Liberal Arts and Sciences, the UW-Green Bay Faculty Senate concurs that the major in Sociology be eliminated immediately, but that the minor be retained.

UW-Green Bay Faculty Senate Document #96-9
Approved, 26 March 1997

ELIMINATION OF THE MAJOR IN PHYSICS

Senate Resolution:

Having received the recommendation of the Dean of Liberal Arts and Sciences, the UW-Green Bay Faculty Senate concurs that the major in Physics be eliminated. The recommendation for the date for the elimination of the major will be the graduating class of May 2000.

UW-Green Bay Faculty Senate Document #96-10
Approved, 16 April 1997

RECOMMENDATION ON THE GRANTING OF DEGREES

(Implemented as a Faculty Senate Document #89-6, March 21, 1990--action to be taken in advance of each commencement exercise and in the following language--dated as appropriate):

Be it resolved that the Faculty Senate of the University of

Wisconsin-Green Bay, on behalf of the Faculty, recommends to the Chancellor and the Vice Chancellor of the University that the students certified by the Registrar of the University as having completed the requirements of their respective programs be granted their degrees at the Spring Commencement of 1997

UW-Green Bay Faculty Senate Document #96-11
Approved, 16 April 1997

By-LAWS: UW-Green Bay Faculty and Academic Staff Legislative Affairs Group, Inc., Green Bay, WI

Mission: The mission of this legislative affairs group is to represent University of Wisconsin- Green Bay faculty and academic staff interests before the Wisconsin legislature, the Governor, and the Board of Regents.

I. Membership

A. Active Members: Active members shall be members of the University of Wisconsin- Green Bay faculty and academic staff who have joined the organization and have paid the annual dues as determined by the Executive Board.

B. Membership Fees: Fees will initially be set at twenty dollars per member. The Executive Board can propose changes to the fee to the full membership, but not to exceed one-tenth of one percent of an individual's salary. A majority vote of members present at the meeting (assuming a quorum is present) is required for a change in membership fees. Alternatively, this vote to change membership fees can occur through a mail ballot.

Board of Directors

A. Executive Board of Directors: The Executive Board of Directors of the organization will consist of six people. One member will be a member of the University Committee, another member will be a member of the Academic Staff Committee. Two at-large members each will

be elected from the faculty and academic staff by ballot. Organization members can only vote for those candidates that represent their status with the University (i.e., faculty members can only vote for faculty candidates and academic staff for academic staff candidates). Each governing body will develop a slate of candidates to fill the at-large positions on the Board. Ballots will be circulated to all members of the organization. The top two vote getters in each category will be considered members of the Board. Board members will serve two year terms (with the exception of the first year where three members will serve one year terms; in year one, two faculty representatives and one academic staff representative will serve only one year) and can be re-elected. In any one year, three members of the Board will need to be re-elected.

B. Officers: The officers of the organization shall consist of a President, a Vice President, a Secretary, and a Treasurer. The officers shall perform the duties and have powers usually attendant upon such officers, and shall be elected by the Board from members of the Executive Board at the first Board meeting after the annual meeting of the members of the organization. In year one, the President will be a faculty member and the Vice President will be an academic staff member. This situation should rotate from year to year.

C. Executive Director: The Executive Director will be the lobbyist for the organization. The Body appoint a second lobbyist to ensure that both faculty and academic staff are represented. The Board will select these individuals to serve this capacity. The lobbyist(s) will register with the appropriate state office.

D. Meetings of the Executive Board of Directors: The Board of Directors will convene whenever the need requires. Special meetings of the Board may be called by the President or any three Board members. Notice must be provided at least two days prior to the meeting date, and this notice will discuss the purpose of the meeting.

E. Quorum: Fifty percent of the Executive Board of the organization shall constitute a quorum at any duly called regular or special meeting of the Board.

F. Minutes: Minutes shall be kept at all meetings of the Executive Board and copies made available to its members. In addition, the Executive Board will provide a Newsletter to the entire membership.

G. Financial Report: The Executive Board shall distribute a financial report to all members of the organization at the end of the

calendar year (this may be part of the Newsletter). An audit of funds will also be conducted periodically.

III. Meeting of Members

A. Annual Meetings: The annual meeting of the organization shall be held in September or October of each year at a time and place selected by the Executive Board.

B. Special Meetings: Special meetings of the membership may be called by the President or by any three members of the Board.

C. Notice of Meetings: Notice of any annual or special meeting of the members shall be given at least seven days before the time fixed for said meeting. In the case of a special meeting, the notice shall state the purpose of the meeting.

D. Quorum: Twenty-five percent of the members of the organization present at a duly called membership meeting shall constitute a quorum.

IV. Amendments

A. These By-Laws may be amended whenever a majority of the current Board votes in favor of such amendment, at any meeting where notice of the proposed amendment has been given, or at any meeting where notice thereof has been waived in writing by a majority of the Executive Board then in office.