



**University Staff Committee
Meeting Agenda
April 21, 2022, 10:00 – 11:30 a.m.
Virtually on TEAMS**

Call to order: Kim Mezger, USC Chair called the meeting to order at 10:00am

Roll call: Brenda Beck, Erin Beres, Theresa Brown, Jennifer Buhr, Sara Chaloupka, Cheryl Charon, Colleen Ciampoli, Christine Cox, Kassandra Dechamps, Julliann Duprey, Mark Fischer, Julie Flenz, Kathleen Gajeski, Abigail Gollata, Becky Haeny, Jean Haroldson, Kyle Hofacker, Amy Ibuaka, Eric Knapowski, Jane Laurin, McKinley Lentz, Carolyn Loberger, Marina Lyudmer, Andrea Meulemans, Kim Mezger, Karen Murphy, Kaitlyn O’Claire, Linnea Oty, Sarah Potratz, Olivia Raasch, Loretta Rafter, Jennifer Shaw, Krissti Simon, Tina Tackmier, Teri Ternes, Mark Vanderveren, Tracy Vanerem, Sarina Vang, Patti Wagner, Amanda Wildenberg, Kaitlin Williams

Approval of Minutes – March 17, 2022 meeting (see meeting attachment)-Approved

New Business

- a) Impact Leadership Program accepting applications (see attached) Encouraging all employees to apply for this new program to get your masters and the University pays half. Applications till May 6. Questions: Kerry Yang or Kim Mezger. HR also has information.
- b) General Assembly in May-This assembly highlights what we have done in the year. On-line assembly or in-person.

Treasurer’s Report & Update – Teri Ternes (see meeting attachment)-No changes due to no activity. \$390 request for professional development in May for Leadership workshop as a joint professional development opportunity. The professional development committee helps employees attend outside conference, workshop, etc. If you department doesn’t have funds, this committee may be able to help you. For more information contact: usc@uwgb.edu

HR Report – Julie Flenz (see meeting attachment)

- a) Title & Total Compensation: Appeal submission period has ended. Four appeals were submitted (2 University Staff and 2 Academic Staff). At this time, 3 applicants have been provided an HR approval and/or were withdrawn, which includes one University Staff Appeal. Currently working through the 2nd University Staff appeal.
- b) University Staff Performance Evaluations: Performance evaluations and position descriptions were due by Friday, March 25, 2022.

- c) Employee Handbook update: Updated Employee Handbook was published April 4, 2022.
- d) COVID 19: See Phoenix Forward Website for most up to date information.
- e) Wellness Activities: Onsite Health Screening next opportunity is Thursday, September 22-must register. See UREC website for spring classes. Bellin 2022 registration is open. Event is June 11. Participate in our corporate challenge! UW System wide steps challenge starts May 4 to June 7th. Register by May 3rd
- f) New Employees: see HR report for all our new employees and positions being recruited!
- g) Planning employee appreciation days!

Big change! Congratulations Amy Ibuaka on your new supervisor role!!

Committee Reports

- a) Election Committee – Brenda Beck-we need MORE people to come forward and help out! We need you!!! We will send a new interest survey out next week 😊 Election at the end of the month.
- b) Personnel Committee – Brenda Beck-thank you to Kim and Kerry for helping with T&TC appeals
- c) Professional Development Committee – Sarah Chaloupka-we have our signed contract from the Radisson! We have speakers lined up. September 30, 2022. Sign up for joint professional development opportunity Wagner Seminar May 12.
- d) UW System University Staff Representative – Teri Ternes-Not a whole lot happening in Madison besides work load and title changes. Loss of University Staff—how do we get them back? Payscale? They are willing to listen to shared governance.
- e) University Committee – Kim Mezger-it has been quiet. Discussions on UW president change. Doesn't affect University Staff at this time.
- f) Other Campus Appointive Committees & Working Groups-nothing

Old Business

- c) End of Year Social-Teri Ternes-Send ideas to usc@uwgb.edu
- d) Elective Committee Ballot-new interest survey will be sent

Other

Adjournment: Meeting is adjourned at 10:42am

The next USC meeting will be May 19, 2022, 10:00 - 11:30 am, virtually on TEAMS.

USC Members – Kim Mezger, Chair; Teri Ternes, Treasurer, Lea Truttman, Secretary, Member; Jules Duprey, Member and Webmaster; Kaitlyn O'Claire, Member MAR rep; Christine Cox, Interim Member; Amy Ibuaka, Interim Member; Amanda Wildenberg, Interim Member



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2022.4 USC HR
Update.pdf



USC Agenda April
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Submitted by: Lea Truttman, Secretary, April 2022