Request for Proposals:
Graduate Studies Research Grants

Research grants are available for UW-Green Bay, degree-seeking graduate students to support activities contributing to the enhancement and completion of graduate projects, theses, and dissertations. Awarded funds can be used for travel to and from research sites, and for research supplies and equipment. Research grants will not support travel to meetings, tuition and general educational expenses, standard equipment expected of departments, salaries or stipends, or publication costs.

Application Review/Award Process
Awards are distributed on a competitive basis. Successful applicants will provide a clear overview of their research objectives and link specific proposals requests to these larger goals. Weight will be given to proposals that develop or utilize partnerships and that demonstrate other means of financial or in-kind support.

Application Timeline
Application deadlines are January 31 and April 15. Late proposals will not be considered.

Amount of Financial Assistance
Individual allocations of up to $1,000 will be awarded. Awards are limited to one per student.

Length of Financial Assistance
Research funding is available for use over a 12-month period.

Post-project Requirements
Within 60 days of completion of the funding cycle, the following items are due to the Office of Graduate Studies:
- Summary of major findings (1 page maximum)
- Four (4) publication quality photographs or a short video documenting project activities and outcomes

Application Requirements
The following outline provides a list of required materials to complete a research proposal. Please send all documents in one email to gradstu@uwgb.edu with the subject heading "Research Grant."

Proposal Outline
Students interested in applying for a research grant should work with their major professor or project coordinator to develop a brief (2 pages plus literature cited, budget, and letter of support) proposal containing the following information:

- Title Page (not included in page limits)
    - Descriptive title
    - Name, program, and university email of submitting student
    - Name, program, and university email of major professor or project coordinator
    - Degree progression (one paragraph)

- Introduction (included in 2 page limit)
    - Research project overview, including limited but relevant references
    - Objectives of this proposal

- Brief Methods (included in the 2 page limit)
    - Clearly explain the sampling procedure, expected data analysis, location of study, project schedule and duration, etc. relevant for the proposed work

- Deliverables (included in the 2 page limit)
    - Describe how will this grant enhance your research project quality and impact

- Literature Cited (not included in page limits)

- Proposed Budget (not included in page limits)
    - Budget table with the following three budget categories: Travel, Equipment, and Supplies.
    - Budget Narrative. Provide specific details describing how funds will be used within each of the three budget categories. Include prices for equipment and supplies, mileage to be billed at current state rates, etc. Identify other resources, partnerships, or in-kind activities that support the proposed project.

- Letter of Support (not included in page limits, may be sent separately and directly from faculty)
    - From the applicant's advisor/major professor or project coordinator (1 page maximum)

For more information, please contact:
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Graduate Studies Office
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Email: lentzm@uwgb.edu