

UNIVERSITY of WISCONSIN
GREEN BAY
Lifelong Learning Institute

Annual Meeting

Date: May 26, 2021

10:00 AM – On-line via Blackboard Collaborate

Members present: Approximately 60 members were in attendance through BlackBoard Collaborate.

1. Call to Order – President Fred Delie at 10:00 am.
 - President Delie welcomed the members in attendance and introduced the members of the Board of Directors. He noted that Julia Wallace has agreed to take over the position of Vice-President due to the resignation of Bob Srenaski.

2. State of the Organization
 - President Delie noted that this has been an atypical year yet we managed to present 120+ on-line quality classes per semester, thanks to the hard work of our staff and technology committee. Membership dropped from approximately 1,100 members to slightly over 500 members and all social activities came to a halt. Many presenters adapted well to on-line presentations and snowbirds were able to attend classes from outside the area. Members who participated in on-line classes found the experience very positive.

3. Treasurer’s Report – Kathy Nielsen
 - Kathy Nielsen, Treasurer and Chair of the Finance Committee, presented an update on the budget for 2020-21. It was hoped that we would maintain a membership of at least 700 for this year but that did not happen. The drop in membership to approximately 500 affected our projected income by approximately \$24,000. However, we did not have to pay venue and parking fees so our expenses were decreased.
 - Going into last year, we had a carryover of \$93,000+ from previous years. By the time expenses are paid for the current year, we expect to have a carryover of approximately \$50,000 going into the next year.
 - Looking forward, we hope to increase membership to at least 700. Projected expenses for the coming year total \$163,982. This will leave us with a deficit of \$15,982. After much deliberation, the Board of Directors approved a membership increase of \$15/year to \$140/year. The last increase was in 2017. If membership increases to 700, we will still be running a slight deficit for the year. Susan will e-mail the projected budget summary to the membership. Roughly 94% of the budget is fixed costs.

4. Curriculum – Mary Braband (Fred)
 - Classes are still being finalized for Fall 2021. LLI also serves the UW campuses of Marinette, Manitowoc and Sheboygan. Membership totaled 520 for Fall 2020 and 535 for Spring 2021.

- 209 classes are projected for Fall 2021, 169 of which are in Green Bay: 106 in-person; 42 on-line; 6 continuing; 10 recorded; 3 pre-recorded; 8 outdoor; 94 repeat; 6 new.
- Manitowoc/Sheboygan: 27 classes of which 15 are in-person, 8 on-line; 4 outdoor; 12 new; 15 repeat.
- Marinette will have 13 classes, all new with 12 in-person and 1 on-line.
- LLI is part of the UWGB Outreach Program and is bound by the protocol's and rules of the University relative to the pandemic. Campus leadership is currently working on policies and procedures for Fall and hope to release guidelines soon.

5. Publications and Promotions – Bill Zoelle

- Our goal for the coming year is to replenish our membership. Bill encouraged all members to spread the word about LLI and the quality of the program that we offer.
- The LLI Sample Class will be held on July 14th at the Neville Museum. This event is primarily for new members. Seating may be restricted.
- Promotional materials have been updated.
- We hope to re-start our Breakfast Socials soon.
- We are also looking into various travel opportunities, particularly day trips.
- Please visit our web-site and our Facebook page.
- The link to the catalog will be sent to the members that were on the roster for Fall 2019 plus new members. The catalog will be only on-line. A printed copy can be provided for a nominal charge.

6. Technology Committee – Gary Hanna and Dean Cherry

- Gary updated the membership on the technology upgrades to Rose Hall 220 and 230. The goal was to eliminate technical issues during classes. To that end, the Committee worked with the University techs to choose the best solution. These are now semi-smart classrooms which will be much more user-friendly to the presenters and coordinators.

7. 2021-2022 Election Results – Pati Wiegand

- The Nominating Committee consisted of Pati Wiegand, Mary Cook and Kris Lewins.
- The following slate was elected:
 President: Fred Delie (in the 2nd year of a 2 year term)
 Vice-President: Julia Wallace (will finish VP term due to resignation)
 Treasurer: Kris Lewins
 Secretary: Judy Gilson
 At-Large: Theresa Charapata
 Sue Johnson
 Norm Schroeder
- There is a critical need for additional coordinators and moderators.

8. Thank You to Past Committee Chairs and Members of the Board

- Fred extended a heartfelt thanks to all members who have served on this Board and as Committee Chairs.

9. Questions and Answers

- Questions were answered as they arose during the meeting.
- Former President Wes Carvenough thanked Fred for all his work during a very difficult year.

10. Closing Remarks

- Fred reiterated that this has been an unprecedented year but he feels that LLI has excelled. This was due to the dedicated efforts of our members, volunteers and, especially, our staff. The support from the University has been exceptional and appreciated. We hope 2021 will be as close to normal as we can make it, but we have learned that on-line classes will be part of our offerings in the future. It is hoped that this combination can bring back our former members and encourage new members to join. Fred wished everyone the best for the upcoming year. We will see you in the classroom this Fall.

Meeting adjourned at 11:12.

Minutes submitted by Kay Pascoe/Secretary