SUFAC Meeting Agenda

October 28, 2021 5:15pm

1965 Room, UWGB

1. Call to Order
2. Roll Call
3. Recognition of Guests
   1. Caleb-ultimate fisbe
   2. Ballroom
   3. Allison-ballrom
   4. Bowling
   5. Smmy bowling
   6. Else trsure
   7. Ethan cru
   8. Renya BSU
4. Approval of Agenda
   1. Motion to approve
   2. So moved: Ted
   3. Seconded: Riley
5. Approval of Minutes
   1. So moved: Aidan
   2. Seconded: JD
   3. Motion passes
6. Officer Reports
   1. Vice Chair: I emailed out the few remainder ogs we have left ot ficd their budget
   2. Chair: I went to strategic budget planning committee this moring. WE talked about reinstated the 3 year and 5-year budget projection. We set goals for the committee regarding communication with the student body. On Tuesday I went to Green Bay budget listening session looked at new American rsure fund were going ot be allocated. Spoke to mayor and expressed interest to bringing early voting to campus. We are setting up a meeting with the mayor and members of the board about that. Schinding down budgets for the stragglers.
7. New Business
   1. Chi Alpha
      1. Christan community understand what community is like across. While we are backed by spirt of God we want to welcome anyone
      2. Itemized list:
         1. Orgsmog: Wheel of Fortune:
         2. Photocopies
         3. Subscription
      3. Travel request:
         1. Salt: Conference ordainted minestry group. Leadership and community able to bond and have the community
         2. Fall retreat: Leadership and community
      4. Questions:
         1. JD: Committed funds regarding promotional 250 is max per semester do you plan on using the full budget
            1. Most times we don’t use the full budget but we put that down as the max we can spend but is there just in case we do use all of that
         2. Riley: registration costs are high so we will split it up into some lodging, so it is not as expensive ut pliciy is 3000 for registration but we tend to split that up so you aren’t paying as much.
   2. Bowling Club
      1. Offers competive club team to travel to diffetent conference tournament or 2 inviational tournametns
      2. Contractual:
         1. Cosmic league: extra expenses
      3. Trips:
         1. Four conference trips. Minnesota or Illinoi rental van hotels and dues
         2. Oshkosh, personal vehicles
         3. Anderson IN national tournament:
      4. Questions:
         1. JD: You said stout trip was cancels
            1. It is not canc
         2. Riley: Explain 2400
            1. This goes towards to our membership dues. Our local is our conference dues 450 per team 500 per team this year we take 4 teams. This is our national dues which is about 350 per team for 4 teams
         3. JD: confirm you are not requesting anything for supplies or anything noting for committed and S&E just wanted to make sure that was correct
            1. Yes that is correct
   3. Black Student Union
      1. Contingency
         1. Our mission is to provide the community for intellectual growth. This trip would fulfull our mission. The museum is the oldest in the country. Would give BSU insight but also give enrichment to our members as some have expressed that they lack knowledge of their roots.
         2. Total expenses: 756.85
            1. Club contribution: 400.62
            2. 3 vehicals 2 days at 76 total 206
         3. Questions: Why is this on contingency?
            1. This request is happening for this year, and anything requested this year is a contingency request
         4. JD: normally orgs are required to provide 1/3 how does BSU plan on funding the rest
            1. I talked to the members about giving fees to help cover.
         5. Ted: it says 210 miles is that just there. Would you like us to change that? That would change all trip costs and calculations.
            1. Yes please
         6. Trista: this is scheduled to take place this November and the SUFAC guidelines state that you need to request all events 5 weeks prior to the event. Are you asking for an exception
         7. JD: Does this break any other guidelines besides that one
         8. JD: Say that we need extra time to discuss this would you be willing to mive this to another date.
            1. Preferably we would want it this year, but if need be sure
         9. Tanisha: Which vehicle are they taking it says two different ones
            1. That was an old version so we have been weighing out our options on what would be cheaper
         10. Aiden: the yellow bus is not available
             1. Yes, so coach bus or vans are the only option
         11. We will be approving for this request 577.63
             1. 38.40 per person per day.
8. Five Minute break
   * 1. Annual budget
        1. Black History Month
           1. Posters, pins, and all of that good stuff advertising
        2. Kwanza
           1. Decorations and advertising
        3. Itemized list
           1. Decorations for events, giveaway prizes, gift bags
        4. Contractual
           1. Black History month: $1,800.00
           2. Kwanza entertainment: $800.00
           3. BSU Movie Night: $200.00
           4. Black entertainment semester 2: 300.00
        5. Food:
           1. Soul Food Dinner: $1,300.00
           2. Kwanzaa: $900.00
           3. Recruitment/ Welcome Event: $150.00
           4. Movie Night:
           5. End of year celebration:
           6. Total Food: 2,600
        6. Travel
           1. Event
        7. Questions: Tanisha: I saw you wanted 85 for subscriptions. Was curious about what that was for
           1. We get bracelets and the magazines that come to us have the bracelets in them and we like to see them before we order them
           2. JD:
           3. We will have to raise your contribution because this breaks the per person per day rule would you like us to
           4. Harrison: where are you going for travels

The museum we plan on going to next month

* + - * 1. Trista: In you attendant there was 30 or so non student and only SUFAC money will go to students and are you planning on feeding non students.

Yes

That would need an exception would you like to ask for one

Yes

* + - * 1. Riley: Is the round-trip mileage exactly correct (2,000)

No

* + - * 1. Riley: for end of the year 4th capital item gifts to graduating seniors that owul dbreak guidelines so we can keep this in here if it is not for graduating seniors but just gifts in general. We do not cover stolls.
        2. John POI Capital items are not things to be given away
        3. Aidan: Black entertain mintuet you don’t have anything listed do you have any ideas.

Bring in a poet

* + - * 1. JD: do you do collabs with other orgs

Yes they are MESA Studetn engagement center but we are the main financial for that

* + - * 1. Riley: The trifold for orgsmorg that would be poster larger than11x17 you can ask for exception or take off

You can take it off

* + - * 1. Aiden: They are over the maximum for food expense.

We typically break the budget because of how big the events are and the type of food we want is authentic and tha costs a little bit more. We have a high attendance rate as well. Make sure we have enough money to feed everyone.

Tristan: Chartwells is not equipped so we use an outside food vendor

* 1. Ultimate Frisbee Club
     1. Oracice on capus twice a week and each how and what it is. We travels to tournaments most oare in Wisconsin but they will go to neighboring states. IT enhances the experiencing when playing against other teams.
     2. Food
        1. Recruitment events: $150 per semester
     3. Travel:
        1. Wisconsin tournament
           1. Transportation:
           2. Total SUFAC contribution:
        2. Galesburg, IL
           1. SUFAC contribution
           2. Org contribution
           3. Transportation cost:
        3. Steven Point:
           1. SUFAC Contribution
           2. Org contribution
           3. Transportation cost
        4. Eau Clarie
           1. Total cost:
           2. SUFAC
           3. Org
           4. Transportaion
        5. Rockford
           1. Total:
           2. SUFAC contribution
           3. Org Contribution
           4. Transportation
        6. There is a chance some get booted for overlap byt I like to keep them all in case we do get to attend all of them
     4. Questions
        1. Tanisha: I saw you had 4 people in attendance
           1. We have members form the community or who have graduated but we would let them know that we cannot provide for them and make sure they are bringing hter own food. We have 3 returing members so recruitment is important
        2. Riley: The round trip mileage sounded off
           1. Thise increase significantly on sufac contribution. .53 per mile per vehicle so If I fill o it cost me 50 why is the cost per mile so high that you would contribute

The milae is based on state gudileing and the wear and tear on your vehicle if you want to update the mileage you can it might just boost the

* + - * 1. You can boost it but sometimes the overall trip prices we have gotten close to the amount and we just adjusted that so it didn’t go over
        2. John: poi you can adjust what you are contributing and
      1. Ted: 250 miles round trip from here to heartland.
      2. The limit is 7000 for total travel so you are within our guidliens with the updated miles
  1. CRU
     1. Campus minestry we focaus on a caring community of poepe who are looking to connect with their faith
     2. Itemized
        1. General supplies
           1. Learning materials, office supplies
        2. Photocopying
        3. Digicopy: promotional material
        4. Subscriptions (annual): CCLI copyright subscription to display song lyrics and stuff like that
        5. Food: Pizza from Chartwell’s would be paying $800 we would pay 400 out of our own pocket this would be an exception
     3. Contractual
        1. Zak M: $2,000
        2. Outside Fall Speaker: $500.00
        3. Outside spring speaker: $500.00
        4. Executive entrepreneurial E2 Forum: $500.00
           1. Not CRU specific but leadership specific. Leaders from other orgs or work positions. Bring in speakers to talk about leadership and entrepreneurship
     4. Food
        1. Beginning of the year party: $150.00
        2. Pizza Outreach: $400.00
           1. Give away pizza to people to promote CRU.
        3. End of the year party
           1. $150.00
     5. Travle
        1. Cru Winter Conference:
           1. Total trip cost
           2. Transportation
           3. SUFAC Contribution
           4. Org Contribution
        2. Fall Getaway: Weekend to get to know each other and we had a speaker brought in
           1. Total trop cost
           2. SUFAC contribution
           3. Org
        3. Exception requesting a contribution. Both trips are 4000 so our contribution us bumped up to 66% 50 students for winter conference. Fall getaway we had just under 50 members. Change the org contribution to fit in the 50 per person per day but change our contribution.
     6. Questions
        1. Riley: For the first event, how many people come to that
           1. We haven’t had metrics for the past two years but I would say maybe around 70-80.
        2. Riley: for your pizza outreach, this breaks our guidliens because it is more than 150 wjy should we grant
           1. We have donet his for 20 years it has always been our main recruitment tool and give back to the community as well. Having the change in oplolicy in chartwlls is fine but I would be 3 times more expensive and would be hard for us to pay for it. A lot of people ehave found our org due to this pizza outreach. We want to give back anc meet people
        3. JD: We are allowed to use outside vendors like
           1. We were looking at the other vendors, and we did propose that but it was shot down because of cost it violted a different policy so we wernt able to go therough anyone but charwwlls.

T: when looking at an outside vendor good waiver the max amount in 150

* + - 1. Harrison: so this violates the food but it is also a second recruitment event in one semester would you be willing to choose one
         1. Yes I would much rather have the pizza outside and get rid of the beginning of the year party.
      2. Ted: you have your expected attendance at 60 but want 50 pizzas that seems high
         1. We are
      3. Why do you hand out two or three pizzas
         1. Just it give them something a little substantial and then we give them a couple slices and get to know them a little bit
      4. Aidan: If you go to itemized list, you talked about posters fliers and banners and promotional items are limited to 250
         1. You can bump that down
      5. Are you purchasing a banner from the union
         1. We talked about that but we weren’t sure about the cost.;
      6. Would you be willing to give less slices of pizza
         1. Yes we can certainly reduce that and the amount of pizzas. That was the number because we had that in the past
      7. H: if you were to reduce tehat to once slice that would reduce the cost.
      8. Would it be reasonably to bump thatdown to 25 pizzas. That would be $400 total. $200 form SUFAC. 200 slices of pizza to give away
  1. Ballroom Dance
     1. Taught by two professionals’ learn the basics and build on those skills. Small competion group
     2. Committed
        1. Supplies posters
     3. Contractual
        1. We pay our instructors $1,750 each.
     4. Food:
        1. Winter social dance: $500.00
           1. Itemized

Lemonade, water, cookies

* + - 1. Fall
    1. Travel
       1. State finals competition Milwaukee, WI
          1. Total:
          2. SUFAC
          3. Org contribution
       2. St. Paul, MN
          1. Total:
          2. SUFAC:
       3. Absolute Dance, Appleton, WI
          1. Total
          2. SUFAC
          3. Org
          4. Transportation
       4. Total Travel Cost:
    2. Questions
       1. Ted: The per person per day is over $50.
          1. You can adjust that now.

1. Discussion
   1. Chi Alpha
      1. Committed: Looks good within guidelines
      2. Travel:
         1. Trip 1: Communicate with them to bring it down to fit in out $50 per person per day guidelines. Up their org contribution.
         2. Trip request 2: Looks good within guidelines
   2. Bowling Club
      1. Contractual: Looks good within guidelines
      2. Travel
         1. Trip 1: looks good within guidelines. They are going to cover the cost of the gas. That minimizes that cost.
         2. Trip 2: Look good within guidelines
         3. Trip 3: Looks good within guidelines
         4. Trip 4: Looks good within guidelines
         5. Trip 5: Looks good within guidelines
         6. Trip 6: Looks good within guidelines
   3. Black Student Union
      1. Annual Budget
         1. Committed
            1. Supplies S&E request:
            2. Media gift under giveaways is not allowed.
            3. Not everything is itemized. Ask for a more itemized list.
            4. Aidan: What about the BHM giveaways that is over the maximum.
            5. Harrison: If they are removing the giveaways with the bracelets will they need the subscription?
         2. Contractual: Within out monetary guidelines but make sure the nonstudents are not receiving the food
            1. Riley: She did request that exception
            2. Tristan: What do we think about granting this exception?

Ted: I think these events are the biggest events on campus and so letting them run the way they have is a good idea.

John: If the event is primarily to feed the community then there would be a problem

Tristan: They are two of the biggest events on campus and in the past SUFAC has granted exceptions.

Has there been issues where other orgs have been upset that they get the exception, and they did not?

Tristan: not While I have been here. We use soul

Vote on approving the food events and gr

Vote on granting an exception for total food amount to exceed guidelines.

All hands raised

Granting exception for nonstudent to partake in Soul food events

All hands raised

* + - 1. Travel:
         1. We upped their org contribution to bring down the cost
         2. Looks good
  1. Ultimate Frisbee Club
     1. Committed S&E: looks good within guidelines
     2. Food requests: Looks good within guidelines.
     3. Travel:
        1. Trip 1: looks good within guidelines
        2. Trip 2: looks good within guidelines
        3. Trip 3: looks good within guidelines
        4. Trip 4: looks good within guidelines
        5. Trip 5: looks good within guidelines
  2. CRU
     1. Committed S&E: Looks good within guidelines
     2. Contractual: Looks good within guidelines
     3. Food:
        1. Riley: Two recruitment events in one semester.
        2. Harrison: I though they were olay with getting rid of the first event and then brining down the cost of the pizza outreach.
        3. In favor of granting an exception for food event
           1. Unanimous all hands raised
        4. John: suggest getting something in writing of the event
           1. Seems to be a historic event but due to our food price increase from our vendors. They are willing to compromise so we want to stil
           2. It does seem like it reaches a lot of students
           3. Chartwells is renewing their contract with us in 2023 and we talked about coming up with a catering menu for orgs so we can reduce the price of some items.
     4. Travel
        1. Trip 1 winter conference: This would need an exception as it is at $8000. It is over the amount, but they are requesting for us to make an exception.
           1. Harrison: is there a precedent that we don’t bump people up to that 66%.
           2. John: they have a lot of people traveling
           3. This $20,000 is not being funded and it is coming from CRU
           4. Tanisha: Did they give us a reason for why we should
           5. Most of it was because it is a massive trip with about 50 people
           6. Vote granting an exception for CRU regarding the maximum amount for travel

8-1

* 1. Ballroom Dance
     1. Committed: Within guidelines
     2. Contractual: within guidelines
     3. Food: Clarification on what they want to spend $500 on because itemized list does not add up to $500.
     4. Travel: All of it looks good and is within guidelines
  2. Black Student Union
     1. Contingency
        1. SUFAC contribution 577.63 per person per day is 34.
           1. They are requesting under 5 week and are requesting
           2. This date led into the Kwanzza so I think this is an important trip

1. Action Item
   1. Black Student Union
      1. Contingency
         1. Motion to approve for the amount of 577.63
            1. So moved: Riled
            2. Seconded: JD
            3. Motion Passes 11-0-0
2. Liaison and Student Government Reports
   1. Senate: This week we assigned everyone to their committees and talked about our legislative agenda. I will send out a copy if you are interested.
   2. SGA Exec: Tommorow our exec bord is having lunch with the chanvellor and dr king. Senate meeting Monday and we had will shade from and is doing a staewide tour to create a resolution that would create a statewide student council. This would be a bottom up organization that would reflect the wants and needs of students.
   3. Liaison: committed is at 30,640.70 org star up 1438.24. Haunte duntion until 10 toning. Grave dancer ball is tomorrow night form 8-11 in the phoenix rom. Holloween costume climb on Sunday. Minday sigma tau delt sci fi ane denviromnet poetry slame. Crath night in the phoenix club which is wine gass. Next thurdday pide night at the womens volleyball game.
3. Announcements
   1. Riley: Zach andI are going to a mexiacan restaurant if you eant to come with.
   2. I have bake sell left over so if you want some come find me
   3. MESA has an envent Tim Wise is an anti racist wti November 3rd reservations are recommend
   4. Johmn: good first effort on budget. Wuite asking chairs if it is in guidelines you should know that. Brush up on your guidelines
   5. Keep you rimmune systems up
   6. Slu shots are free at wellness center with proof of inscurance
4. Adjournment
   1. So moced: Aidan
   2. SecondeD: Harrison