

# SUFAC

## Meeting Minutes for October 11<sup>th</sup>, 2007

### I. Call to Order

SUFAC Secretary Brad Zuleger called the meeting to order at 5:05PM.

### II. Roll Call

- a. **Members Present:** Brad Zuleger, Pha Thao, Andy Locke, GTP Rep, OFO Rep, Ron Ronnenberg, Peter Xiong, Long Kha, Ainura Khissimova, Matt Kehl, Kate Dorner, Cheng Thao, Steve Schultz

III. **Recognition of Guests** – Dean of Students - Sue Keihn, Student Government Association - Andrei Varney, Ryan Birdsall, Newman Catholic Society - Mary Frank Newman, Good Monsters - Marilyn Johnson, Campus Crusade for Christ - John Tutas

### IV. Approval of Agenda

Pha made a motion to add Good Monsters as discussion item c and switch items 7 and 8. Pha said the discussion items would then happen before information items. Andy seconded. Matt made a motion to approve the amended agenda. Chris seconded. Pha called the question. Agenda passed. Agenda approved.

### V. Approval of Minutes

Pha made a motion to approve the minutes. Andy seconded. Pha called the question. Minutes are approved.

### VI. Reports

- a. **OFO:** The contingency balance is currently \$24,933. The small org start-up is currently at \$1,000.
- b. **Senate:** We plan to resume regular senatorial meetings and business on Monday. We also have an ad hoc committee looking at allegations in SGA Exec.
- c. **GTP:** Jim Wand is performing tonight at 7pm in the Phoenix Rooms and there is a same sex marriage debate on Tuesday.
- d. **Secretary:** According to Robert's Rules of order, you should say second instead of raising your hand.

### VII. Discussion Items

- a. **Campus Crusade for Christ-** Campus Crusade for Christ said it was asking for \$2,000 to bring in two entertainers. CRU said the performers are former division I athletes from Colorado and Texas who are very sharp young guys. CRU said if the board remembers, CRU brought in Andre Cole, an illusionist, last year. CRU explained these other performers are more David Blaine than David Copperfield, which is what Andre Cole was compared to. CRU said it wanted the entertainers to perform for two reasons. CRU said the first would be for entertainment and the second to bring up some questions that college students might have about God, students who are somewhat just figuring things out. CRU said it has raised \$500 from the Fox Valley Campus Crusade account. CRU said it had raised more money but spent that on promotional materials. Chris asked if there was a cushion amount on the contract, if it was less than \$2,000 and if CRU was padding it. CRU said the actual cost is \$2,500 but \$500 was covered from donations. Matt asked where it was being held. CRU said the AB Phoenix rooms. Peter asked how many active members CRU had. CRU said this year there were about 100. Pha asked how many students attended Andre Cole. CRU said between 2500-3000 with 600-700 being students. Chris asked how does using illusions and multimedia further the message of CRU. CRU said every student on campus is given an opportunity to have a personal relationship with Christ and this program is a way they can do that, a way to kind of raise questions to get people to think. Long asked if this event is just for students. CRU said outside people are welcome but CRU is only promoting it on campus so CRU said it is only expecting campus students to come. Pha asked when it will be held. CRU said next

Wednesday. Pha asked if the rooms have been reserved. CRU said yes. Chris asked what promotions have been handed out because he has not seen any posters yet. CRU said posters have been going out in the last few days, as well as mailbox and CRU said it is handing out flyers the day of the event. Pha asked what is the mission of the org. CRU said to give every student on campus a chance to meet and know God in a personal relationship. Pha asked if they are promoting religion. CRU said not necessarily trying to promote it. CRU said its just to give students an opportunity to think about things in a different light. Pha asked if community members would be charged. CRU said no. Pha asked if it will be cosponsored with other orgs. CRU said Intervarsity is contributing time and logistics but not funding. Pha asked if anything will be sold at the event. CRU said the MAZE might be selling t-shirts. Pha asked if SUFAC will have to give money to start it up. CRU said no not at all. Peter wanted a general breakdown of the \$2,000 request. CRU said it wasn't itemized, but it includes travel, general cost, food and lodging. Chris asked if there were any preshow activities planned to get excited for the event. CRU said on Wednesday the performers will be on campus from 10:30 a.m. – 1:30 p.m. to promote. Pha asked why the CRU agency isn't being used. CRU said its set aside for other things in the year and will also be used for doing fundraising later on. OFO said the SUFAC balance went down to \$1300 in the past few days for CRU. Matt asked if CRU knows why it went down. CRU said it is for the Fall retreat which is normally the biggest financial event of the year. Pha asked if CRU will be advertising in 15 areas. CRU said 20-25 different areas will be advertised in. Pha asked if CRU has seen Grant Winslow. CRU said yes, but mentioned CRU hasn't joined up with GTP though. Matt asked if Grant was seen with the contract. CRU said somebody else saw them. Pha asked if it was authorized by Grant. CRU said yes it believes so. Peter asked what if SUFAC gives a portion or doesn't give any funding if it will happen. CRU said yes. Chris asked where would the funds come from if not from SUFAC. CRU said it hopes that it goes on because it's such a big cost, but mentioned CRU does have a little bit of local funding but it cannot be counted on. Peter asked if CRU can talk more about the local funding. CRU said it is a nationwide org and it has staff on different campuses. CRU said in the Fox Valley there is 1 person covering 17 campuses which is one of the largest areas to cover. CRU said because it is over 17 campuses, the funds are very stretched. Pha asked if CRU could find someone to do this for less. CRU said no not really, it is a typical running rate. Pha asked why cant CRU reallocate from its SUFAC balance. CRU said other parts of the budget are set aside for those funds. Matt asked if CRU wanted it to be voted on this week. CRU said that would be wonderful. Chris asked if there is a special reason CRU didn't come sooner. CRU said a lot of things had to have come together to make this work. Pha asked since its quite large, what if its pushed off till next week, what will CRU do then. CRU said it would have to wait till then. CRU said part of the money could come from a local account, but it couldn't count on it. Voting will take place next week.

**b. Newman Catholic Student Society-** Newman Catholic Student Society said it started up late last spring and is a new org without money. NCSS said it is asking for money for fundraising and social events. NCSS said the three pillars of the org are faith, social and community service. NCSS said it is hoping to do community service and faith events and social events on a rotating basis. NCSS said it has an exec board, that it has advertised through campus announcements, word of mouth as well as announcements after mass. NCSS said its own members are covering the cost so far. NCSS said it is talking about doing social programs like pumpkin carving and fellowship. NCSS said it wanted to make fleece blankets for veterans and do baking so it needs money to get that done. Peter asked how many active members NCSS had. NCSS said it had between 20-35 members. NCSS added that it just signed people up to go to Mexico through Campus Ministry. Pha asked how much is raised from fundraisers. NCSS said it hasn't done any, but is planning to do a world trade fair goods event. NCSS said one of the missions of the org is to promote fair. Pha asked how much money do you plan to fundraise or make. NCSS said a couple hundred dollars for each event, but mentioned it is not going to be spending it on the org but on the community service aspect. Matt said out of the request NCSS is making how much will be used for fundraising. NCSS said the start up capital is for fundraising. Chris asked besides having a bake sale and

making blankets does NCSS do any other service like volunteerism. NCSS said trick or treat so others can eat will be done this year, as well as working with St. Norberts. NCSS said it will be working with Green Bay Christian based clubs like Intervarsity. Pha asked why is it necessary to fund movie rentals. NCSS said for social events because NCSS is an org with no money to do fun things along with community service. Pha asked if NCSS could explain entry fees. NCSS said it is looking at doing walks to make a difference, march of dimes and all those are for the entry fees. Pha asked if other Christian orgs were talked to. NCSS said it started to talk about partnership, but it wanted to get its own identity established. Long asked what type of events are planned for the rest of the year. NCSS said the World Trade Goods Fair, October pumpkin carving. NCSS said already this last month it had a scary movie night and this week there will be a Dear Abby column with Father Tom, as well as a sing-a-long after mass. Pha asked for social events if its open to all students. NCSS said all events are open to all students. Chris asked if Newman is just in Green Bay or a branch of something bigger. NCSS said its just on UWGB now. NCSS said Catholic Campus Ministry went through some changes so it thought to start an org so students can really get a hand in things. NCSS said it doesn't have any sister chapters and its learning from scratch. Pha asked if community service is lined up. NCSS said yes, it has making blankets lined up and the cost for fleece is \$8 a yard and blankets are approximately 1 ½ yards. Pha asked if the org will be able to carry out all these things. NCSS said it doesn't think that will be a problem at all. Anton asked if NCSS doesn't receive the full amount if all events will be held. NCSS said then the funding will be on the students side. Matt asked if the money will come back to SUFAC ever. NCSS said that would be possible depending on how SUFAC works fundraising as its not sure about the guidelines. Brad clarified if NCSS does make all the money back NCSS has to pay it back. NCSS said it'd hope to make \$500, but it cannot estimate how successful it would be. Peter asked if the fleece and baking goods are going to be fundraising items. NCSS said those will be given away. NCSS said when sailors come into port, it would give them baked goods that last out on sea. NCSS added that it is looking at doing something with Hmong community and even just taking people to and from appointments. NCSS said it is nice to reimburse cost of travel. Peter asked if just the fleece and baked goods were to be given away. NCSS said it takes the raw supplies, adds man power and gives away the finished product. Peter asked how much of that \$300 will be used for that. NCSS said it would be the whole \$300 and that a baked sale will be volunteered and not be in the cost. NCSS said \$300 will not be used for fundraising rather just goods that would be given away. Peter wanted NCSS clarified. NCSS said its based out of the Catholic Campus Ministry, and said its open to all students. Voting will take place on this item next week.

**c. Good Monsters-** Good Monsters said it started the second week of September and for the request is now has exact figures instead of ranges. GM said it is raising money for Africa, and asking for just essential fundraising items. GM said it is currently affiliated with the Blood-Water mission which is drilling wells in Africa to have clean, healthy water. GM said working on wells it can cost anywhere from \$5,000- \$15,000. GM said \$1 allows 1 African to drink clean water for a year. GM said its intention is to send the money at the end of the semester in a big check. GM said it is looking to raise money for 2 weeks of sacrifice which happens in November. GM said it will be selling t shirts and water bottles for the event and will not be keeping any money. GM said any money it makes as profit is going to wells in Africa. GM said it is asking for \$100 for making posters and promotional materials. Brad wanted to clarify that GM would have to pay back the actual cost for the t-shirt and be able to donate the excess. Peter asked about the design of the shirts. GM said the t shirts have a graphic on the front with a quote on the back. GM said there are two colors on the back, one color on the front and they are light blue shirts. GM said it has 20 active members and tons of people on the email list from OrgSmorg. GM said RHAA said it would give \$300 then it said it would give \$100 then it said just \$50. GM said if RHAA does help out, the money will go toward water bottles. GM said PEAC is going to help and CRU and Intervarsity as well. GM said it planned to order 144 water bottles, which are cheapest through Print and Promo in Green Bay. GM said Print and Promo will waive the set up fee of \$50. GM said the water bottles are 32oz poly carbonate on sale for \$3.29 a bottle. GM said Print and Promo order them from Chicago so a \$60-\$80 shipping fee is included. GM said if the set up fee is waived the total cost would

be \$553.76 for 144 blue water bottles with a graphic being sold for \$6, and they will cost GM \$4. GM said for the t-shirts it has contacted Valley screen in Appleton. GM said there is no shipping fee and the total cost for t-shirts will be \$665. GM said it will sell those shirts for \$10 and get 100 total shirts. Brad clarified for the board that GM will be getting 100 t shirts for a total of \$665. Brad also said for the water bottles with a set up fee will be \$598.76\$ and without it would be \$553.76. Matt asked when the sale ends. GM says it ends in December. Peter asked for the total. OFO said the total is \$1,363.76 with the fee. OFO said with the RHAA contribution it would be \$1,313.76\$. Pha asked if other orgs are helping. GM said other orgs can't help financially but with time and management. GM said tables and booths have been reserved in the library and Studio Arts. Pha asked how come GM didn't subtract revenue from the total. GM says any fundraising goes right to Blood Water Mission. GM said the salsa dancing had a teacher doing it for free and each \$1 raised goes directly to the Blood Water Mission. Pha asked how sure is the org on the \$50 contribution from RHAA. GM says it doesn't believe its going to happen. Peter asked for water bottles if the graphic is necessary. GM says its not extra. Pha asked if GM thinks it can make more than what SUFAC is giving them. GM says if all the orgs it is working with, there might not be much left over to sell. OFO said on the t shirts, GM will make \$3.35 a t shirt, and \$2 a water bottle for a total of \$600.24. Anton asked what happens if they don't sell in the 2 weeks of November. GM said it will sell them until gone. GM said its geared toward more of helping Africa out. Peter asked how GM came up with 144 water bottles. GM said that is the figure the company gave. GM said if it bought 72 bottles it would cost \$6.23 per bottle instead of \$4.15 and \$8 a water bottle is kind of expensive. Peter asked if it is necessary to have two colors. GM said adding another color was only a couple extra cents. GM says it doesn't have a price comparison for one color. Anton asked how much for bottles of water if GM added another 72 more. GM said the company didn't offer anything higher than 144. Ainura asked if all of it is being sold on campus. GM said its just on campus as GM wants it to be a campus event. Cheng asked how many more events are planned. GM said nothing solid yet but right now GM said it is talking to the cross country team and planning a run till they drop for Africa event. GM said as for affirmative events, it may do some dance club ballroom dancing lessons for free. GM said UWGB radio in February is doing promoting for GM. GM said channel 20 is interested in helping out next semester. Andy made a motion to make it an immediate action item. GM said deadlines are coming up and the water bottles might not come in on time but the t shirts will be if not approved soon. Pha made a motion to make it action item B. Chris seconded. Motion passed. GM now action item B. Pha made a motion to make CRU action item C since there won't be a meeting next week. Andy seconded. Motion passed. CRU now action item C.

## **VIII. Information Items**

**a. *Dean of Students, Campus Life, Alcohol Education-*** Dean of Students said this is the beginning of the auxiliary non allocable budgets and said it will present three relatively small budgets today. DOS said if the board looks at the first page of the packet handed out, it is a summary of the Assistant Provost of Student Affairs mission as well as the Alcohol Education programming request. DOS said the second page just summarizes the Dean of Students responsibilities for Student Affairs and how the funds are spread. DOS said 27% of funding comes from the state and 18% comes from Seg Fees. DOS said 55% comes from program revenue, s & e, grants, rental rates of res halls, overhead funding, and user fees for different kinds of things. DOS said the Seg Fee allocation has been the same for the last several years, so the budget has stayed the same as actual and hasn't increased. DOS said the 08-09 budget request is for \$30,546 which is the same amount asked for in the past. DOS said if the board looks at operating expenditures, it gives a sense of how that money is spent. DOS said additional info on expenditures would be half are spent on student help and s & e. DOS said \$15,048 is spent on student help with \$215 in fringe for student help in the summer. DOS said for the 07-08 approved budget at the bottom, it ended up in the hole \$505. DOS said this year it would have to spend \$505 less to balance it out to zero. DOS said there is no need for a reserve account for them. Matt said on operating receipts for projected, if DOS had any idea why its going up \$1500\$ or why it is up to \$32,310 for 09-10. DOS said it is projecting an increase because for so many years of no increase the fact that costs are going up is finally

showing. DOS said it had Anticipated that at some point an increase would be needed. Pha asked how many students are hired. DOS said 4. Pha asked when are they hired. DOS said they hire at the beginning of the year and usually stay 2-3 years. DOS said a different student is hired in the summer. Peter asked DOS to talk about student help's responsibilities. DOS said the students do projects, answer phones, watch the reception desk when classified staff are not there, do filing and do a lot of paperwork with judicial sanctions and discipline. Anton asked why students don't receive fringe benefits. DOS said students typically don't want fringe benefits taken out of their check so students don't have to get it back through income tax. Anton asked in years before if there was a reserve. DOS said it's what isn't spent during the year and added that it's never been the goal for DOS to have a reserve. Campus Life- DOS explained there are two divisions in Student Affairs with one being Enrollment and the other being Campus Life, which includes Residence Life, Student Life and Health Services. DOS explained that the Assistant Dean for Campus Life gets a small amount of Seg Fees for operating s & e, with \$3,250 being projected to remain at \$3,250. DOS said it is separated out because it goes into a different university account. DOS said there are no salaries, just s and e, and mentioned it doesn't anticipate any reserve. Anton said on total operating receipts in 06-07 it says \$5,200 and wanted clarified why it was more than it is now. DOS said \$1500 was deposited from a system grant and \$538 was sales and charges, which is another source of revenue. Anton wanted clarified under operating s and e, the balance for 05-06 at \$17,000. DOS said it is due to \$15,000 from transfers. DOS said the last budget is Alcohol Education, which covers programming budget for alcohol abuse and prevention activities, such as sexual assault and gender identity. DOS said there are four task forces that do programming, which include Healthy Relationships, Alcohol and other Drugs, Prevention, and Diversity and Leadership. DOS said those groups collaborate on dollars, from the account and combine to do rather large events. DOS said about half the money goes to task forces and is used by those with the other half of that going for alcohol and other drug prevention activities. DOS said the reason it got less money last year was because it had a reserve that it could spend down. DOS said for this year it was hoping to get \$4,812 from Seg Fees and then take the reserve of \$2,011 for a total of \$7,123 to spend that this year and then be back on track next year. Anton said since it has existed have numbers dropped for alcohol and other drug use statistics. DOS said several statistics go up and down every other year, including second offence citations and underage drinking tickets. DOS said it fluctuates very much. DOS added that when promoting responsible use of alcohol, it can't always measure it by sanctions. Anton asked if the \$7123 got the same bang of 7500\$. DOS said it will be able to tell at the end of the year. Matt said he is not familiar with the programs and wanted some examples. DOS said it does the Got Facts? Program and explained it is a competitive program with res halls with online quizzes utilizing the e-chug software program that teaches about responsible alcohol use. DOS explained the table that summarizes the three budgets and shows what is carried over. DOS also explained how it shows what is budgeted and requested for next year. DOS said there are no salaries in these three budgets with only student help for DOS. DOS said almost all is S and E. DOS said other budgets the board will look at will have probably large salary dollars with staff from Seg Fees. DOS said instructions have been given to those auxiliaries to budget for the pay plan of 07-08 since the state budget hasn't been passed. DOS said the board of regents asked for a 5% increase in salaries, so the other auxiliaries are going to budget 4.7% for 07-08 because some salary money goes to chancellor for discretionary uses. DOS said the other auxiliaries will also budget another 4.7% for the 8-09 budget for benefits for an increase of 7-8% in each of those two years. DOS explained in its salary, the board is seeing no salaries but the board needs to anticipate fairly large increases which have never happened before. DOS said if the increases don't go through then the auxiliaries will come back and present as a whole what it does get. DOS said salary is a fixed cost unless new people are being hired. Matt asked if salaries do go up if student wages will be affected. DOS said two things impact student wages, being the equity and competition on campus with some offices paying a little bit more than other offices and the other being the minimum wage law. DOS said the student employment office has an average of what students make. Ron said the state budget doesn't affect student salaries. Voting will take place next week.

## IX. Action Items

**a. SGA Request-** Pha made a motion to approve the request in full. Steve seconded. Pha said he made a motion to just discuss about it. Peter asked how much is it for. Brad said it is for \$259. Pha said SGA didn't follow many of the guidelines, didn't bother to advertise and didn't take the effort to fill out the second page. Pha said it is a new section of SGA government and it did pretty ok for its first time. Pha said he thought SUFAC should approve as it will be something for them to learn how to do. Anton said maybe the trip can be opened up to more people than what it is. Anton said last year SGA asked for money for trips and it wasn't opened to more people. Anton said maybe SUFAC could recommend SGA open it to more people. Matt wanted OFO to double check how much this year is given to SGA. Peter said the problems are SGA didn't advertise in the amount of weeks before the event and only presented it to SGA and SAGA after capping it at 8 students. Brad said the guidelines do state that orgs should advertise in 15 areas, but those can be overlooked. OFO said SGA has 4 trips in state for about \$640 and then one to DC that is \$1,700 for a total travel at \$2,383 so if SUFAC adds the \$259, SGA is over \$2,500 by \$142. Brad said the guidelines are recommendations, not concrete. Matt said he noticed that nobody asked about the agency. Anton said he has the feeling this could have a negative impact if this wasn't approved. Andy said he agreed. Pha said he knew they didn't follow the guidelines and wasn't able to explain the balances well but he was just one branch of the SGA and its only \$259. Pha said he thought it should be given and make recommendations that next time SGA follows guidelines. Peter said that does put them over cap by \$142. Matt asked how OFO is set with everything. OFO said SGA is all set except money. Pha said its for a good cause and not a lot of people feel comfortable around gays and lesbians and even though over the \$2,500 cap, it should be approved. Peter agreed but added SGA only opened it to 8 students and didn't advertise in the range and added perhaps there might have been some more interest in other students who didn't hear about it. Peter made a motion to friendly and to cap SGA at \$2,500 for a total approval of \$117 with the recommendation SGA take the remaining \$142 out of agency. Andy seconded. Pha accepted the friendly. Motion passed 10-0-1 to fund \$117 to SGA.

**b. Good Monsters-** Brad said this sets a precedent if another org wants t-shirts and requests things to generate revenue. Anton made a motion to approve \$1363.76. Andy seconded. Anton said it looks pretty good and the money comes back to SUFAC. Andy said it was very well done and planned out. Pha said for a new org, the group really planned things out and really accomplished what it was trying to do. Matt said the way its set up is that SUFAC gives GM the money and SUFAC gets back what it paid out. OFO said it would make sure it would be paid back. Peter asked what if GM doesn't get a profit. Brad said then what is made, SUFAC gets back. Pha called the question. Motion passed 10-1-0.

**c. Campus Crusade For Christ-** Pha made a motion to approve CRU in full. Matt seconded. Andy said in his opinion it was very rushed since next week Wednesday is when the activity is taking place. Andy said it showed a lot of procrastination and Andy added that he is also not sure if 600 students will show up. Andy finished by saying \$2,000 is a lot for something CRU hasn't even started advertising for. Anton said what he noticed was the fact that the community comes for free and its student money paying for it. Anton added that with 100 active members he thinks the number reflects a proper ratio. Pha said that when he asked about Andre Cole a lot of people came but less than half were students. Andy said it actually seems to happen with a lot of activities on campus, groups tend to inflate the numbers. Anton asked how much was for the speaker and travel. Peter said it covers travel, food, and lodging. Chris said normally when an org gets an agent price, it's a flat rate. Peter said CRU was having local funding covering a portion. Pha said last year it was a case by case basis. Peter said it was a rush job. Matt asked if CRU had anything in the budget for contractual. OFO said nothing is in contractual so the contractual request is the only and the whole amount. Pha said SUFAC should only fund half of it since they have local funds they can use, plus an agency balance of \$355. Matt said there were plans for the agency. Chris said the program is next Wednesday if GTP doesn't even know its going on, the advertising must be horrible. Peter said that the org didn't plan on this event. Andy said its going to happen whether or not its funded properly. Peter reiterated what Andy said. Matt commented that he doesn't think

GTP not knowing about an event is really that relevant. Chris said true but when an org does as many events as GTP does, it says something. Pha said after learning about the turnout being less than half of the people showed up and it being a local event, perhaps SUFAC should fund half minus \$500. Peter said the advertisements were out. Matt said yes, they were up tomorrow. Peter said tomorrow is a Friday. Anton proposed that SUFAC fund \$1,000. Pha accepted the friendly. Pha called the question. Motion failed 4-5-1.

## **X. Announcements**

Brad explained next week SUFAC will not have a meeting. Brad explained that Lynsy voted by proxy since she wasn't here to vote.

## **XI. Adjournment**

Pha made a motion to adjourn. Andy seconded. Peter called the question. Meeting adjourned at 7:40PM.

Respectfully Submitted by,

Joy Hanneman  
SUFAC Administrative Assistant