

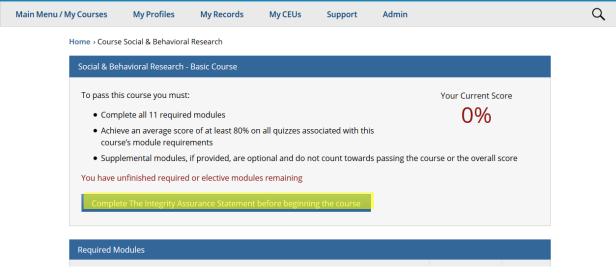
1. Click on "University of Wisconsin – Green Bay Courses" to open your UWGB courses.

| Main Menu / My Courses             | My Profiles      | My CEUs | My Reports | Support |  |  | Q |
|------------------------------------|------------------|---------|------------|---------|--|--|---|
| Main Menu / My Courses             |                  |         |            |         |  |  |   |
| University of Wisconsin - G        | reen Bay Courses |         |            |         |  |  |   |
| Affiliate With Another Institution |                  |         |            |         |  |  |   |
| • Affiliate as an Independen       | t Learner        |         |            |         |  |  |   |
|                                    |                  |         |            |         |  |  |   |

## 2. Click "Social & Behavioral Research" to open the Human Subjects Research Course.

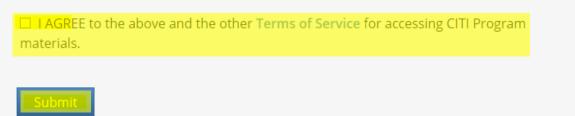
| Main Menu / My Courses           | My Profiles       | My Records  | My CEUs | Support | Admin     |             | Q        |
|----------------------------------|-------------------|-------------|---------|---------|-----------|-------------|----------|
| /ain Menu / My Courses           |                   |             |         |         |           |             |          |
| - University of Wisconsin - Gree | en Bay Courses    |             |         |         |           |             |          |
| (                                | Course 🕜          |             | St      | atus 🕜  | Completic | on Record 🍘 | Survey 🕜 |
| Social & Behavioral Research     |                   |             | Inc     | omplete | Not       | Earned      |          |
| My Learner Tools for Univer      | sity of Wisconsin | - Green Bay |         |         |           |             |          |
| Add a Course                     |                   |             |         |         |           |             |          |
| Remove a Course                  |                   |             |         |         |           |             |          |
| View Previously Complet          | ed Coursework     |             |         |         |           |             |          |
| Opdate Institution Profile       | e                 |             |         |         |           |             |          |
| Remove Affiliation               |                   |             |         |         |           |             |          |
|                                  |                   |             |         |         |           |             |          |

3. This is your course home page. The first time you come into this page, you will need to complete the Integrity Assurance Statement.



4. Click the box and "Submit" in order to finish the Integrity Assurance Statement.

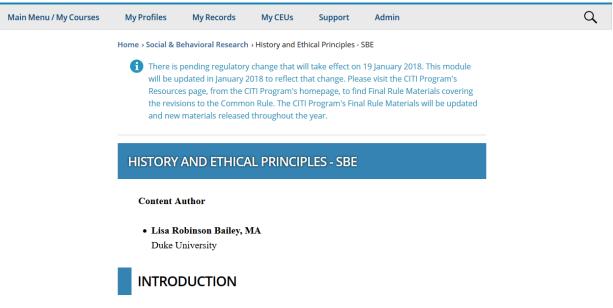
Check the box to accept, then click the Submit button:



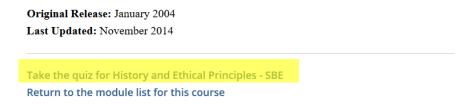
5. Click on "History and Ethical Principles - SBE" to complete the first required module in the Social & Behavioral Research course. Once you take this module, the next module on the course home page will become available.

| Main Menu / M                              | /ly Courses   | My Profiles         | My Records    | My CEUs | Support | Admin            |                                       |             | Q |  |
|--|---|---------------------|---------------|---------|---------|------------------|---------------------------------------|-------------|---|--|
| Home > Course Social & Behavioral Research |   |                     |               |         |         |                  |                                       |             |   |  |
|  | Social & Behavioral Research - Basic Course   |                     |               |         |         |                  |                                       |             |   |  |
|  | To pass this  | s course you must   | :             |         |         |                  | Your Current Sco                      | ore         |   |  |
|  | • Comp  | lete all 11 require | d modules     |         |         |                  | 0%                                    |             |   |  |
|  | <ul> <li>Achieve an average score of at least 80% on all quizzes associated with this<br/>course's module requirements</li> </ul> |                     |               |         |         |                  |                                       |             |   |  |
|  | • Supplemental modules, if provided, are optional and do not count towards part   |                     |               |         |         | s passing the co | ssing the course or the overall score |             |   |  |
|  | You have unfinished required or elective modules remaining  |                     |               |         |         |                  |                                       |             |   |  |
|  |   |                     |               |         |         |                  |                                       |             |   |  |
| Required Modules                           |   |                     |               |         |         |                  |                                       |             |   |  |
|  |   |                     |               |         |         |                  | Date Completed                        | Score       |   |  |
|  | History and   | Ethical Principles  | SBE (ID: 490) |         |         |                  | Incomplete                            | 0/0<br>(0%) |   |  |

6. This is the History and Ethical Principles - SBE module. Read the information following the content author section.



7. This is the bottom of the module. Click on the "Take the quiz for History and Ethical Principles - SBE" link to open the quiz.



8. This is what the top of the quiz will look like. The quiz will contain five questions. You will need to earn at least 80% in order to pass the module. Click "Submit" after you answer all five questions.

| Main Menu / M | Ay Courses  | My Profiles | My Records | My CEUs | Support | Admin | С | 2 |  |
|---------------|---|-------------|------------|---------|---------|-------|---|---|--|
|               | Home > Quiz History and Ethical Principles - SBE  |             |            |         |         |       |   |   |  |
|               | History and Ethical Principles - SBE Quiz   |             |            |         |         |       |   |   |  |
|               | <b>Instructions</b> : Please provide an answer for all questions. Each question is one point. Click on the Submit button to register your answers. After submitting your answers, the correct answer to each question and an explanation will be displayed. Navigational links to the next module will be provided. |             |            |         |         |       |   |   |  |
|               | All quiz questions count towards your score. You should answer all questions.   |             |            |         |         |       |   |   |  |
|               |   |             |            |         |         |       |   |   |  |
|               | Question '  |             |            |         |         |       |   |   |  |

9. At the bottom of your results page, you will want to click "View Post-Course Completion Options".



10. To print your certificate, click on "Access your Completion Records."



11. Your page should look like this. Click on the link under "Completion Certificates." This will pull up a PDF of your completion certificate. Save this document and submit as needed.

| Main Menu / My Courses    | My Profiles   | My CEUs                                | My Reports  | Support                             | Admin             |    | Q |
|---------------------------|---|--|---|-------------------------------------|-------------------|----|---|
| Home > View-P             | rint-Share Completi                                 | on Record                              |   |                                     |                   |    |   |
| View-Print-S              | Share Completion                                    | Record -                               |   |                                     |                   |    |   |
|                           | n Date: 23-Oct-20<br>Date: 22-Oct-20                | 17                                     | Green Bay (ID: 34   | 58)                                 |                   |    |   |
| the time yo<br>To view or | ou completed and print the <b>Complet</b>           | passed the cour                        | s of your course wo<br>rse. Part 2 includes<br>his course, click on<br>nk below and paste | scores for any s<br>the link below. | ubsequent quiz at | at |   |
| To view or<br>To share th | print the <b>Complet</b><br>ne <b>Completion Ce</b> | ion Certificate f<br>tificate, copy th | reflect course com<br>for this course, click<br>ne link below and p                       | on the link belo                    | ow.               |    |   |
| www.c                     | citiprogram.org/                                    | /erify/:                               |   |                                     |                   |    |   |