Present: Sherri Arendt; Paula Ganyard, Dan McIver; Eric Craver
Excused: David Dettman, Paul Pinkston, Lisa DeLeeuw

1. *Call to Order* **by Chair at 12:35**

2. *Approve minutes from February 27, 2008 meeting* → Approved as amended.

3. New Business

    a. College Nomenclature---Chancellor Shepard asked for governance group's input/feedback on using "College" in names of Liberal Arts & Sciences and Professional and Graduate Studies:

    College of Liberal Arts & Sciences and
    College of Professional and Graduate Studies

    The point was made that when the name changes were approved that there should be some reference to inform the campus community as to how to use the names correctly and in a consistent way. On going training should also be included on how the campus should refer to units, programs, and departments as well.

    b. Election Process----Paula has met with programmers from MIS to finalize this April's Academic Staff election process. The Nomination Committee will use an online system with log in requirements where AS are presented with a ballot. The system tracks each members vote allowing them to cast only one. The survey will be available for one week. The Nominating Committee has met per Eric to discuss the election timeline.

    c.   New task for Personnel Committee----A new task has surfaced while compiling information for the suggestions forwarded to the Chancellor on use of the 10% Discretionary Fund.   The ASC would like to have data comparing Green Bay AS salaries with those from UW-System and/or the Midwest Region. Ultimately a market

analysis report would be created using that data which would be presented to the Chancellor and Cabinet in time for the 2009-2010 budget process. The group would like the Personnel Committee to establish a process that compiles such salary data and then to analyze the data in report form. A suggested resource would be College and University Professional Association (CUPA) www.cupahr.org. The Personnel Committee will be invited to attend the next ASC meeting for discussion.

4. ***Old Business → None***

5. ***Information Items***

   a. *ASC Chair Update →* Dan informed the group of topics shared at the cabinet meeting. Area Leaders will be accountable for affirmative action with regard to search and screens. Form D1 will now have self identification information listed. The Area Leaders will have this information at their disposal when reviewing candidates. The information will be destroyed after the search is complete.

   b. *Academic Staff committee updates, including System Academic Staff Reps report ---* Sherri informed the group the reps will meet tomorrow, 3/13, via teleconference. Eric Craver will be sitting in as a guest as he will be the next Rep to System.   Highlights of last month's meeting included the fact that System intends to move forward with the protocol and see how it works.   The supplemental pay plan would not go forward due to the large deficit and the need for a budget repair bill. Growth Agenda Action steps were discussed by Rebecca Martin. The increased role of AS in system-wide discussions, such as the Strategic Framework, was suggested and it was agreed that Academic Affairs would make it clear in the future that they are looking for governance input as part of the process. The workload impact of the Strategic Framework Action Steps concern was raised. Reminder that the Academic Staff Development Conference will be held in Platteville on July 17-18. More info to be shared soon.

   c. *General (Information of interest to academic staff is posted on the SOFAS website:* http:/www.uwgb.edu/sofas/)

All meetings are open unless otherwise stated.

Submitted by Sherri Arendt in Dave Dettman's absence