

**Academic Staff Committee**

**Joint meeting with University Committee**

**Meeting Minutes – 7 September 2011**

**3:00 pm**

**CL 830**

**Members present:** **Academic Staff Committee:** David Kieper, Leif Nelson, Linda Parins, Samantha Surowiec  
**University Committee:** Dave Dolan, Michael Draney, Ray Hutchison, Derek Jeffreys, Tim Kaufman, Bryan Vescio

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1. **Meeting was called to order** at 3:05 pm by Michael Draney, UC Chair
  - a. Discussion of proposed Joint Committee on Workload and Compensation (CWC). ASC met with UC to discuss and develop a new joint governance committee .The discussion focused upon:
    - i. Procedures required for the establishing of a new committee.
    - ii. Membership composition for the new committee.
    - iii. Method of determining membership for the committee.
    - iv. Development of a charge for the committee:
      - i. Committee would determine list of items that contribute to compensation and workload.
      - ii. Committee would not just generate reports, but would provide analysis and action suggestions back to the University Committee and Academic Staff Committee on a regular basis.
    - v. Discussions for presentation of the committee draft charge to the Faculty Senate and Academic Staff Assembly.
2. Discussion on this item was concluded at 3:45 pm and the joint portion of the meeting was concluded.

Attachment: Draft of charge for Committee on Workload and Compensation

*Respectfully Submitted David Kieper, Recording Secretary*