



## University Committee Meeting Minutes

Wednesday, October 17, 2018

Present: Courtney Sherman (Chair), Sherri Arendt, Mark Klemp, Jim Loebel, Ryan Martin, Gail Trimberger, Tracy Van Erem, Kris Vespia, Abbigail Wagaman, Julie Wondergem

Guests: Provost Greg Davis, Steve Meyer (SOFAS)

**1. Approval of Minutes:** Minutes from the 10/3/2018 meeting were approved.

**2. Promotion Guidelines for Branch Campus Faculty:** Provost Davis addressed the concern that had been expressed by Associate Professors at the branch campuses regarding the application of UWGB standards when they seek promotion to Full Professor. Provost Davis indicated that as the four campuses now constitute one university, standards had to be applied consistently among all candidates for promotion, regardless of the campus to which they are assigned. Provost Davis discussed with the UC some of the misconceptions that branch faculty may have regarding the standards for promotion (e.g., scholarship of teaching and learning does not count as much toward promotion as other types of scholarship). There was also a discussion about the need to mentor Associate Professors at the branch campuses by individuals and committees such as unit chairs, budgetary chairs, Deans, and the Committee of Six on the process for promotion.

**3. Phuture Phoenix:** Steve Meyer indicated that faculty had expressed concern that students who volunteered for the Phuture Phoenix campus visits in October provided their instructors with very little notice that they would miss class and expected to be allowed to make up quizzes and/or assignments scheduled for those dates. Mary Sue Lavin, the Director of Phuture Phoenix, informed Gail Trimberger that she had instructed students a month before the campus visits to notify their instructors. Mary Sue also indicated she would be willing to follow a procedure similar to that of the Athletics Department in notifying instructors as to the volunteers who would be absent the day of the Phuture Phoenix visits. There was discussion that this could be a heavy administrative burden and that an e-mail to all faculty in early August providing the dates would allow faculty to prepare their syllabi and class schedules accordingly. It was also suggested that faculty should be made aware that they do not have to provide make-up quizzes or assignments for Phuture Phoenix volunteers.

**4. Liaison Reports:** There were none at this meeting.

**5. Other:**

a. Steve Meyer shared with the UC his discussions with faculty members at meetings he attended at the Marinette and Manitowoc campuses in the past week. The consensus was that



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there is a lack of communication between the Green Bay campus and branch campuses in both the disciplinary and budgetary units. In addition, the Manitowoc faculty favored having one member from each branch campus serve on the Faculty Senate on a permanent basis rather than for a one-year transition period. The UC discussed options with respect to Faculty Senate representation for faculty on the branch campuses. Steve indicated that the Faculty Handbook would have to be amended to change the definition of faculty. The change in definition would have implications for representation on the Faculty Senate, as well as councils and committees such as the Academic Affairs Council and the Committee of Six (potentially Seven).

b. Abbigail Wagaman reported that SGA had its first reading of the Select Mission on October 15, 2018, and that a vote would occur the week of October 22, 2018.

The meeting was adjourned at 4:53 p.m.

Respectfully submitted by Jim Loebel.

APPROVED: 10/24/18