

MINUTES  
UW Green Bay University Committee

Present:	30 March 2011 3:00 pm, CL 835
Dave Dolan	
Mike Draney	
Derek Jeffreys	
Tim Kaufman	
Heba Mohammad, Student Government Representative	Previous Meeting
Illene Noppe, Chair	2 March 2011
Brian Sutton	

Guest: Provost Julia Wallace

1. The minutes from the previous meeting were approved as submitted.
  
2. UC Chair Noppe led the discussion on the Faculty Senate meeting of March 9<sup>th</sup>, 2011. In general, the UC thought that the first reading of the Honors Program proposal was successful. A slight wording change in the resolution was suggested by Provost Wallace and Assistant Chancellor Carmichael. The corrected resolution should read: “Be it resolved that the Faculty Senate endorses the establishment of an Honors Program at UW-Green Bay, as described by the Honors Program Task Force, contingent upon the procurement of outside funding for the creation, implementation, and sustaining of the program. This change represents a friendly amendment to the resolution.

With the Bereavement Policy having passed the Faculty Senate, Professor Noppe had prepared a “boilerplate” wording for syllabi to be circulated to the faculty. The wording was accepted by the UC with one minor correction.

3. Provost Wallace arrived and discussed the meaning of the “flexibilities” that the Chancellors for various UW institutions (including UWGB) are seeking through the Wisconsin Idea Partnership. She said that the university may benefit from reduced red tape and that local control may lead to savings that have not yet been realized under Department of Administration (DOA) control.

The UC and the Provost discussed the code changes that were being made to the Faculty Handbook. In Section 53.12, C, 1., the approval of the Chairperson of a graduate degree program will have to be changed from the Dean of Professional and Graduate Studies to the new position under the Provost’s office.

The Provost also discussed the sustainability of the Honors Program and the definition of “loved one” in the Bereavement Policy. Her advice was to not define the term too narrowly.

## New Business

1. Professor Sutton presented a resolution that he had drafted on UW management flexibilities. Related resolutions on the Wisconsin Idea Partnership were circulated by the Chancellors to the Wisconsin state senators and representatives (March 23) and by the University of Wisconsin System Board of Regents (March 10). Professor Sutton will request that the SOFAS make these resolutions available to all faculty. He will also try to obtain similar resolutions from other UW-system schools. The goal is to prepare a resolution of statement for consideration at the next Faculty Senate meeting (April 13).
2. The UC next discussed the written ballot code cleaning. The original e-mail announcing the March 23<sup>rd</sup> UC meeting included a document from SOFAS with sections of the Faculty Handbook related to written ballots. He (Cliff) recommended deleting reference to them. Since the March 23<sup>rd</sup> UC meeting was cancelled, the discussion of this document did not occur until after SOFAS had an e-mail from the Asst. Attorney General that clarified the open meeting law with respect to secret ballots. For example, it now appears that election of departmental officers can occur by secret ballot. Given this clarification, the need for code cleaning may change. Professor Noppe will check with SOFAS on this.
3. SOFAS had referred another issue to the UC on policies/guidelines for adjuncts. The questions of what guidelines exist to protect adjuncts and who should make decisions about teaching assignments, topics covered, and assessment are relevant in general, but are more problematic with Adult Degree. It may be necessary to provide written guidelines. A related issue is compensation for approval and assessment of adjuncts. Professor Noppe will draft a statement on this topic for the next meeting.

The UC meeting adjourned at 4:29 pm.

Respectfully submitted,

Dave Dolan  
Secretary pro tempore