

Early College Credit Program (ECCP) Online Application Instructions



1) Go to <https://apply.wisconsin.edu/homepage> to get started

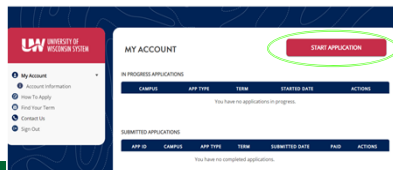


Either create an account or sign in if you've filled out an application for another UW school

**When creating an account, use a personal email (parent's email is fine, too) just not a high school email!



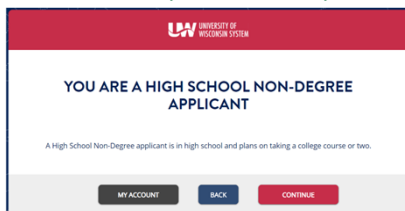
2) Click "Start Application"



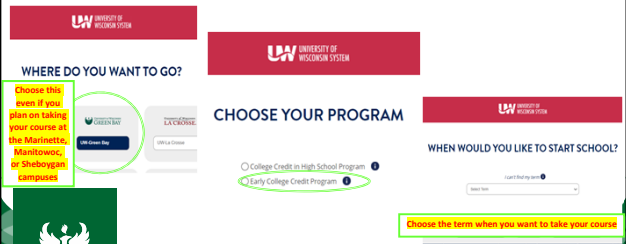
3. Answer the questions as shown below



4) It should tell you that you are a high school non-degree applicant. If it tells you something else, you answered something incorrectly. Go back and make sure you chose correctly in #3




5) Continue with these answers:



6) Your summary should look like this:

You are applying as a High School Non-Degree student at UW-Green Bay for **The term you selected**
 You have selected Early College Credit Program as your major/program.

MY ACCOUNT BACK NEXT



7) Next, you'll be providing your personal info. Most of it is straight forward but here are a few notes:

Which form of identification can you provide? **You only select one**

Social Security Number Tax Identification # Do Not Want to Provide/Do Not Have

If you click this, you'll be asked for your 9-digit number (points to Social Security Number)

You probably don't have one of these (points to Tax Identification #)

If you click this, you will get this message: (points to Do Not Want to Provide/Do Not Have)

Why you should provide a TIN OR SSN


You are strongly encouraged to provide a Social Security Number (SSN) or other Taxpayer Identification Number (TIN) if you have one. If you have both, enter ONLY your SSN. Failure to submit a SSN or TIN could have the following consequences:

- A delay in the awarding of financial aid (NOTE: international students are not eligible for state and federal financial aid)
- An inability to claim tax benefits on your (and/or your parents') tax returns for the tuition and fees you pay to attend college and
- If you are a U.S. citizen or a permanent resident for U.S. tax purposes, the IRS may require you to pay a \$50 penalty.

While you are not legally required to provide your SSN or TIN for the purposes of this application, you will be required to do so if you attend a UW institution and you are a U.S. citizen or a permanent resident for tax purposes.

There are no tax or financial aid implications for ECCP students so you don't need to worry about this

CLOSE AND ACCEPT



7) Continued – Personal Info Section Notes

PARENT/GUARDIAN INFORMATION

The next section will ask you for information about your parent(s) or guardian(s). Here are some key points to know about this section:


- It is optional. You can skip the section using the "Skip Parent Section" button below.
- You only need to enter the number of guardians that you have information for.
- It may be used for emergency contact information.

FIRST NAME	LAST NAME	RELATIONSHIP	ADDRESS	ACTIONS
You have no parents added.				

BACK **SKIP PARENT SECTION** ADD PARENT/GUARDIAN

Do not "Skip Parent Section"

You only need to provide information for 1 parent/guardian



7) Continued – Personal Info Section Notes

RESIDENCY

The next section will ask questions to determine if you qualify for Wisconsin resident tuition under state law. The information collected in the following sections is only used to determine your tuition rate. Learn more about qualifying for Wisconsin residency.

Are you claiming Wisconsin residency to qualify for the Wisconsin resident tuition rate?

Yes No


SECTION	COMPLETED	ACTIONS
Parent Questions	Completed	EDIT PARENT

Minnesota Residency

If you believe you qualify for Minnesota tuition residency, that is determined through a separate process. Learn more about qualifying for Minnesota Residency.

BACK **SAVE AND CONTINUE**

Residency is determined by the parent section



8) Add your high school

ACADEMIC BACKGROUND: HIGH SCHOOL/SECONDARY SCHOOL


In this next section you will need to supply the following pieces of information about all of your High School/Secondary Schools attended:

- Full name of your high school/secondary school
- High school/secondary school attendance dates
- High school/secondary school graduation date
- Optional: unofficial high school/secondary school transcript

TITLE	GRADUATION DATE	TRANSCRIPT	ACTIONS
You have no high school/secondary schools added.			

BACK **SAVE AND CONTINUE** **ADD HIGH SCHOOL**

Please do not upload your transcript when asked; it is optional and ECCP needs it to come from your high school



9) Answer the "Holistic Review"

ESSAY

You do not need to write any kind of essay because you are a high school student earning college credit. Type the name of your current High School in the space below and then click "Save and Continue" to proceed.

SAVE ESSAY

You are not writing an essay, but we need something in this box



Type in your current high school



10) Sign and submit

SIGN YOUR APPLICATION(S)

Application List

CAMPUS	APP TYPE	TERM	COST	ACTIONS
UW Green Bay	High School Non-Degree (Domestic)	Spring 2021 (Classes start January 2021)	No Charge	 

CONFIRMATION SIGNATURE
You are ready to sign your application. Once you sign and submit your application you are not able to make changes to your submitted application(s).

I acknowledge that by providing an electronic signature, I attest to the accuracy and truthfulness of the application(s) I'm submitting. I also agree to the [conditions](#) of the UITS System.

Do you agree to all of the above?

Agree

Signature

There is no cost to apply for ECCP



What's next?

1. After you submit your application, you will get a confirmation email to the email address you used to create your account
 - If you don't get a confirmation email, check your junk folder. If you don't have anything in your junk folder, check to make sure you finished and submitted
2. Within 5 business days of submitting your application, the Early College Credit Program Office will email you with your next steps and any action you may need to take. If you don't hear from them, they can be reached at eccp@uwgb.edu.

