



UW-GREEN BAY CAREER SERVICES JOB LISTING FORM

JOB TITLE

ORGANIZATION

LOCATION

SALARY

INDUSTRY - PLEASE CIRCLE ONLY ONE

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|------------------------|-----------------------|-------------------------|------------------------|
| Accounting | Construction | Hospitality/Leisure | Science/Math |
| Aerospace | Consumer Products | Human Services | Social Change/Advocacy |
| Agriculture | Education | Insurance | Sports/Recreation |
| Arts | Engineering | International Affairs | Telecommunications |
| Banking | Entertainment | Legal/Law Enforcement | Third Party/Staffing |
| Biotech/Pharmaceutical | Environment | Manufacturing | Transportation |
| Business Services | Financial Services | Military | Travel/Tourism |
| Childcare | Government/Public Adm | Non-Profit/Philanthropy | Utility |
| Communications/Media | Healthcare | Real Estate | Visual Arts |
| Consulting | High Tech/Computer | Retail | |

JOB FUNCTION - PLEASE CIRCLE ONLY ONE

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|-------------------------------------|----------------------------------|-------------------------------------|
| Accounting/Auditing | Engineering | Merchandising/Retail |
| Actuarial | Environmental Consulting/GIS | Military Service |
| Administrative/Office Support | Environmental Education | Ministry/Clergy |
| Advertising | Environmental Policy | Museum/Historical Preservation |
| Advocacy | Environmental Science/Research | Non-profit Administration |
| Animal Care | Event Planning | Nursing |
| Architecture/Landscape Architecture | Federal/State/Local Government | Nutrition/Dietetics/Food Science |
| Arts/Arts Administration | Film/Video | Other |
| Athletics/Sports Recreation | Financial Analysis | Performing Arts: |
| Aviation/Aerospace | Financial Services/Planning | Dance/Music/Theatre |
| Banking | Forestry/Resource Management | Physical Sciences/Mathematics |
| Biology/Biochemistry | Fundraising/Development | Planning-Urban/Regional/Envir. |
| Biomedical Research/Biotech | Geology/Geography | Public Health |
| Buying/Purchasing | Graphic Arts/Design/Illustration | Public Relations |
| Chemistry/Physics | Health Services/Healthcare | Quality Control |
| Childcare/Day Care | Hospitality/Food Services | Radio/TV |
| Community Service | Human Resources | Real Estate/Property Management |
| Computer Services | Information Technology | Research |
| Construction/Contracting | Insurance/Claims/Underwriting | Sales |
| Consulting | International Relations/Business | Skilled Labor |
| Counseling/Therapeutic Services | Investment/Brokerage/Trading | Small Business/Entrepreneur |
| Customer Service | Lab Science/Research | Social Work/Social Services |
| Driver | Language/Translation | Software Design/Programming/R&D |
| Economic/Community Development | Law | Transportation/Logistics |
| Educ/Counseling/Special Needs | Legal Assistant/Paralegal | Travel/Tourism/Recreation |
| Education/Administrative | Library Services | Tutor |
| Education/Early Childhood | Magazine/Book Publishing | Visual Arts: Sculpt/Painting/Photo. |
| Education/Elementary | Management | Writing/Print Journalism |
| Education/Middle | Manufacturing/Operations | |
| Education/Post Secondary | Marketing/Marketing Research | |
| Education/Secondary | Mental Health Services | |

JOB DESCRIPTION

OTHER DESIRED SKILLS/LANGUAGE SKILLS/CERTIFICATIONS

APPLICATION START DATE

APPLICATION END DATE

JOB STATUS Full-time Part-time

DEGREE - PLEASE CHECK ALL THAT APPLY

BA/BS/BBA BSW BSN AAS/AA MS

MAJORS REQUIRED - PLEASE CIRCLE ALL THAT APPLY

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|--|--|-----------------------------|
| All Majors | Education | Interdisciplinary Studies |
| Accounting | English | Management (MS) |
| Administrative Science (MS) | Environmental Policy and Planning (BS) | Mathematics |
| Applied Leadership in Teaching and Learning (MS) | Environmental Science | Music |
| Art | Environmental Science and Policy (MS) | Nursing |
| Biology | French | Philosophy |
| Business Administration | German | Political Science |
| Chemistry | History | Psychology |
| Communication and the Arts | Human Biology | Public Administration |
| Communication Processes | Human Development | Social Change & Development |
| Computer Science | Humanistic Studies | Social Work |
| Earth Science | Information Sciences | Spanish |
| Economics | | Theatre |
| | | Urban and Regional Studie |

APPLICATION REQUIREMENTS Resume Cover Letter Employer Application Form

Writing Sample Transcript References Portfolio

CONTACT

TITLE

PHONE

EMAIL

ADDRESS

FAX

WEBSITE

**PLEASE RETURN FORM TO:
CAREER SERVICES, UW-GREEN BAY, 2420 NICOLET DRIVE
GREEN BAY, WI 54311-7001 OR FAX: 920-465-2920**

OFFICE USE ONLY: DATE RECEIVED/INITIALS _____ / _____ **DATE IN PRO/INITIALS** _____ / _____