

# Expectations when taking an online course

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## Student expectations:

- Be involved and active in your courses.
- Be highly motivated and disciplined.
- Check the course homepage, calendar and assignment page, the course syllabus, your UW-Green Bay email, and the D2L course discussion board several times a week.
- Post the required comments and responses to the discussion board for your course.
- Keep up with your assignments and online quizzes/exams (as applicable) and manage your time well. These quizzes test your knowledge and comprehension of the new content.
- Participate actively in class discussions.
- Practice "[Netiquette](http://www.albion.com/netiquette/corerules.html)" (<http://www.albion.com/netiquette/corerules.html>) in discussion board postings and emails. Be polite and respectful. Use good grammar and correct spelling. Don't write in all caps (it feels like you're shouting), and sign your name.
- Meet the course deadlines. The courses are not self-paced.
- Be honest and original. Plagiarism will not be tolerated in any online course. View the [Plagiarism Policy](#) for UW-Green Bay.

## The Do's and Don'ts for success:

1. Do set aside a specific time during the day for this course--the best time that fits your schedule. Use this time for preparation and for participation (reading, studying, posting messages, completing assignments, taking quizzes).
2. Do check in and contribute to the class several times a week. By doing this you will keep engaged, on-track, and moving steadily toward your goal!
3. Do remember there are people here to help you to be successful in online learning.
4. Don't put off the work! You need to keep up so you can more effectively participate in group and class discussions.
5. Don't be afraid to ask questions. There are probably several others who are wondering the same thing.