

## GRADUATE SPECIAL PETITION GENERAL FORM

## **Instructions for Submittal**

**Students are responsible for obtaining all necessary signatures** and delivering this form to the Office of Graduate Studies. Please direct any questions or concerns to the Office of Graduate Studies: <a href="mailto:gradstu@uwgb.edu">gradstu@uwgb.edu</a> or (920) 465-2123.

- 1.) Students must complete all sections on the first two pages of this form, sign, save, and secure required signatures.
- 2.) Students may attach appropriate documentation.
- 3.) The completed form must then be sent to the Director of Graduate Studies at gradstu@uwgb.edu.
- 4.) The final decision will be posted to the memorandum section of your transcript.

STUDENT INFORMATION:		
First Name	Middle Name	Last Name
Student ID#		Campus E-mail
Phone		Address
City		State
Zip Code		
Please select your program		
Current Academic Status (select one)		
Cumulative GPA		Earned Credits

## Address the following questions:

I request an alternative or exception to the following academic rule, regulation, procedure or requirement of UW-Green Bay. (Limit  $1000\ Characters$ )

Requested or proposed alternative or exception: (Limit 1000 Characters)

Please explain why you are making this request. (Limit 2250 Chara	acters)
How does this impact your education plans? (Limit 2250 Characte	m)
Trow does this impact your education plans: (Limit 2230 Characte	15)
By signing below, I agree to pay any and all additional tuition and a consult with Student Billing (SS 1700) at (920) 465-2224 if you ha	
•	Date (mm/dd/yyyy)
Students are encouraged to seek the supporting signature of their p	program, thesis or project advisor.
SUPPORTING SIGNATURE: (Complete by Program Chair	r, Major Professor or Project Advisor)
Comment: (Limit 1000 Characters)	
Major Professor or Project Advisor's Electronic Signature	Date (mm/dd/yyyy)
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Petition Decision:	Approved	Denied						
Action: (Limit 2250 Characters)								
Director of Graduate	e Studies' Electron	nic Signature	Date (mm/dd/yyyy)					

ACTION BY THE OFFICE OF GRADUATE STUDIES: (For Office Use Only)