



Request for Proposals: Graduate Student Research Grants

Grants are available for UW-Green Bay, degree-seeking graduate students to support activities contributing to the enhancement and completion of graduate projects and thesis. Awarded funds can be used for travel to and from research sites, and for research supplies and equipment. Research grants will not support travel to meetings, tuition and general educational expenses, standard equipment expected of departments, salaries or stipends, or publication costs. Awards are limited to one per student.

Application Guidelines: Applicants should submit the following documents electronically to gradstu@uwgb.edu

- Proposal (see guidelines below)
- Emailed letter of support from the applicant's graduate advisor. (1 page maximum)
- Proposals should be saved as a .doc, .docx, or a .rtf files and be less than 16 MB in size and submitted to gradstu@uwgb.edu with the subject heading "Research Grant". Label all files with the applicant's last name and date as follows: Lastname_09142015

Application Review/Award Process: Awards are distributed on a competitive basis. Successful applicants will provide a clear overview of their thesis/project objectives, and link specific proposal requests to these larger goals. Weight will be given to proposals that develop or utilize partnerships and that demonstrate other means of financial or in-kind support.

Application Timeline: Application deadlines are January 31 and April 30. Late proposals will not be considered.

Amount of Financial Assistance: Individual allocations of up to \$1,000 will be awarded. Awards are limited to one per student.

Length of Financial Assistance: Project funding is available for use over a 12-month period.

Post Project Requirements: Award recipients must submit an electronic project report including a brief (1 page) summary of major findings, and a minimum of 4 publication quality photographs or short video documenting project activities and outcomes to the Graduate Studies Office within 60 days of the completion of the funding cycle.

Proposal Outline

Students interested in applying should work with their major professor or project coordinator to develop a brief (2 pages plus literature cited, budget, and letter of support) proposal containing the following information:

- Title Page (not included in page limits)
 - Descriptive title
 - Name, program, and university email of submitting student.
 - Name, program, and university email of major professor or project coordinator.
 - Degree progression (one paragraph)
- Introduction (included in the 2 page limit)
 - Thesis/project overview, including limited but relevant references
 - Objectives of this proposal
- Brief Methods (included in the 2 page limit)
 - Clearly explain the sampling procedure, expected data analysis, location of study, project schedule and duration, etc as relevant for the proposed work.
- Deliverables (included in the 2 page limit)
 - Describe how will this grant enhance your thesis or project quality and impact
- Literature Cited (not included in page limits)
- Proposed budget (not included in page limits)
 - Budget Table with the following categories: Travel, Equipment (items over \$100), and Supplies.
 - Budget Narrative. Provide specific details describing how funds will be used within each of the three budget categories. Include prices for equipment and supplies; mileage to be billed at current state rates, etc. Identify other resources, partnerships, or in-kind activities that support the proposed project.
- Letter of Support (not included in page limits)
 - Major Professor or project coordinator (1 page maximum length).

For more information, please contact:

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