



**Director of Intercollegiate Athletics
The University of Wisconsin-Green Bay**

UW System Title: Director, Athletics (M)

About the University

UWGB is an urban comprehensive university with a mandate to grow and become more aligned with Wisconsin's third largest city. UWGB was established as a four-year university in 1965 upon the strong urging of the community. The 700 acre bayside campus includes the Cofrin Arboretum. The University operates with four academic colleges aligned with the extensive business, manufacturing and health care sectors in the region. UWGB is one of only three public universities in Wisconsin sponsoring a Division I athletic program. The Phoenix Athletic program is one of the most important dimensions of the University and one of the most important community assets.

Green Bay Athletics: <http://www.greenbayphoenix.com/>

Campus and Community: <http://www.uwgb.edu/human-resources/employment/uwgb-campus-community-resources/>

Position Summary

The Director of Intercollegiate Athletics (AD) reports to the Chancellor and is a member of the Chancellor's Cabinet. The AD will provide strategic vision, leadership and effective management over sight of the Phoenix Division I athletic program. A major responsibility of the AD will be to integrate the university athletic strategy into the overall University vision by developing deep collaborations with the Divisions of Academic Affairs, Business and Finance and Student Affairs. Ground breaking on new soccer and softball facilities will begin summer 2017 and these projects will require careful management. The position requires a very high community profile, the ability to work effectively within an athletic conference and most importantly a focus on student success. A unique aspect of the position is an understanding of how professional sports interacts with the Green Bay community.

Position Responsibilities

- Significant demonstrated experience in strategic leadership, financial and personnel management, communications, decision-making, teamwork and innovation applied at the senior leadership level.
- Serve as a member of the Chancellor's Cabinet. Develop construction and collegial relationships with all members of the Cabinet.
- Provide leadership to an athletic department that shares the University's commitment to student success and community engagement.
- Participate and provide leadership in league and conference meetings and activities.
- Establish effective communications with faculty, staff and student leaders and the various shared governance organizations including those at the UW System level when appropriate.



- Nurture an effective administrative and coaching team in the athletic department and encourage professional growth, creativity and commitment in Athletic Department employees.
- Be accountable for all NCAA compliance regulations.
- Participate in national activities of the NCAA and provide leadership in that organization when appropriate.
- Support and extend the University's commitment to diversity and inclusion.
- Working in close collaboration with the Vice Chancellor for University Advancement develop and deliver a vigorous fund-raising program in support of Phoenix Athletics and, where appropriate, other important programs of the University.
- Develop and maintain a high level of community interaction in support of Phoenix Athletics and the University mission and vision.
- Provide leadership to the UWGB Council of Trustees Athletic Advisory Committee and the Phoenix Fund Board of Directors.
- Maintain a high level of collaboration with key contractors and partners of the Athletic Department.

Qualifications

- Bachelor's degree required. Advanced degree preferred.
- Experience in a senior position in Division I or Division II athletics.
- Highest ethical and moral standards.
- Knowledge of NCAA regulations.
- Demonstrated fund development experience.

The successful candidate will have strong oral, written, interpersonal, and organizational skills, the ability to communicate with a diverse student population, demonstrated integrity and strong leadership, and the willingness to be part of a collaborative team. The University welcomes applicants who are dedicated to enriching the quality of life for students and the community by embracing the educational value of diversity, promoting environmental sustainability, encouraging engaged citizenship, and serving as an intellectual, cultural, and economic resource.

Position Information

This position is a full-time Limited appointment, exempt from the overtime provisions of the Fair Labor Standards Act (FLSA).

Salary for this position will be commensurate with experience and qualifications.

Official transcripts of the highest degree achieved will be required of finalist(s). A criminal conviction investigation will be conducted on the finalist(s). In compliance with the Wisconsin Fair Employment Act, the university does not discriminate on the basis of arrest or conviction record. Applicants must be legally authorized to work in the United States.



The University of Wisconsin-Green Bay is an Affirmative Action Equal Employment Opportunity employer committed to achieving a diverse workforce and to maintaining a community that welcomes and values a climate supporting equal opportunity and difference among its members. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender and/or gender identity or expression, marital or parental status, genetic information, national origin, ethnicity, citizenship status, veteran or military status (including disabled veteran, recently separated veteran, other protected veteran, or Armed Forces service medal veteran status), age, or disability.

The UW System provides an excellent benefits package, including participation in the Wisconsin State retirement plan.

- Benefit Details: <https://www.wisconsin.edu/ohrwd/benefits/download/summaries/fasl.pdf>
- Total Compensation Estimator: <https://www.wisconsin.edu/ohrwd/benefits/totalcomp/>

For more information regarding the University of Wisconsin-Green Bay and the surrounding area, see our [Campus and Community resources](#). For Campus Safety information see our [Office of Public Safety website](#) and our [Annual Security and Fire Safety Report](#).

Note: The University of Wisconsin System will not reveal the identities of applicants who request confidentiality in writing, except that the identity of the successful candidate will be released. See Wis.Stat. sec. 19.36(7).

Application Process

University of Wisconsin Green Bay (UWGB) invites nominations and applications for the position of Director of Athletics. CarrSports Consulting, LLC. is serving as search counsel and will field all questions, nominations, and applications for this position. Individuals with questions regarding the search, wishing to nominate candidates or send letters of reference for candidates should forward those questions and documents to Bill Carr at: cscuwgbad@gmail.com.

Applicants must apply by uploading the following documents electronically to: https://higherdecisions.com/csc/current_vacancies.asp

- Letter of Application
- Resume
- Name and Contact Information for five references

No hardcopy documents will be accepted. **To receive full consideration, candidates must upload by July 3, 2017**, all required initial documents plus any additional documents requested by CarrSports Consulting, LLC.