

Approved by: Chancellor

Date: 06/19/2020 

Michael Alexander, Chancellor

Interim Building Hours and Access Policy (COVID-19)  
OP-15-17-1-b

Preamble:

Based on the COVID-19 Public Health Emergency and under the authority of [UWS 21.06\(3\) Wis.Adm.Code](#) the following Interim Building Hours and Access Policy is established regarding access to all buildings on all University of Wisconsin-Green Bay campuses.

The following policy temporality supersedes [OP-15-17-1](#) and terminated Interim OP 15-17-1-a and shall remain in effect through the end of the COVID-19 Event or unless ended sooner by action of the Chancellor.

This Policy excludes areas under the direction of Residence Life, which will determine its own access policy consistent with the need to continue to serve resident students.

Policy:

Upon the effective date of this policy and continuing through the application of this policy, **all individuals who are present in any academic building** must comply with the following actions to ensure the safety and protection of the University Community.

Physical distancing:

An individual must keep an appropriate distance between themselves and others at a distance not less than six (6) feet:

- Maintain a minimum of six (6) feet of separation from other people (about two (2) arm's lengths) at all times
- Do not congregate in common areas such as break rooms, conference rooms, common equipment rooms, etc.

Face coverings

Face masks or face coverings must be worn by all individuals present on campus when in the presence of others and in any setting in which it is difficult or impossible to maintain a six (6) foot physical distance from others.

## Cleaning and Hygiene

Individuals in University buildings shall adhere to posted recommendations regarding handwashing, cleaning and personal hygiene. Individuals shall use the resources provided to comply with this requirement.

## Green Bay Campus Access:

1. All campus buildings shall be open from 7:00 a.m. to 6:00 p.m. Monday through Friday; Weekend access will not be allowed at this time.
2. Entry and exit points from buildings shall be limited to minimize possible exposure to COVID-19;
3. Access will be limited to faculty, staff and students of the UW Green Bay. Members of the general public may come to campus to transact University business, but will not be permitted access to common spaces or other general campus services. Service may be available by appointment only;
4. The University, at its discretion and subject may change “access hours” and the required authorization of individuals who may to come to campus

## Additional Locations:

Faculty and staff at the additional locations of Marinette, Manitowoc and Sheboygan should facilitate this access through the Campus Executive Officers under parameters established for the specific campus.

**Marinette** – [baileyc@uwgb.edu](mailto:baileyc@uwgb.edu)

**Manitowoc** – [schrammj@uwgb.edu](mailto:schrammj@uwgb.edu)

**Sheboygan** – [schrammj@uwgb.edu](mailto:schrammj@uwgb.edu)

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