**PERMIT APPLICATION FOR USE OF**

**OPEN FIRE / GRILL / PHOENIX PARK FIRE PIT**

**Sponsored Event:** **Yes** [ ]  **No** [ ]

**If Yes: Sponsoring Organization:\_**     \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Description of Activity:**

**Event:**

**Contact Name:**       **Email:**

**Contact Telephone:**

**Event Location:**

**Event Date and Hours:**

Applicant agrees to adhere to all applicable local, state and federal standards covering use of open fire including but not limited to required use of personal protective equipment, proper ventilation, maintenance of sate distances from combustibles, local fire code and [Fire Pit Policy](http://www.uwgb.edu/publicsafety/policies/Fire%20Pit%20Use%20Policy.docx) (if applicable). Use of open fire or grill will be limited to the above activity and designated location(s).

**Event Contact**

**Signature:** **Date:**

Department:

The area supervisor verifies that the above described activity is a necessary component of the academic or operational mission of the University.

**Supervisor**

**Signature:** **Date:**

Department:

**After Supervisor signature obtained, Event Contact needs to bring form to Public Safety for approval.**

**PERMIT APPROVAL:**

Approval is given for the above listed activity and designated location(s) for use of open fire, grill or Phoenix Park Fire Pit on the UW-Green Bay Campus.

**University Police**

**Signature:** **Date:**

***Approved permit will be emailed to Event Contact. Open fire portion of event cannot take place without signed permit approval.***