**UW – GREEN BAY CELL PHONE ORDER REQUEST**

**Employee Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**New Line** Bill to new account OR  Bill to existing account (Include account number:     )

**Billing Information:**  
 ATTN Name:        
 Mailing Address: UWGB, Department Name 2420 Nicolet Drive, Green Bay, WI 54311-7001  
 PCard Holder Telephone Number:

Name of staff to be issued phone:         
 If Quantity ordered is >1, list other names:

**Telephone Number(s):**  Assign new number OR  Port existing number

**Phone/Item selection:**       **Item ID#:** **Cost:**

**Plan:** [**http://www.doa.state.wi.us/Divisions/Enterprise-Technology/Service-Portfolio/Telecommunication-Administration/Wireless-voice-andor-data/US-Cellular/Rates-Fees-US-Cellular/**](http://www.doa.state.wi.us/Divisions/Enterprise-Technology/Service-Portfolio/Telecommunication-Administration/Wireless-voice-andor-data/US-Cellular/Rates-Fees-US-Cellular/)

**State Voice Plan (Local/National):** $0.00 - monthly access “Pay Go plan” $0.04 per minute $1.99 - per directory assistance call; No charge for: Long distance, Intrastate roaming, Interstate roaming  
 **Add-Ons:** $10.00 - Unlimited Incoming  
  $10.00 - Unlimited Mobile to Mobile with other US Cellular phones.

**State Smartphone Data Plan Only**  
  $24.95 5GB Data-$9/GB overage $26.95 Unlimited w/22GB High Def Speeds-No overage

**State Bundled Smartphone Data Plans** $38.00 – Unlimited Voice, Messaging & 3GB Data-$9/GB overage  
 $42.00 – Unlimited Voice, Messaging & Data w/22GB of High Def Speeds-No overage

**Texting (incoming texts are all free)  
  Pay as you go for $.10 per all out going texts  
  $4.95 for 250 texts/month  $14.95 for unlimited texts  
  $9.95 for 750 texts/month  $19.95 for unlimited texts/pictures/videos**

**Existing Line  
 Phone number:** **Account Number:**

**Replacement Phone/Item selection:** **Item ID#:** **Cost:**

**Employee Signature Date  
  
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**Supervisor and Department Head Signature Date  
  
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