



UNIVERSITY of WISCONSIN-GREEN BAY

MEAL PLAN AUTHORIZATION FOR PAYROLL DEDUCTION

PAYROLL DEDUCTION INFORMATION (please use this form to request payroll deduction for your meal plan)

- You can elect to have the cost of your meal plan taken out of one paycheck, or split equally over 2, 3, or 4 paychecks.
- All meal plan deductions will begin on the October paycheck and can continue through your January paycheck (depending on number of pay periods elected). University Staff deductions are taken on each 'B' paycheck.
- Faculty and Staff (FAST) Block Meals and Points do not expire.
- Unused FAST Block Meals and Points are non-refundable while employed by UW-Green Bay.
- FAST Block Meals and/or FAST Points will be loaded to your University ID within two business days following purchase.
- All Faculty/Staff can visit the University Ticketing & Information Center with their University ID card to receive a complimentary O2GO token. Please visit www.uwgb.edu/union/meal-plans to learn more about the reusable container program and additional information on meal plan options available on campus.

MEAL PLAN OPTIONS

- FAST 70 Block Plan* – includes 70 meals plus \$50** in FAST Points – **\$395 . . . cost per meal \$5.64**
- FAST 50 Block Plan – includes 50 meals plus \$25** in FAST Points – **\$295 . . . cost per meal \$5.90**
- FAST 25 Block Plan – includes 25 meals – **\$155 . . . cost per meal \$6.20**
- FAST 200 Points Plan – includes \$215 in FAST Points – **Cost \$200 ... Fall 2018 Special- \$15.00 in bonus FAST Points**

***All New/First-time FAST 70 Block Plan customers, as well as all previous FAST 75 Block Plan customers renewing or purchasing at least a FAST 50 or FAST 70 plan will receive a re-usable mug that includes free refills of coffee and fountain soda beverages at all retail locations on campus through December 20, 2018. Previous FAST 75 plan holders can save \$10 by reusing their current mug.** Check this box if you will use your mug from last year.

****Chartwells is sponsoring the \$50 (FAST 70) and \$25 (FAST 50) for the Block Plan FAST Points and the bonus \$15 FAST Points on the FAST 200 plan.**

EMPLOYEE INFORMATION

Employee Name:

Employee Type:

Empl ID:

- Faculty (Paid Monthly)
- Academic Staff (Paid Monthly)
- University Staff (Paid Biweekly)

Department:

Paycheck Dates

- Number of Pay Period Deductions Elected:
- 1 Pay Period
 - 2 Pay Periods
 - 3 Pay Periods
 - 4 Pay Periods

Pay Period	Faculty/Academic Staff	University Staff
October	November 1, 2018	November 8, 2018
November	November 30, 2018	December 6, 2018
December	January 2, 2019	January 3, 2019
January	February 1, 2019	January 31, 2019

All deductions will begin on the October pay period

SIGNATURE

I authorize the University of Wisconsin-Green Bay to withhold the amount indicated for the purchase of staff meal plans from my payroll check(s).

Signature

Date

Completed forms should be sent to Human Resources by September 13, 2018 for processing.

FOR HR USE ONLY

Date Received:

Deduction Amount:

Pay Periods:

Sent to Dining Services:

Office of Human Resources

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