

# UNIVERSITY of WISCONSIN GREEN BAY

## Youth Options Program Packet

The Youth Options Program allows qualified students to earn college credits while still in high school. Admission to the program is subject to course, program, and institutional enrollment limits as authorized by the UW Board of Regents. Youth Options students, like other non-degree special students, may be limited in the number of courses they may take in a semester.

Please review the criteria below to determine if the Youth Options Program will be a good fit for you. If you feel that you qualify for the Youth Options Program and would benefit from this opportunity, please submit the required materials in order to apply for admission to the program. Copies of the forms may also be found online at [www.uwgb.edu/admissions](http://www.uwgb.edu/admissions). If you have specific questions, please contact Admissions at (920) 465-2111.

### **Criteria for Enrollment in the Youth Options Program**

- ✓ **Be enrolled in a high school as a junior or senior.**
- ✓ **Be approved to participate in the program by your high school and the school district.**
- ✓ **Be approved for enrollment by the UW-Green Bay Office of Admissions.** Admission is based on cumulative GPA, courses taken during high school, ACT scores, letters of recommendation, and/or the UWGB course(s) desired. Admission decisions will be highly individualized. Priority admission will go to students who have a cumulative GPA of 3.40 or above (on a 4.0 scale).
- ✓ **Meet the prerequisite requirements for selected courses.** If prerequisites are not met, students may either contact the professor(s) to see if they would be willing to sign a waiver form and waive the prerequisites -OR- select alternative courses (with approval on DPI form). Course information, such as the days/times of classes can be found on the schedule of classes at <http://sis.uwgb.edu/schedule/>.

### **Required Application Materials**

Please submit the following items to: **UW-Green Bay, 2420 Nicolet Drive, Green Bay, WI 54311.**

- UW-Green Bay Special Student Application at [apply.wisconsin.edu](http://apply.wisconsin.edu)**
  - **Be sure to select “High School Special/Youth Options Program” as the reason for applying**
- Youth Options Program Plan and Report (DPI Form PI-8700A) at <https://dpi.wi.gov/youthoptions> (under “Resources” > “Program Application Form”)**
  - **If you are approved to take more than one course, or wish to provide alternate courses if your first choice is not approved/available, please list all courses on the DPI form in descending order from highest priority to lowest priority.**
- UW-Green Bay Youth Options Agreement Form (included in packet)**
- Official high school transcript**

Once your Youth Options Program application is complete with the above items, you will be notified of the decision regarding your admission status. If you are accepted into the program, you will need to make sure you meet the prerequisites for approved courses, gain appropriate waivers if necessary, and attend orientation to register for your classes and tour the campus.



## **IMPORTANT NOTES FOR ACCEPTED STUDENTS**

**Orientation and Registration:** Attend the orientation session in order to have your ID picture taken, tour campus, and register for your classes. You will be sent orientation information approximately one month prior to the event date. The orientation will typically take place on the first day special students are eligible to register.

**Billing/Tuition:** The student and parents are responsible for tuition, fees, and books for all Youth Option Courses taken. The School District may agree to pay these costs subject to approval through DPI Form #PI-8700A. If approval by DPI form is received, the UW-Green Bay Bursar's Office will bill your school district for tuition and fees for the courses you have been approved to take. A billing statement will still be generated, so that you are aware of the tuition and fee amounts. Any courses not covered by a DPI approved Youth Options agreement, will be the responsibility of the student and guardian, and payment for these courses must be received by the end of the first week of classes. **\*\*If any changes take place due to full classes or not meeting prerequisites, an updated DPI form must be completed, approved by the district and submitted to UW-Green Bay. This verification must be received prior to the beginning of classes. By executing this document both student and guardian acknowledge responsibility for any and all tuition and fees for courses not approved by DPI / School District.**

**Prerequisites/Course Waivers:** UW-Green Bay recognizes that advanced high school students can benefit from the opportunity to take college level courses while still in high school. Students who enroll in the Youth Options Program will be expected to learn and perform in the same manner as regularly admitted college students. Therefore, the university will enforce course prerequisites and placement test requirements as stated in the timetable for certain courses, unless these requirements are waived by the course instructor. If prerequisites for desired courses have not been met, it is the student's responsibility to contact their prospective professors for approval on the waiver form. For placement purposes in English and mathematics courses, Youth Options students may be required to take the ACT or Wisconsin Regional Mathematics Placement Tests.

**Books:** Purchase books and any necessary supplies at the Phoenix Bookstore. For the courses approved by your school district, the bookstore will permit you to charge books and any approved supplies. They will then bill the school district for these charges. Be sure to stop at the Bookstore Service Counter when making these purchases in order to notify them of your Youth Options status. Any books needed for courses that are not covered by Youth Options will have to be purchased by you.

**University Credit:** All courses taken at UW-Green Bay will be recorded and transcribed as university credit with a grade. They will become part of the student's permanent record. If the student later enrolls at another college, a transcript from UWGB must be requested from the Registrar's Office to be sent to the student's college. As required by law, the university will notify the high school district of the courses students are enrolled in and will report their final grades to the schools. The university reserves the right to refuse continued enrollment in the Youth Options Program or as a regularly admitted student for subsequent terms depending upon enrollment limits and the student's performance in Youth Options courses.

**QUESTIONS?** Please contact Admissions at 920-465-2111 if you have any questions about the application or registration process.



# **APPROVAL FORM**

## ***PARENT/STUDENT APPROVAL***

We give approval to the University to release information to the high school and school board regarding the enrollment, grades, and other information needed to comply with state statute 118.59 (Youth Options Program).

We understand that the University will retain record of the student's grades and courses taken at UWGB while in high school as part of the student's permanent academic record. We also understand that the student is responsible for the fees and books and supplies if the school district does not pay them.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

