

**UNDERGRADUATE SPECIAL PETITION
SUSPENSION**

INSTRUCTIONS:

- 1.) **PRINT THIS FORM AND COMPLETE BOTH PAGES, ATTACHING ANY ADDITIONAL DOCUMENTATION WHEN NECESSARY.**
- 2.) **SUBMIT PETITION TO ACADEMIC ADVISING – STUDENT SERVICES 1600.**
- 3.) **THE FINAL DECISION WILL BE EMAILED TO YOUR UW GREEN BAY ACCOUNT AND A HARD COPY MAILED TO THE ADDRESS PROVIDED ON THIS FORM.**

<p><u>STUDENT INFORMATION</u></p> <p>Name _____</p> <p>Student Number _____</p> <p>Major _____</p> <p>Phone Number _____ Address _____</p> <p>E-mail Address _____ City/State _____ Zip _____</p> <p>Cumulative GPA _____ Earned Credits _____</p> <p style="text-align: center;">(Continue to page 2)</p>	<p>Are you appealing a denied petition? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, you have the right to appear before the appeals committee. Do you wish to do so? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, see the Academic Advising Office for details</p>
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<p><u>ACTION (For Office Use Only)</u></p>		
Decision:	Approved	Denied
Action:	_____	

Comments/Notes:		
Provost's Designee _____ (Director of Academic Advising)	Date _____	

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FOR THE STUDENT: Answer all of the following questions (use a separate sheet, if necessary). Be specific.

Provide an explanation of the circumstances that led to your suspension. List all relevant facts, unforeseeable extenuating circumstances and reasons. Provide documentation that would verify or support your petition. Include a plan for what steps you will take to ensure your success, *if allowed to continue*. Use an attachment if more space is needed.

Student Signature _____ Date _____