

**UNDERGRADUATE PETITION
REMEDIAL HOLDS**

INSTRUCTIONS:

- 1.) COMPLETE ALL SECTIONS OF BOTH PAGES COMPLETELY. ATTACH EXTRA PAGES WHERE NECESSARY.
- 2.) ATTACH APPROPRIATE DOCUMENTATION.
- 3.) PRINT AND SUBMIT PETITION TO ACADEMIC ADVISING (SS1600).
- 4.) THE FINAL DECISION WILL BE EMAILED TO YOUR UNIVERSITY EMAIL ACCOUNT.

<p><u>STUDENT INFORMATION</u></p> <p>Name _____</p> <p>Student ID Number _____</p> <p>Major _____</p> <p>Phone Number _____ Address _____</p> <p>E-mail Address _____ City/State _____ Zip _____</p> <p>Cumulative GPA _____ Earned Credits _____</p> <p>Current academic status (select one): <input type="checkbox"/> good standing <input type="checkbox"/> probation <input type="checkbox"/> suspension</p> <p style="text-align: center;">(Continue to page 2)</p>	<p>Are you appealing a denied petition? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, you have the right to appear before the appeals committee. Do you wish to do so? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, see the Academic Advising Office for details</p>
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<p><u>ACTION (For Office Use Only)</u></p> <p>Decision: Approved Denied</p> <p>Action: _____ _____ _____</p> <p>Comments/Notes:</p> <p>Provost's Designee _____ Date _____ (Director of Academic Advising)</p>
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FOR THE STUDENT: Complete this section.

I request an alternative or exception to the following UWGB remedial holds policy which states that the courses below must be completed by the end of the second semester of enrollment at UW-Green Bay.

____ Math 094 ____ English Comp 093 ____ English Comp 100

Requested or proposed alternative or exception:

Please explain why you are making this request. Be specific.

How does this impact your educational plans?

I agree to pay any and all additional tuition and fees or penalties resulting from approval of this petition.
(Consult with Student Billing, SS 1700/465-2224, if you have questions.)

Student Signature _____ Date _____

RETURN TO
ACADEMIC ADVISING OFFICE, SS1600
Phone 920-465-2362 E-mail advising@uwgb.edu