CAREER SERVICES INTERVIEW FEEDBACK FORM

CANDIDATE: [Insert Name]

MAJOR: [Insert Major]

COMPANY: [Insert Company]

DATE: [Insert Date]

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<tr>
<th></th>
<th>Excellent</th>
<th>Average</th>
<th>Poor</th>
<th>Comments</th>
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<tr>
<td><strong>Voice Quality:</strong> Tone, inflection, volume</td>
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<td><strong>Eye Contact</strong></td>
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<td><strong>Body Language</strong></td>
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<tr>
<td><strong>Preparation:</strong> Knowledge of company, position</td>
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<tr>
<td><strong>Genuine, Open, Personable</strong></td>
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<tr>
<td><strong>Answered Questions Completely, Volunteered Useful Information</strong></td>
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<td><strong>Presented Strengths:</strong> Academic, extracurricular work, etc.</td>
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<td><strong>Asked Appropriate Questions</strong></td>
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<td><strong>Goals Congruent with Organizations Needs &amp; Expectations</strong></td>
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<td><strong>Confident, Mature, Poised</strong></td>
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<td><strong>Oral Communication:</strong> Grammar, ease of expression, etc.</td>
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<td><strong>Appearance:</strong> Appropriate attire and grooming</td>
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<td><strong>Energy and Enthusiasm</strong></td>
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Will you recommend a second interview for this person? _____ Yes _____ Maybe _____ No

Comments: ____________________________________________________________

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