

University of Wisconsin-Green Bay
Classified Staff Advisory Council
Meeting Minutes – **FINAL APPROVED**
Thursday, April 8, 2010

Attendance

Present:

CSAC Members: Joe Schoenebeck (co-chair), Micky Doyle (co-chair), Andrea Didlo, Gary Huebner, Monika Pynaker, Paul Wikgren, Vicki Nellis, Ron Kottnitz, Liz Hessler, Amy Ibuaka (treasurer)

Liaisons: Amy Plotner (HR)

Guests: Ruth Pearson (Nursing), Brenda Beck (Phuture Phoenix), Liz Leist (ADV), Helen Alexander (CIT), April Baxter (AIC)

Absent: Terri Ternes, Amy Bartelme, Paula Marcec

Meeting Agenda:

-The meeting was called to order by co-chair Joe Schoenebeck at 10:30 AM.

Reports:

-With the exception of a name spelling correction, the secretary's report from March was approved as written; motion Joe; second Gary.

-Treasurer's Report: Amy reported the financial balances as follows:

Staff Development: \$338.00

Provost Account: \$1,756.30

Regular Account: \$14,844.10

Agency Account: \$701.90

Endowment: \$7,955.08

Election Results:

-Ron Kottnitz, Liz Hessler, and Gary Huebner have all been re-elected to the council.

-Three new members have been elected to the council: Jason Willard, Mike Mentzel, and Mary Goral.

-Council members Vicki Nellis, Terri Ternes, and Paul Wikgren's terms have completed.

New Officials Elections:

-Co-chairs: Joe Schoenebeck, Micky Doyle

-Secretary: Mike Mentzel

-Treasurer: Amy Ibuaka

-Web Master: Paul Wikgren

Going Green Committee:

-Working on potential compost project for this summer.

-Color coded signs for recycling bin areas will be purchased. Working on potentially getting stencils to paint right on the bins themselves or possibly

decals. Will get a price check and council will vote on possible financial contribution. Will speak with facilities and student groups; campus Earth Day committee.

New in Classified Staff:

- New Hires: Susan Zeyher, March 2010, Library Services Assistant-Advanced/Lead, Christopher Pohlman, University Services Program Associate.
- Retired/Leaving: Elisa Dowd and Kris Soukup, HR

Web Site News:

- Looking for new pictures to update the ones that we have.

Professional Development Funds:

- About \$1,000 left after this month's class write-offs.

Fund-Raising Sub-Committee:

- Flower sale going on now until April 23rd. Will be delivered May7th between 3:00-5:00 PM. Forms can be turned in to Amy. A reminder will be sent out to campus.
- Was suggested that we do a fall poinsettia or bulbs sale. Will be checked into closer to this fall.

Brown Bag Lunches:

- Great turnout of around 20 for the Kress Center tour in March. Co-incited with athletics clothing sale day. Everything ran smoothly.
- Idea for fall: touring the power plant.

Fall Conference Committee:

- Nothing new to report.

Classified Staff Newsletter:

- Came out the second week of March. Will be another issue in May. Heard great feedback around campus.

Update Pamphlet:

- Nothing new to report.

New Meeting Time Approved:

- Second Thursday of each month, MAC-301 Vista Conference Room, 2:00-3:00 PM.
- Time change made to accommodate all members schedules.

Meeting adjourned at 11:00 AM.

Next Meeting: Thursday, May 13th, Vista Room, 2:00-3:00 PM.