Attendance

**CSAC Members:** Joe Schoenebeck, Gary Huebner, Monika Pynaker, Ron Kottnitz, Jason Willard, Amy Plotner, Ruth Pearson, Liz Leist, Mary Goral, Micky Doyle, Jesse Retrum, Susan Zeyher, Amy Ibuaka, Ingrid DeCoste, Kelly Selner, Kim Ward

**Absent:**

Meeting Agenda:

- The meeting was called to order by co-chair Joe Schoenebeck at 2:00 PM.

Reports:

- The June meeting minutes were approved as written 16-0

  **PRIOR ACTION** - Mike will provide hard copies of the previous meeting minutes at each CSAC meeting to facilitate approval. **COMPLETED**

- Treasurer's Report: Amy reported the financial balances as follows:

<table>
<thead>
<tr>
<th></th>
<th>Previous Month</th>
<th>Current Month</th>
</tr>
</thead>
<tbody>
<tr>
<td>Staff Development:</td>
<td>$ 0</td>
<td>$ 0</td>
</tr>
<tr>
<td>Provost Account:</td>
<td>$ 904</td>
<td>$ 304</td>
</tr>
<tr>
<td>Regular Account:</td>
<td>$ 15,183</td>
<td>$ 15,226</td>
</tr>
<tr>
<td>Agency Account:</td>
<td>$ 956</td>
<td>$ 956</td>
</tr>
<tr>
<td>Endowment:</td>
<td>$ 7,955</td>
<td>$ 7,995</td>
</tr>
</tbody>
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Going Green Committee:

- Monika discussed her findings on researching composting of food scraps. Student feasibility study and $ in operations budget sound promising. Monika waiting to connect with Rick Warpinski.
- Color coded signs for recycling - Gary has a solution of using colored duct tape to mark containers. Also, we would provide signage. Total project costs approx. $400.00. Vote to continue passed. Gary to continue.

  **Action** - Monika to connect with Rick Warpinski.
  Gary estimate a final price and work with operations to see if they approve of plan.

New in Classified Staff:

- Jesse Retrum       HR
- Ingrid DeCoste     HR

Web Site News:

- The website has been updated with information about the printer cartridge locations- [go see it](#).
Professional development funds –
  • Amy waiting on word from the Provost

Fund-Raising Sub-Committee:
  • Met with Rick. Will proceed with punch card concept. Have provided Rick with listing and labels for classified staff. Rick will implement and ensure legality.

Fall Conference Committee:
  • Waiting on afternoon session as chancellor’s office has decided on the same session to be offered free to campus.

Classified Staff Newsletter:
  • Hope to get out by end of July, per Micky, Andrea is waiting on Joe.

    Action  Joe to contact Andrea.

Update Pamphlet:
  • Pamphlet done. Unanimous Vote of approval.

Retired Classified Staff:
  • Joe investigated UW Schools and found everything from no program to programs with perks for retired classified staff. Looking for ideas on:
    ▪ Who to include (yrs of service vs. nominees)
    ▪ What Perks – parking, email, tickets, Chancellor Recognition…..

    Action – Joe and Mark Roe will work on a proposal to Present to the Chancellor

Prior ACTION – Joe & Mark will investigate what other campuses do to recognize retired staff and develop a plan for review at the next CSAC meeting. COMPLETED

Surplus:
  • Gary spoke with Linda who is excited that the CSAC wants to be involved. When the open position is filled Linda hopes to improve the process. At that time Linda will get us involved and listen to our ideas.

    PRIOR ACTION – Joe will add this issue to the July CSAC meeting agenda. COMPLETED

Additional items

Mi Lo has asked for our support (financial) for a speaker (Tim Wiese?) in April. Several other areas of campus are already supporting.

    Action  - Joe will look into if there is a charge to attend, who is invited and possible spring conference tie in.

Meeting adjourned at 2:48PM.
Next Meeting: Thursday, August 12th, Vista Room, 2:00-3:00 PM.

Submitted by Liz Leist, July 8, 2010