University of Wisconsin-Green Bay
Classified Staff Advisory Council

**APPROVED- Meeting Minutes**

Thursday, December 6, 2012
10 – 11am, RH 315

**Action Items in GREEN**

**Attendance**

**CSAC Members:** Ruth Pearson, Amy Ibuaka, Tina Tackmier, Kevin Boerschinger, Al Cartwright, Vickie Kersten, Monica Pynaker, Jim Sams, Becky Ouradnik (Liaison to the Chancellor’s Office) and Sousie Lee (Liaison to the Office of HR)

**Absent:** Liz Hessler, Paul Wikgren and Amanda Wildenberg

**Guests:** Carol Wautlet, Barb Swanson and Brenda Beck

The meeting was called to order at 10:00 AM by Ruth Pearson.

**Welcome:**

Introductions were done.

**Approve Minutes:**

Oct. minutes were approved. Kevin motioned to approve and Monica seconded. The November meeting was cancelled.

**Announcements:**

Jim Sams and Sharon Denzel are retiring.

**Treasurer’s Report:**

<table>
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<th>Previous Month</th>
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**Professional Development Funds:**

There has recently been one approval for Jason Willard and a new one pending approval and completion.

**Labor Management:**

A. **Personnel Updates**

**New Employees (Oct. – Dec.):**

Academic Department Associate – Human Dev – Brenda Beck replaced Twila Marquardt on 12/3/12
Financial Specialist 2 – Bursar – Candi Everard replaced Patty Miller on 12/17/12
Univ. Services Associate 2 – Provost – Erin Larson replaced Mary Goral on 11/12/12
Facilities Repair Worker – Facilities Management – Wayne Chaloupka replaced Jay Rickaby on 11/26/12
Financial Specialist 2 – Facilities Management – Patty Miller replaced Lauri Govin on 10/15/12
Custodian – Operations – Lisa Fink replaced Dana Laundrie on 1/2/13
Univ. Services Program Associate – Advancement – Tracy Van Erem replaced Jeanne Giessen on 11/26/12

Positions Waiting to be Filled:
IS Technical Services Senior – Computing – Screening Applicants to replace Mark Roe
Police Officer – Public Safety – Collecting Applications to replace Heather Sajdak
Police Officer – Public Safety – Collecting Applications to replace Robby Hock
Office Operations Associate – Information Services – Screening Applicants to replace Bev Hendricks
University Services Associate 2 – Residence Life – Posting External to replace Sara Wattenford
University Services Program Associate – Residence Life – Posting External to replace Lori Duquaine
Facilities Repair Worker Advanced – Residence Life – Approved but not yet posted to replace Gary Belongia
HVAC/Refrigeration Specialist – Residence Life – Approved buy not yet posted to replace David Rye
Financial Specialist 2 – Purchasing – Approved but not yet posted to replace Jessica Trudeau
University Services Associate 1 – CATL – Approved but not yet posted to replace Carol Wolske

UPS Report:

There were 2 video conferences held – a 2 hour one in Oct. attended by Ruth Pearson and Joe Schoenebeck and a 2 hour one in November attended by Ruth Pearson, Tina Tackmier and Kevin Boerschinger. Kevin summarized the Nov. 29 video conference:
- No day off for Friday after Thanksgiving
- Once Legislature passes the proposal, the Regents get control.
- There will be a long window for Classified Staff Exempt to stay as Classified Staff (soon to be known as University Staff) or move to Academic Staff. Once the move is made, there is no moving back. Each person will have to review their options and make the decision best for them.
- Governance for University Staff will operate under the Regents who are on board with the changes. Will there be ramifications for the CSAC? Will the council need a name change? We will possibly need to create bylaws, policies and procedures in the spring.

Lavender Graduation:

This program will be held on April 11, 2013. A formal request for $200 was made to help fund the Lavender Leadership portion of the program to purchase an award for the recipients. The CSAC has decided to contribute $100 to this program.

Compensation Philosophy

There will be a lunchtime discussion on December 12 from 12-1 in the 1965 Room. They are looking for feedback to submit to the consultants.

Council Replacement for Mark Roe

It was decided that we would wait until the spring election process to find a replacement for Mark.

Next Meeting: January 17, 2012, 10:00am – 11:00, TBD

Meeting adjourned approx. 11:00 am.

Submitted by Tina Tackmier