Attendance

CSAC Members: Ruth Pearson, Amy Ibuaka, Tina Tackmier, Brenda Beck, Vickie Kersten, Cheryl Pieper, Monika Pynaker, Paul Wikgren and Christine Olson (Liaison to the Office of HR)

Absent: Kevin Boerschinger, Al Cartwright, Liz Hessler, Amanda Wildenberg, Becky Ouradnik (Liaison to the Chancellor’s Office)

Guests: Sandy Folsom

The meeting was called to order at 10:00 AM by Ruth Pearson.

Welcome:

No new staff attended.

The CSAC needed to select a new member for the Compensation Committee after Joe Schoenebeck was promoted to an Academic Staff position. Kevin Boerschinger was nominated and unanimously voted on to the Compensation Committee.

Approve Minutes:

May minutes were approved. Cheryl motioned to approve and Monika seconded.

Announcements:

None.

Treasurer’s Report:

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Professional Development Funds:

Amy is still waiting to hear from Jan Snyder regarding the amount of professional development funds the CSAC will have for the 2013-14 year.
Labor Management Report:

Personnel Updates:

New Employees:

Office Operations Associate – University Advancement – Mary Rass replaced Mary Rass (Project) on 9/23/13
Financial Specialist 2 – Facilities Management – Melissa Huckabee replaced Patty Miller on TBD
IS Tech Services Senior – Web Services – Shannon Hartel replaced Bridget Carriveau on 7/15/13

Positions Waiting to be Filled:

Police Officer – Public Safety – Posted to replace Joe Rozum (reallocated position)
IS Business Automation Senior – Enrollment Services/Outreach – Posted Internally to replace Ruth Weeks
Security Officer 3 – Public Safety – Posted to replace Paul Sajdak
Financial Specialist 2 – Bursar – Interviewing to replace Penny Aguilar
IS Systems Dev. Serv Senior – Web Services – Interviewing to replace Andrew Buckman
Custodian – Operations – Interviewing to replace Curt Westman

Business:

a. Fall Conference
   A registration update was given by Tina. Aug. 2 was the end of the early bird registration deadline and reminders were sent out the week before. Currently approx. 15 spots remain open for the conference. The breakout sessions so far are pretty evenly attended. The books have been ordered and the Bookstore is working on the bookmark. Online registration via Qualtrics is working great as is the acceptance of credit cards this year. Ruth will work with Provost’s Office on the email endorsing the conference and being able to take time off.

b. University Compensation Plan
   An open forum session was held on August 2 in the Christie Theatre. Faculty and Academic Staff should have already been notified if they were receiving an increase through the Compensation Plan. OSER has to approve the Classified Staff increases and that is hopefully expected soon. Notifications will be sent to supervisors from Human Resources.

c. ByLaws
   The Bylaws committee has not met since since UPS was delayed. Ruth contacted the Chancellor’s Office and is waiting for a response to talk with him about the CSAC continuing the process of creating bylaws even though UPS is delayed.

Next Meeting: Aug. 15, 2013, 10:00am – 11:00, Location TBD

Meeting adjourned approx. 11AM.

Submitted by Tina Tackmier