University of Wisconsin-Green Bay  
Classified Staff Advisory Council  
**APPROVED - Meeting Minutes**  
Thursday, March 27, 2014  
10 – 11am, 1965 Room, University Union  
*Action Items in GREEN*

**Attendance**

**CSAC Members:** Ruth Pearson, Amy Ibuaka, Tina Tackmier, Brenda Beck, Kevin Boerschinger, Sandy Folsom, Liz Hessler, Cheryl Pieper, Monika Pynaker, Jan Snyder, Paul Wikgren, Amanda Wildenberg and Christine Olson (Liaison to the Office of HR)

**Absent:** Becky Ouradnik (Liaison to the Chancellor’s Office)

**Guests:** Vickie Kersten, Holly Keener, Joe Motacek and George Berger

The meeting was called to order at 10:00 AM by Ruth Pearson.

**Welcome:**

Introductions of returning and new council members.

**Approve Minutes:**

February minutes were approved. Monika motioned to approve and Cheryl seconded.

**Announcements:**

Kevin Boerschinger has been appointed by Chancellor Harden to the Planning and Budget Council

The revised Classified Staff By-Laws are being reviewed by Administration. Nothing new to report.

**Treasurer’s Report:**

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**Professional Development Funds:**

$1000 in requests is waiting for information to be returned.

**Labor Management Report:**

**Personnel Updates:**

**New Employees:**

Custodian Lead – Operations – Kevin Wargin hired to replace Corby Guillett on 4/7/14  
Custodian – Operations – Kathy Lardinois hired to replace Paul Koehne on 3/24/14  
Custodian Lead – Operations – Terry Zarnoth hired to replace David Landenberger on 4/14/14
Univ. Services Program Assoc. – Inst. For Learning Partnership – Brittany Luedtke hired to replace Lisa Salentine on a TBD start date.

**Positions Waiting to be Filled:**

IS Systems Dev Services Senior – CIT – Posted to replace Barb Tomashek-Ditter

**Chancellor Search and Screen:**

Deadline to apply has passed. Airport interviews will take place in Milwaukee in April with 5 candidates being selected for on-campus interviews.

**Business:**

**Election**

48% of Classified Staff voted. New CSAC members introduced themselves. There was a vote to nominate officers and the results were tabulated by Vickie Kersten and are as follows:

- Chair: Ruth Pearson
- Vice Chair: Amanda Wildenberg
- Secretary: Tina Tackmier
- Treasurer: Amy Ibuaka

**Class of 2013/2015**


Amy Ibuaka (2013 - 2015), Phoenix Bookstore (current Treasurer)

Ruth Pearson (2013 - 2015), Nursing (current Chair)

Cheryl Pieper (2013 – 2015), Financial Specialist

Tina Tackmier (2013-15), Student Life (current Secretary)

Paul Wikgren (2013 – 2015), Business & Finance

**Class of 2014/2016**

Kevin Boerschinger (2014-16*), Computing and Information Technology

Sandy Folsom (2014-2016*), Outreach and Adult Access

Liz Hessler (2014-2016*), NEW Partnership for Children and Family

Monika Pynaker (2014-2016*), Computing and Information Technology

Jan Snyder (2014-2016*), Office of the Provost and Vice Chancellor for Academic Affairs

Amanda Wildenberg (2014-2016*), Dean of Student Office
**Shared Governance Conference, April 11, 11AM – 4PM**

Keynote speaker is a faculty member from Northern Iowa, Jeff Funderburk. Breakout sessions will be given by UWGB Faculty and Staff. Kevin Boerschinger is on the panel, How do we budge the budget, representing classified staff. There was a Qualtrics registration form.

All campus groups are being asked to contribute $200.00 towards this event. The Deans are covering the majority of the costs: keynote, airfare etc. Kevin motioned to approve the $200 contribution and Brenda seconded.

**Statewide Governance Conference, May 21-22, Madison**

UWGB will send up to 6 participants, recommended that the Chair and Vice Chair attend along with others that are interested. Interested CSAC members should contact Ruth by April 9th.

**Fall Conference**

2014 Fall Conference Planning Committee: Amy Ibuaka (chair), Sandy Folsom (co-chair), Tina Tackmier (consultant), Amanda Wildenberg (consultant), Cheryl Pieper, Brenda Beck, Liz Hessler, Holly Keener, Monika Pynaker, Ruth Pearson.

Fall Date is Friday, Oct. 17 at the Tundra Lodge. Morning session will be Colors, and afternoon session will be 2 different session with Rita Emmitt.

Wed. April 30th there will be a Spring Professional Development program with Dr. Humor. Tina motioned and Kevin seconded to ask Academic Staff to co-sponsor the event.

**New Business:**

Amanda brought up a possible co-sponsorship opportunity for fall with Public Safety – 360 Degrees of Safety. The program would be around Sept. 18 and open to the whole campus and could include: Dunk a Cop, Sexual Assault Awareness, ID Theft, DUI Simulator, etc. Ruth motioned to approved up to $200, and Kevin seconded. Amanda will follow up with Public Safety and confirm contribution amount.

**Adjourn**

**Next Meeting: April 17, 2014, 10:00am – 11:00, Location TBD**

Meeting adjourned approx. 11:15 AM.

Submitted by Tina Tackmier