University of Wisconsin-Green Bay
Classified Staff Advisory Council

APPROVED - Meeting Minutes
Thursday, April 17, 2014
10 – 11am, 1965 Room, University Union

Action Items in GREEN

Attendance

CSAC Members: Ruth Pearson, Amy Ibuaka, Tina Tackmier, Brenda Beck, Kevin Boerschinger, Sandy Folsom, Liz Hessler, Jan Snyder, Paul Wikgren, Amanda Wildenberg and Christine Olson (Liaison to the Office of HR)

Absent: Becky Ouradnik (Liaison to the Chancellor’s Office), Cheryl Pieper, Monika Pynaker

Guests: Vickie Kersten and Holly Keener

The meeting was called to order at 10:00 AM by Ruth Pearson.

Welcome:

Introductions of returning and new council members.

Approve Minutes:

March minutes were approved. Liz motioned to approve and Kevin seconded.

Announcements:

Nothing new to report.

Treasurer’s Report:

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Professional Development Funds:

No new requests. We discussed letting campus know about the availability of funds, and the possibility of combining classified staff and academic staff professional development committees. This would allow all staff to attend professional development. This is on hold until the bylaws are approved.

Labor Management Report:

Personnel Updates:

None

New Employees:

Custodian- Operations (Kress Events Center) Kathy Lardinios replaced Paul Koehne on 3/24/2014
Custodian Lead- Residence Life- Terry Zarnoth will replace David Landenberger on 4/14/2014
Positions Waiting to be Filled:

IS Systems Dev Services Senior – CIT – Screening applicants to replace Barb Tomashek-Ditter
Univ. Services Program Assoc. – Inst. For Learning Partnership–Brittany Luedtke leaving-revisiting applicant pool
Library Services Asst-Advanced – University Archives – Deb developing exam to replace Jean Wentz

Chancellor Search and Screen:

Airport interviews will take place April 24-26 with 5 candidates being selected for on-campus interviews. Open sessions are May 9, May 13-16 from 11:30-12:30 in Fort Howard Hall at the Weidner Center. Amanda and Ruth will attend smaller interview sessions with the Chancellor candidates and selected faculty and academic staff.

Business:

Statewide Governance Conference, May 21-22, Madison

UWGB will be sending 5 members.

Bylaws

Changes were made from feedback given by Sheryl Van Gruensven, Dan Spielmann and Cliff Abbott. Draft was once again sent to them for review. Next step is to send to all classified staff by May 9th for review and any comments. The Bylaws committee will review any comments and final draft will be reviewed and discussed at the May 15 CSAC monthly meeting then put up for a vote. Next step is to send the approved document to the Chancellor for his approval.

Public Safety Request

The Public Safety Dept is looking at purchasing High Gear Equipment for safety trainings they would like to hold on campus. Currently they need to borrow the equipment and can only do the training when it is available. CSAC voted to approve a $200 contribution (motioned by Kevin, seconded by Sandy) with the option to look at it again in the future once Public Safety has more funding sources secured to possibly increase the contribution if needed.

Dr. Humor

Program will take place April 30. At time of this meeting, registrations were at 53 (27 classified, 22 academic staff, 1 faculty and 3 other). Registration maximum is 188. Amanda will contact the LOG again to have the program promoted and HR will send another reminder announcement as well.

Fall Conference – Oct. 17

2014 Fall Conference Planning Committee: Amy Ibuaka (chair), Sandy Folsom (co-chair), Tina Tackmier (consultant), Amanda Wildenberg (consultant), Cheryl Pieper, Brenda Beck, Liz Hessler, Holly Keener, Monika Pynaker, Ruth Pearson.

Contracts are signed, bags are ordered and have arrived, food, lodging and conference facilities are reserved. Registration will open August 18 and close Oct. 3.
Meeting adjourned approx. 11:00 AM.

Submitted by Tina Tackmier