

# SEQUENCE OF TASKS – RETOUCH PHOTOS

*MOST RETOUCHING FOLLOWS THESE EIGHT GENERAL STEPS:*

1. Duplicating the original
2. Resolution is appropriate
3. Cropping to final size and orientation
4. Repair flaws (rips, stains, dust)
5. Adjusting overall contrast or tonal range of the image.
6. Removing any color casts.
7. Adjusting the color and tone in specific parts of the image to bring out highlights, midtones, shadows, and desaturated colors.
8. Sharpening the overall focus of the image.