

**GRADUATE SPECIAL PETITION
CREDIT OVERLOAD**

INSTRUCTIONS:

- 1.) **CLICK ON THE GRAY AREAS TO TYPE IN THE REQUIRED INFORMATION**
- 2.) **COMPLETE ALL SECTIONS OF BOTH PAGES COMPLETELY AND SECURE REQUIRED SIGNATURES. ATTACH EXTRA PAGES WHERE NECESSARY.**
- 3.) **ATTACH APPROPRIATE DOCUMENTATION**
- 4.) **PRINT AND SUBMIT PETITION TO THE GRADUATE OFFICE (TH335)**
- 5.) **THE FINAL DECISION WILL BE POSTED TO THE MEMORANDUM SECTION OF YOUR TRANSCRIPT.**

STUDENT INFORMATION (please print)

Name _____

Student Number _____ Address _____

Graduate Program _____
City/State _____ Zip _____

Phone Number _____

E-Mail Address _____

Cumulative GPA _____ Earned Credits _____

Current academic status (Select one): good standing probation suspension

(Continue to page 2)

ACTION (For Office Use Only)

Decision: Approved Denied

Action: _____

Comments/Notes:

Program Chair _____ Date _____

Page 2 of 2 – Graduate Credit Overload Special Petition

FOR THE STUDENT: Complete this section.

Number of credits you wish to take: _____

Semester for which you are requesting overload: _____

Address the following questions on a separate sheet, when necessary:

Why do you need the credit overload?

Explain why you believe that you can be successful while carrying a credit overload.

What additional out-of-class commitments will you have? Discuss work, volunteer activities, hours-per-week, etc.

Have you requested a credit overload in the past? If yes, what was the outcome of that request?

I agree to pay any and all additional tuition and fees or penalties resulting from approval of this petition. (Consult with Student Billing, SS1700/465-2224, if you have any questions.)

Student Signature _____ Date _____

SUPPORTING SIGNATURE:

You are encouraged to seek the supporting signature of your program, thesis or project advisor.

Comments:

Signature _____ Date _____