

**GRADUATE SPECIAL PETITION
GENERAL FORM**

INSTRUCTIONS:

- 1.) **CLICK ON THE GRAY AREAS TO TYPE IN THE REQUIRED INFORMATION**
- 2.) **COMPLETE ALL SECTIONS OF BOTH PAGES COMPLETELY AND SECURE REQUIRED SIGNATURES. ATTACH EXTRA PAGES WHERE NECESSARY.**
- 3.) **ATTACH APPROPRIATE DOCUMENTATION**
- 4.) **PRINT AND SUBMIT PETITION TO THE GRADUATE OFFICE (IS 1144)**
- 5.) **THE FINAL DECISION WILL BE POSTED TO THE MEMORANDUM SECTION OF YOUR TRANSCRIPT.**

STUDENT INFORMATION (please print)

Name _____

Student Number _____ Address _____

Graduate Program _____
City/State _____ Zip _____

Phone Number _____

E-Mail Address _____

Cumulative GPA _____ Earned Credits _____

Current academic status (Select one): good standing probation suspension

(Continue to page 2)

ACTION (For Office Use Only)

Decision: Approved Denied

Action: _____

Comments/Notes:

Interim Dean, Prof. and Graduate Studies _____ Date _____

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FOR THE STUDENT: Complete this section.

I request an alternative or exception to the following academic rule, regulation, procedure or requirement of UWGB:

Requested or proposed alternative or exception:

Please explain why you are making this request.

How does this impact your educational plans?

I agree to pay any and all additional tuition and fees or penalties resulting from approval of this petition. (Consult with Student Billing, SS1700/465-2224, if you have questions.)

Student Signature _____ Date _____

SUPPORTING SIGNATURE:

You are encouraged to seek the supporting signature of your Program Chair, Thesis Chair, Project Advisor or appropriate faculty.

Chair/Advisor Signature _____ Date _____