

Explore. Dream. Discover.



UW– Green Bay International Study Programs Application

Application Deadlines: Study Abroad/ Exchange Programs • Fall Semester : March 1 • Spring Semester: October 1 • Academic Year: March 1• Summer ISU Jan 25

Student Information

Last Name (as it appears on your passport or birth certificate)		First Name		Gender <input type="checkbox"/> Female <input type="checkbox"/> Male	
UWGB Student ID Number		Major		Date of Birth	
Passport Number		Passport Expiration		Country of Citizenship	
E-mail		Class Standing <input type="checkbox"/> Freshman <input type="checkbox"/> Sophomore <input type="checkbox"/> Junior <input type="checkbox"/> Senior <input type="checkbox"/> Other			

Contact Information

Local Address		City, State Zip	
Phone Number		Alternative Phone Number	
Permanent Address		City, State, Zip	
Phone number		Alternative Phone Number	

Emergency Contact

Name		Relationship	
Address		City, State Zip	
Phone Number		Alt. Phone Number	
E-mail			

Complete one of the following (I or II)

I. Study Abroad/ Exchange program

- Aalborg, Denmark
- Antigua, Guatemala
- Auckland, New Zealand
- Bordeaux, France
- Barcelona, Spain
- The Hague, Netherlands
- Kassel, Germany
- León Spain
- Merida, Mexico
- Wisconsin/ Hessen Exchange
- Other (please specify)

Applying for:

- Fall Semester
- Spring Semester
- Summer
- Academic Year

II. Travel Course Destination



Choose one of the following:

- UW-Green Bay Student**
- UW Student** Home University _____
- NSE Student** Home University _____
- Other** _____

Residency (for tuition purposes)

- WI Resident MN Reciprocity Non Resident
(National Student Exchange participants leave blank)

How did you find out about this program? (mark all that apply)

- Program Brochure
- Program Poster
- Classroom Visit
- UWGB Webpage
- UW—System Webpage
- Newspaper Advertisement
- Class Time Table
- International Coffee & Conversation Mtg.
- Information Table
- UWGB International Education Advisor
- Other Students: Who _____
- Advisor/ Faculty: Who _____
- Study Abroad Cart
- Other _____

Application Requirements

Attach the following documents to your completed and signed application by the appropriate deadline for consideration. **Applications will be reviewed after the application deadline.**

Travel Courses

- **Non-refundable \$20 Application Fee.** (Checks made payable to UW-Green Bay)

Semester and Immersion Programs

- **Non-refundable Application Fee:** \$20 Summer Hessen ISU: \$70 (Checks made payable to UW-Green Bay)
- **Transcript** (Current official transcript from the college or university you now attend. Unofficial/student copies are not accepted.)
- **Two Letters of Recommendation** If you are an NSE student applying for a program with a language requirement one letter must be written by a professor of foreign languages. UWGB students applying for Leon, Merida, or Kassel need not submit letters of recommendation.
- **UW-Green Bay Special Student Application** (only required from non-UWGB students)
- **Personal Essay**—One to two pages on why you want to study abroad.

All application materials, including the non-refundable application fee, must be received by the appropriate course deadline for consideration.

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Understanding Agreement

- If accepted, I will follow all payment schedules of the program. If a withdrawal becomes necessary for any reason, I will notify the Office of International Education in writing. I understand that the following refund policies apply.
 - ◆ The initial application fee is nonrefundable.
 - ◆ If the withdrawal is prior to eight weeks before departure, penalties will be assessed for any incurred expenditures including transportation (airline, train, bus, etc.) and housing.
 - ◆ If the withdrawal is less than eight weeks before departure, penalties associated with any incurred expenditures, including instructional/ leader costs, will be assessed.
 - ◆ In the event I withdraw after departure, I will check with the Director of International Education for procedures. No refund is available.
- I understand the OIE may submit my name to the Dean of Students Office for a check of disciplinary actions against me. I give permission to the Dean of Students Office to share their findings with the OIE.
- As a condition of the acceptance, I agree to maintain a UWGB e-mail account for the duration of the programs, which I will check regularly.
- I understand as a participant in a University of Wisconsin System Overseas program, I must enroll in the mandatory UW System Travel Insurance Policy. The OIE will assist me in this process.
- Failure to provide true and accurate information on this application may lead to my cancellation in this program.
- The OIE has permission to enroll me in the course for which I am applying. I will be responsible for all fee payments, assessments, or penalties that may result from this registration as per UWGB proxy registration policy.

I certify that the information provided in this application is accurate. In accordance with the Family Educational Rights and Privacy Act (Public Law 90-247). I here by authorize the release of these materials and academic records to the University of Wisconsin—Green Bay Office of International Education and its partner institutions, as needed for processing my candidacy for international study and facilitate my safe enrollment in the program.

Signature _____ Date _____

Parent Permission (required if applicant is under 18yrs of age.)

I here by give my permission for my son/daughter to participate in this international program. I will assume all legal and financial responsibility for his/her while abroad

Signature _____ Date _____

Signature of parent or guardian

In conformance with applicable federal and state regulations, the University of Wisconsin—Green Bay is committed to non discrimination, equal opportunity, and affirmative action in its international education program

OFFICE USE ONLY	App. Date	Personal Essay
Grant		
App. Fee	Recommend.	Transcript

Please return completed application materials to:

Office of International Education (Rose Hall 310) • 2420 Nicolet Drive • Green Bay, WI

UNIVERSITY of WISCONSIN
GREEN BAY

STUDY ABROAD PROGRAMS – PERSONAL RECOMMENDATION FORM

INFORMATION FOR THE APPLICANT – Please complete:	
<ul style="list-style-type: none"> • Complete the top section of the form – print or type only. • Complete the confidentiality waiver election; • Recommendation requirements are as follows: <ol style="list-style-type: none"> 1) <i>One recommendation</i> must be from a university professor. 2) The <i>second recommendation</i> may come from a family friend, residence hall director, former teacher, former/current employer or clergy. 3) Non-UWGB students applying for a study abroad program with a <i>language requirement</i> must submit a recommendation from a language professor at your home institution. 	
I waive <input type="checkbox"/> do not waive <input type="checkbox"/> any right I may have to read or obtain copies of this recommendation which I am requesting from the below mentioned individual.	
Name of Applicant: _____ Email Address: _____	
7-digit Campus ID #: _____ Program Applied for: _____	
Fall Only: <input type="checkbox"/> Spring Only: <input type="checkbox"/> Academic Year: <input type="checkbox"/> Summer Only: <input type="checkbox"/>	

TO THE REFERENCE: If accepted, the applicant will study/travel abroad on a UWGB sponsored program. The Office of International Education has an obligation to select students who will recognize and accept their responsibilities and who are willing and able to contribute to, as well as benefit from, this experience. We are particularly interested in the applicant’s character and personality, and ability to adapt to particular situations. If comments are required, please complete in the area provided, or send directly to blahnikb@uwgb.edu. Explanation is crucial in cases where a characteristic is rated as “poor”.

Name of Reference: _____		Position: _____									
<i>If you prefer, you may disregard this form and write an evaluation in letter format or email a few paragraphs to blahnikb@uwgb.edu.</i>											
Excellent = 1	Good = 2	Average = 3	Poor = 4	Unknown = 5							
1.	Ability to perform independently at a high academic standard.	1	<input type="checkbox"/>	2	<input type="checkbox"/>	3	<input type="checkbox"/>	4	<input type="checkbox"/>	5	<input type="checkbox"/>

2.	Ability to follow through on commitments.	1	<input type="checkbox"/>	2	<input type="checkbox"/>	3	<input type="checkbox"/>	4	<input type="checkbox"/>	5	<input type="checkbox"/>
3.	Ability to adjust to and cope with new situations (food, discomforts, , etc...)	1	<input type="checkbox"/>	2	<input type="checkbox"/>	3	<input type="checkbox"/>	4	<input type="checkbox"/>	5	<input type="checkbox"/>
4.	Ability to express self articulately.	1	<input type="checkbox"/>	2	<input type="checkbox"/>	3	<input type="checkbox"/>	4	<input type="checkbox"/>	5	<input type="checkbox"/>
5.	Ability to take initiative.	1	<input type="checkbox"/>	2	<input type="checkbox"/>	3	<input type="checkbox"/>	4	<input type="checkbox"/>	5	<input type="checkbox"/>
6.	Sense of responsibility.	1	<input type="checkbox"/>	2	<input type="checkbox"/>	3	<input type="checkbox"/>	4	<input type="checkbox"/>	5	<input type="checkbox"/>
7.	Ability to contribute to a group.	1	<input type="checkbox"/>	2	<input type="checkbox"/>	3	<input type="checkbox"/>	4	<input type="checkbox"/>	5	<input type="checkbox"/>
8.	Capacity to follow through on tasks.	1	<input type="checkbox"/>	2	<input type="checkbox"/>	3	<input type="checkbox"/>	4	<input type="checkbox"/>	5	<input type="checkbox"/>
9.	Ability to take direction from others.	1	<input type="checkbox"/>	2	<input type="checkbox"/>	3	<input type="checkbox"/>	4	<input type="checkbox"/>	5	<input type="checkbox"/>
10.	Consideration for and interest in the views of others.	1	<input type="checkbox"/>	2	<input type="checkbox"/>	3	<input type="checkbox"/>	4	<input type="checkbox"/>	5	<input type="checkbox"/>
11.	Common sense and good judgment.	1	<input type="checkbox"/>	2	<input type="checkbox"/>	3	<input type="checkbox"/>	4	<input type="checkbox"/>	5	<input type="checkbox"/>
12.	Emotional stability.	1	<input type="checkbox"/>	2	<input type="checkbox"/>	3	<input type="checkbox"/>	4	<input type="checkbox"/>	5	<input type="checkbox"/>
13.	Intellectual curiosity and imagination.	1	<input type="checkbox"/>	2	<input type="checkbox"/>	3	<input type="checkbox"/>	4	<input type="checkbox"/>	5	<input type="checkbox"/>
14.	Sense of humor.	1	<input type="checkbox"/>	2	<input type="checkbox"/>	3	<input type="checkbox"/>	4	<input type="checkbox"/>	5	<input type="checkbox"/>

To be completed by Foreign Language Professor:

**** Required for non-UWGB students applying to study in Kassel, Merida, or Leon.**

15. Rate this individual's ability to interact fluently in the target language.

1 2 3 4 5

What stands out in your mind as the applicant's strongest and weakest characteristics or abilities?

To what extent is the applicant capable of functioning independently within their discipline while abroad?

Alcohol and other drugs can create major difficulties for the student as well as the community of students traveling together. Do you know of any reason why this student would have difficulty completing their studies abroad while adhering to the University's policy prohibiting the use of drugs and alcohol? Please explain.

In what capacity have you known the applicant:

Would you desire this applicant to participate as a member of a group for which you were responsible?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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Misc Comments: |

Date Submitted:

Signature:

RETURN FORM TO: University of Wisconsin – Green Bay, Office of International Education
2420 Nicolet Drive, Rose Hall 310, Green Bay WI 54311-7001
Email: blahnikb@uwgb.edu Website: www.uwgb.edu/international/studyabroad