



Dear Student:

You are about to embark on a wonderful experience! In order to prepare you for your trip, it is absolutely necessary that you attend the pre-trip orientation meetings and get the information detailed in this list. If you are unable to make it to one of the orientations, you should contact the Faculty Leader or the Office of International Education and make sure you are fully informed prior to departure. Please read this form carefully, mark off the items on the list as you receive the information, sign the form and return it to the Office of International Education. Thank you...

PRACTICAL INFORMATION

I have been informed of:

- flight arrangements (airline, departure & return times, meeting time at the airport)
- packing (what to pack and how many suitcases I can take with me)
- lodging (address, type of lodging, living arrangements) and meals
- extra money (how much do I need to budget to cover any additional expenses)

CULTURAL INFORMATION

I have been informed of:

- CULTURE SHOCK: What it is and how to deal with it
- cultural differences between the US and the country or countries I am visiting

ACADEMIC INFORMATION

I have been informed of:

- the goals of this course
- my responsibilities to obtain a grade

SAFETY INFORMATION

I have been informed of:

- health issues (immunizations required to travel to this country, safety concerns)
- what to do in the event I need to see a doctor while abroad
- what to do in case I need to return to the US immediately
- State Department warnings about traveling to this country (or countries)
- inappropriate or dangerous behavior

SIGNATURE _____ DATE _____

DESTINATION _____

Failure to submit this completed form to the Office of International Education prior to your departure will result in your automatic dismissal from the international program you intend to participate in, with **NO REFUND OF FEES**.

OFFICE OF INTERNATIONAL EDUCATION
920-465-2413 (phone) * 920-465-2949 (fax)