

Northeast Wisconsin Partnership for Children and Families
Annual Contribution Policy
July 15, 2005

Purpose: To identify the basis for how the annual contribution level for each county member is calculated, how the annual county contributions are utilized by the NEW Partnership, when and how annual contribution levels will be reassessed, and what happens if a county agency does not pay its annual contribution rate.

Policy: *Basis for how the annual contribution level for each county member is calculated* - According to Article 9 of the NEW Partnership By-Laws, "NEW Partnership county members shall be assessed an annual capitated fee. Such fee shall be based on county population and evaluated on a regular basis." Annual county contributions are assessed at a rate of \$50/1,000 county population using the 2006 census data. The minimum contribution level is \$500.

How the annual county contributions are utilized by the NEW Partnership - The annual county contributions are used to provide worker and supervisor foundation training. The annual contributions collected from NEW Partnership county members are utilized to cover costs associated with providing foundation training. All costs are approved by the Steering Committee in the partnership budget. When approving the annual budget, the Steering Committee has authority to grant exceptions to this policy.

When and how annual contribution levels will be reassessed - Annual county contribution levels will be reassessed when additional resources are needed to cover the annual cost of worker and supervisor foundation training. The most recent census data will be used to calculate the annual contribution level by county. The formula of \$50/1,000 county population will continue to be utilized. The minimum contribution level will remain at \$500. A recommendation from the Steering Committee is required in order to consider changing the annual contribution level. Formal approval will be sought at one of the semi-annual administrators' conferences.

What happens if a county agency does not pay its annual contribution rate - According to Article 2 of the NEW Partnership By-Laws, membership of the NEW Partnership is defined by three activities, of which one is the "documented contribution of fiscal and in-kind resources to NEW Partnership, as determined appropriate by the NEW Partnership." In order to be an active member in the NEW Partnership and enjoy the membership daily training rate, annual county contributions must be paid to the NEW Partnership. If a county cannot contribute at their annual contribution level, then staff from that county are charged the nonmember daily training rate.

Definitions: Worker Foundation – The worker foundation series includes Engaging to Build Trusting Relationships; Interviewing in Child Welfare; Safety; Case Practice with American Indian Tribes; Collaborative Teaming in Human Services; Access; Initial Assessment; Safety Intervention in Ongoing Services; Professionalism in Child Welfare; Legal Aspects of Child Welfare Services; Effects of Maltreatment on Child Development; and Separation, Placement and Permanency.

Supervisor Foundation – The supervisor foundation training includes Initial Supervisor Training and Tools, The Art of Supervision in Engaging and Interviewing, and Secondary Traumatic Stress: Building Resilience in Staff, with additional training in the process of development.

Costs to provide foundation training – The costs to provide foundation training include trainer and observer fees, facility and equipment fees, and fees for specific resources needed for certain foundation sessions such as the purchase of a video to use in training.

Rationale: In order to assure the regular offering of worker and supervisor foundation training for all new staff within the NEW Partnership boundaries, annual county contributions are collected by the NEW Partnership. The annual county contributions are used as a source of match to leverage Title IV-E dollars, which in turn supports NEW Partnership staff salaries and the development and delivery of additional training topics.

Approved by the NEW Partnership Steering Committee on July 15, 2005. Revisions approved by the NEW Partnership Steering Committee on July 14, 2006, October 23, 2008, and October 21, 2011. No changes were recommended upon annual review by the NEW Partnership Steering Committee on 10-22-09 and 10-21-10. Signed on behalf of the Steering Committee by:

Todd Romenesko, Chair – Steering Committee

Stephanie Reilly, Director – NEW Partnership

Next Review Date: January 2013