

Name Change Form

Campus ID Number: _____ Date of Birth: _____

Old Name: _____
(Last) Please Print Clearly (First) (Middle)

New Name: _____
(Last) Please Print Clearly (First) (Middle)

Update username using new name? * YES NO

Please circle choice

**Updating your username will rename your network, SIS, and email account login.*

I hereby authorize and direct the Office of the Registrar, wherever possible, to change all of my records from the name currently used in the Student Information System to the name indicated above, and to continue to use my new name for all future records which may be developed.

Signed: _____ Date: _____

For internal use:

Received by Initials: _____ Date: _____ Documentation: _____

NOTE: Legal documentation (such as a copy of drivers license with new name, marriage license, court order, etc...) is required to process this request.

(Registrar, 10/25/07)

