

**UNIVERSITY OF WISCONSIN – GREEN BAY
TRANSFER COURSE EQUIVALENCY CHANGE FROM ANOTHER INSTITUTION**

Please Print the Following Information

First Name: _____ Last Name: _____

Campus ID: _____ Date: _____

This form is intended for the purpose of changing a transfer student's equivalency to an exact UW-Green Bay course. (ex....transfer course Psych 1LL1 should equal Psych 102 instead) This change will be made in the Student Information System and reflected on the student's record. This form is not for the purpose of substituting one course for another in a student's plan. Instead, the course will be updated to the new equivalency and not take the place of another course needed in the plan. If a substitution/waiver is intended, then the **ACADEMIC PLAN SUBSTITUTION / WAIVER FORM** needs to be obtained and filled out.

Please fill in all sections

Transfer course _____ from _____ equivalent to _____,
(course # from other college) (transfer university) (current UWGB equivalency)

should be changed to now be equivalent to UW-Green Bay's _____.
(new equivalency)

This course should / should not be changed so that every transfer student receives this same equivalent from this point forward.
(check one)

Only the department chair is eligible to sign this form

(Print Chairperson's Name)

(Chairperson's Signature)

(Date)

Once completed, return to the Registrar's Office, SS 1000. Questions should be directed to 465-5020