

REQUISITE (PREREQUISITE), CLOSED CLASS and/or TIME CONFLICT WAIVER

NAME (LAST, FIRST, MIDDLE) – PRINT LEGIBLY

CHECK ONE:

EMPL ID or STUDENT ID or SSN

TERM/YEAR: _____

Class Nbr: _____

Dis Nbr: _____

DATE

or
Class Abbrev & No: _____ LEC # ____ LAB # ____ DIS # ____

Students: please read the information on page two.

Faculty Information/Signatures

**REQUISITE (PREREQUISITE)/
CONSENT OF INSTRUCTOR WAIVER**

This student has not met the normal requisites (prerequisites) for this class; however, after reviewing his/her situation, I authorize waiving the requisites.

(print instructor's name) (date)

(instructor's signature)

**CLOSED CLASS
WAIVER**

This class is currently closed because the enrollment cap requested by the instructional unit has been reached or there is not a larger room available. I approve this student to be added to this class.

(print instructor's name) (date)

(instructor's signature)

**CLASS TIME
CONFLICT WAIVER**

This student is trying to enroll in two classes that have overlapping times. By signing this card, I am willing to make accommodations for this student.

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• REQUISITE (PREREQUISITE) WAIVER INFORMATION

- Written approval for exceptions to requisites must be on file with the Registrar's Office before you will be permitted to enroll in the class. You need to talk with the class instructor or the unit chairperson to seek a waiver. He/she must sign your waiver on the reverse side of this form.

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• CLOSED CLASS WAIVER INFORMATION

- You may wish to contact the course instructor to discuss your problem, and, if circumstances permit, he/she may give you written permission to enroll beyond the authorized limit by signing the authorization statement on the reverse side of this form.

• CLASS TIME CONFLICT WAIVER

- If you have classes that have overlapping meeting times, one of your instructors must be willing to excuse you from class attendance and allow you do work independently to complete the class.

NOTE: This waiver is not to be used for undergraduates taking graduate classes....contact the Registrar's Office.

(last revised 4/18/02)

RETURN THIS CARD TO THE REGISTRAR'S OFFICE

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