As of January 4, 2010, all faculty, staff, and students supported by National Science Foundation (NSF) grants must undergo training in the Responsible Conduct of Research (RCR).

When a proposal is submitted to National Science Foundation (NSF), the Authorized Organizational Representative (AOR) must certify that the institution has a plan to provide appropriate training and oversight in the responsible and ethical conduct of research to faculty and staff as well as undergraduates, graduate students, and postdoctoral researchers who will be supported by NSF to conduct research. The University of Wisconsin-Green Bay AOR responsible for this certification is the Provost and Vice Chancellor for Academic Affairs.

Faculty, staff and students supported by an NSF grant must (1) complete a training module and (2) receive discipline-specific mentoring from the Primary Investigator (PI). It is the responsibility of the PI to inform all personnel supported by an NSF grant of the RCR training requirements specified below and subsequently verify successful completion of these requirements before beginning NSF funded research.

1. **Training Module.** All supported personnel (including faculty, staff, students, and other supported personnel) must successfully complete the RCR online general ethics tutorial available at [http://www.responsibleresearch.org/](http://www.responsibleresearch.org/) Online training modules must be completed before beginning NSF funded research. Online certifications of the RCR CMDITR will be tracked by the UW-Green Bay Institute for Research.

2. **Discipline Specific Mentoring.** All supported personnel must receive discipline specific mentoring before beginning NSF funded research. The scope and extent of the discipline-specific mentoring is at the discretion of the Primary Investigator. PI's must send documentation of training for anyone receiving support through an NSF grant to the Director of the Institute for Research.

Depending on the nature of the research, additional training regarding research with human subjects and research with animals may be required by the UW-Green Bay Institutional Review Board.

Guidelines are enumerated in detail in the January 2010 NSF Proposal and Award Policies and Procedures Guide, specifically in Part I - Grant Proposal Guide, Chapter II. C.1e and in Part II - Award and Administration Guide, Chapter IV.B.

For further information or questions, contact Lidia Nonn, Director, Institute for Research at nonnl@uwgb.edu.

Approved by Provost and Vice Chancellor Julia Wallace, February 25, 2010