UW-GREEN BAY  RETIREE ASSOCIATION Meeting of February 9, 2009


Next Meeting:  Monday, April 13, 2009, 9-10:30 a.m., WH 318

Minutes of the January 12 meeting were approved as presented.

CONTINUING BUSINESS
(1) Facilities

--- Surplus furniture which has been added to WH 318 includes a sofa, upholstered chair, end table and side chairs. Other chairs will be added and stored, thanks to Bev’s prompt action in retrieving them. After determining that future needs for records storage would be adequately met by available vertical files, a large horizontal file was offered to Barbara for her use.

--- The board decided against installing computer service at this time. A computer in the Association center would not be used enough over the course of its “lifetime” to justify the cost (regardless of whose budget was covering it) since most individuals would do their work at home on their own computers.

--- Barbara will order a lockbox for WH 318.

--- Learning in Retirement officers, committees and other members will be encouraged to make use of WH 318 for meetings, seminars and other small-group activities when the room is available. Scheduling procedures and issues related to its use by LIR will be a subject for discussion at a future board meeting.

(2) Membership

--- The board approved, with minor alterations, a one-page executive summary prepared by Ken to provide information about the Association to University administrators and department heads. Two sentences in the Membership paragraph were changed. One expands the definition of Association membership. (Others with special connections to campus are welcome, as well.) The second clarifies a dues policy. (The initial year of membership is free.) Ken pointed out that the first change will require the addition of a sentence to Article IV of the by-laws. Ken will send the document to Sheryl Van Gruensven for her comments.

--- The membership committee will take up related issues (such as “couples” and “singles” membership) and bring a recommendation on annual dues to a future meeting.

(3) Communication

--- The document described above will provide the basis for a brochure that serves as a “sales piece” directed at prospective Association members. Information will be presented in a simple but attractive format using informal language. It should be available initially at the annual retiree dinner in September 2009 and then be provided to retirees at final interviews with Human Resources counselors and distributed by other means to promote membership in the Retiree Association. Ginny Dell will be asked to help in producing the brochure.

--- The following steps will be taken to address concerns about providing Association members with up-to-date information about board activities and decisions: (1) Approved minutes will be posted outside the door of WH 318 after each board meeting. (2) The agenda and approved minutes of each meeting, including the September 2008 organizational meeting, will be posted on the
website. (3) The schedule of regularly scheduled board meetings will go to all retirees, current employees and others with an interest in the Association who have signed up for the organization’s listserv.