

UW-Green Bay Student Affairs  
Overview of Programs and Services

Unit	FTE	Programs & Services	Evidence of Quality and Contribution to Mission
Academic Advising	6.05	<ul style="list-style-type: none"> <li>• Provide quality, developmental advising to first-year, new transfer, undeclared students</li> <li>• Help students become self-directed learners and effective decision-makers.</li> </ul>	<ul style="list-style-type: none"> <li>• Conduct over 4,500 individual appointments annually.</li> <li>• Advise students informally via phone and email (15,000 contacts annually)</li> <li>• Provide over 30 programs, training sessions, and 2-year campus visits each year.</li> </ul>
Academic Support	.30	<ul style="list-style-type: none"> <li>• Provide academic support services by offering tutoring via structured study groups led by trained peer tutors</li> <li>• Provide web based resources and links for academic success</li> </ul>	<ul style="list-style-type: none"> <li>• 40+ weekly study groups offered each semester with 2,992 total academic year contacts</li> <li>• Semester assessments show approval of study groups by attendees and the leaders that provide them.</li> <li>• Website data tracking for semester reflect high numbers of sessions to site links/resources (&gt;6,500).</li> </ul>
Admissions	9.0	<ul style="list-style-type: none"> <li>• Process admission applications in accordance with University policy and federal guidelines</li> <li>• Plan and conduct Campus Preview Day; Counselor Day; and Admission visitations programs</li> <li>• Develop and implement the institution's marketing plan</li> </ul>	<ul style="list-style-type: none"> <li>• Process approximately 7,100 admission applications annually.</li> <li>• Host 3,254 prospective students for campus visits annually.</li> <li>• Provide marketing activities to a prospect pool of approximately 18,000 individuals.</li> </ul>
American Intercultural Center	3.5	<ul style="list-style-type: none"> <li>• Provide academic, social and cultural support to help multicultural students achieve their educational goals.</li> <li>• Educate the university community about diverse cultures, cultural differences and the rich contributions of other cultures to the campus community.</li> <li>• Provide a forum in which issues of diversity, identity, prejudicial attitudes and behaviors and cross-cultural communication can be broadly addressed in the campus community.</li> </ul>	<ul style="list-style-type: none"> <li>• Hosts over 7,200 visitors and provides academic, social, and cultural support to students.</li> <li>• Provide 30 programming opportunities to educate the university community each year.</li> <li>• Staff, contribute, and participate in various formats, such as the Diversity Task Force, in order to help provide a forum for discussion.</li> </ul>
Career Services	4.0	<ul style="list-style-type: none"> <li>• Provide full range of professional career counseling and placement services</li> <li>• Provide opportunities for self-</li> </ul>	<ul style="list-style-type: none"> <li>• Annually average over 2,800 student appointments &amp; conduct over 140 class presentations/workshops</li> </ul>

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		<p>assessment, career exploration, and the development of employment-seeking skills</p> <ul style="list-style-type: none"> <li>• Make available resources to enable clients to become informed career researchers and employment seekers</li> <li>• Assist employers with recruitment needs and make available University programs and services.</li> </ul>	<ul style="list-style-type: none"> <li>• Manage and coordinate 28 programs/events</li> <li>• Teach 4 career development classes with average annual enrollment of 120 students</li> <li>• Refer over 12,000 candidates to employers</li> <li>• Facilitate over 4,900 contacts with employers including over 114 job development interactions.</li> </ul>
Counseling Services	2.7	<ul style="list-style-type: none"> <li>• Provide high quality individual and group counseling services to students and employees who may be experiencing psychological or behavioral difficulties</li> <li>• Psycho-educational programming aimed at maximizing the potential of students and employees to benefit from the academic environment and experience.</li> <li>• Consultative services to the institution that benefit the intellectual, emotional and psychological needs of students and employees.</li> </ul>	<ul style="list-style-type: none"> <li>• Conduct over 500 individual counseling sessions annually</li> <li>• Facilitate a six hour alcohol education course provided 18 times a year serving 190 students last year.</li> <li>• Annually provide about 50 presentations on mental health and related issues</li> <li>• 70% of clients stated the issue that brought them to counseling affected their academics.</li> <li>• 92% of responding clients stated their experience with Counseling Services was excellent or good.</li> </ul>
Dean of Students	6.6	<ul style="list-style-type: none"> <li>• Supervise all student services.</li> <li>• Advise student government.</li> <li>• Handle student misconduct.</li> <li>• Coordinate first year programs.</li> </ul>	<ul style="list-style-type: none"> <li>• Provide vision and leadership to 16 areas.</li> <li>• Investigate and resolve 1,000 non-academic and academic misconduct cases annually.</li> </ul>
Disabilities Support Services	1.35	<ul style="list-style-type: none"> <li>• Identify and provide academic accommodations for students with documented disabilities.</li> <li>• Resource for disability issues and awareness to ensure disability compliance as stated by federal laws and UW policies.</li> </ul>	<ul style="list-style-type: none"> <li>• Provide services for over 150 registered students and works with over 175 Faculty which includes proctoring 1,079 exams and hiring note-takers for 217 classes last year.</li> <li>• No formal disability discrimination complaints have been filed and students seem to be satisfied with DS services based on survey results.</li> </ul>
Financial Aid	6.80	<ul style="list-style-type: none"> <li>• Complete and process financial aid applications</li> <li>• Ensure that financial aid is received in a timely manner and is accounted for in accordance with current federal regulations</li> <li>• Assist campus employers with</li> </ul>	<ul style="list-style-type: none"> <li>• Review over 5,000 applications annually and award approximately \$15,000,000 in financial aid.</li> <li>• Continue to process application on an in on</li> </ul>

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		<p>job posting and assist students with job search</p> <ul style="list-style-type: none"> <li>Identify off-campus jobs and make appropriate job referrals</li> </ul>	<p>Friday out by Thursday model.</p> <ul style="list-style-type: none"> <li>Off-campus employment opportunities increasing and close to 30% of Work Study students working in off-campus not for profit agencies.</li> </ul>
Health Services	5.18	<ul style="list-style-type: none"> <li>Provides an optimal intermediate health care facility.</li> <li>Promotes self responsibility for health and teaches positive lifestyle choices as preventive health care measures.</li> <li>Works with other University departments to obtain and maintain a safe and healthy environment.</li> </ul>	<ul style="list-style-type: none"> <li>Annually provide assessment, diagnosis, treatment, teaching and referral during 4,000 student/RN visits and 600 MD/student visits.</li> <li>Provide health information and immunizations for all International Travel Groups and Study Abroad students.</li> <li>Participate in orientations and training that reach over 1,000 persons annually.</li> <li>Responsible for communicable disease surveillance, assessment and containment.</li> </ul>
Pre-College Program	5.8	<ul style="list-style-type: none"> <li>Design and implement a comprehensive year round program for middle and high school students.</li> <li>Provide enriching activities and opportunities of an educational, tutorial, social and cultural nature to prepare students to be successful in completing both their secondary and postsecondary programs.</li> <li>Plan and conduct a comprehensive multiple week summer residential program.</li> </ul>	<ul style="list-style-type: none"> <li>Serve 57 local students and 58 regional students from low-income and/or first generation families.</li> <li>Provide 6 state access to Math and Science pre-college programming.</li> <li>Serve over 300 students of color annually.</li> </ul>
Registrar	9.0	<ul style="list-style-type: none"> <li>Records custodian of the institution. We retain academic history as it relates to catalog, curriculum, enrollment and academic plans.</li> <li>Support the on-going development and modification of requirements. We insure that the institution's standards are applied to all degrees conferred and assist students in completing their degrees.</li> </ul>	<ul style="list-style-type: none"> <li>Process 2,632 credit evaluations for transfer students.</li> <li>Provide 6,934 official transcript requests annually.</li> <li>Serve 175 Veterans.</li> <li>Graduate over 1,000 bachelor and master degree students each year.</li> </ul>
Residence Life	16.0	<ul style="list-style-type: none"> <li>Provide convenient, well-maintained, affordable and safe housing.</li> <li>Provide students a seamless</li> </ul>	<ul style="list-style-type: none"> <li>Provide on-campus housing to approximately 70% of the freshmen class and 40% of the overall student body.</li> </ul>

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		<p>living-learning experience.</p> <ul style="list-style-type: none"> <li>• Provide social activities, educational programs and leadership involvement opportunities.</li> <li>• Provide professional, principle-driven, student-centered service.</li> </ul>	<ul style="list-style-type: none"> <li>• Provide over 200 programs and activities annually for students living on campus.</li> <li>• 85% of students responding to the annual satisfaction survey report satisfaction with their overall campus housing experience.</li> </ul>
Student Life	5.0	<ul style="list-style-type: none"> <li>• Enhance the quality of a student's life using experiential educational opportunities and social development.</li> <li>• Ensure that the choice of campus involvement, including a commitment to lifelong learning and community leadership, significantly and positively changes the student.</li> </ul>	<ul style="list-style-type: none"> <li>• Provide about 175 programs each year with a total attendance of about 15,000.</li> <li>• Oversee approximately 90 student organizations.</li> <li>• Coordinate multiple campus committees designed to maximize overall programming.</li> <li>• Most students report "learning useful information" at programs.</li> </ul>