

MINUTES OF THE ACADEMIC STAFF GENERAL ASSEMBLY

November 2, 2009

Phoenix C, University Union

Presiding Officer: Katrina Hrivnak, Chair, Academic Staff Committee

Parliamentarian: Clifford Abbott, Secretary of the Faculty and Academic Staff

Present: approximately 30 academic staff members

1. Call to order by the presiding officer at 3:02 p.m.

2. Introduction of 2009-10 Academic Staff Committee and guests. The Chair introduced all the members of the ASC present and welcomed the guests.

3. Approval of October 8, 2009 ASC minutes. On a motion from Linda Parins (seconded by Dave Kieper) the minutes were approved with a minor correction. The Chair took the opportunity to remind those present that the ASC meetings are open and welcoming. The involvement of all staff is wanted.

4. Committee Updates

a. Leadership and Involvement Committee. The ASC liaison Katrina Hrivnak introduced Chair Lynn Brandt who reported on some of the activities of the Committee: the approval of an election timeline, work on a mentoring list, collection of common questions posed by mentees; and the possible identification of Blue Star offices welcoming inquiries. A sign-up sheet was passed around for volunteers interested in mentoring.

b. Programming Committee. Katrina Hrivnak introduced Chair Lynn Niemi who listed some of the programming events already held and talked about plans for a half or full day training program, such as those available to faculty and classified staff. There is the possibility of a survey of staff interest in the future.

c. Personnel Committee. The ASC liaison Dave Kieper introduced Chair Grant Winslow who mentioned some work with the institutional position review committee.

d. Professional Development Allocation Committee. The ASC liaison Linda Parins spoke on behalf of the Committee. She mentioned how the Committee had gained some efficiency by using GB Share and that over \$3000 had already been allocated to 12 staff members leaving a balance of over \$7300 for the rest of the year.

e. Legislative Committee. The ASC liaison Eric Craver spoke on behalf of the Committee and mentioned that shared governance and unionization were the most prominent topics under discussion

Chair Hrivnak thanked all those responsible for the work of the committees and urged involvement by all academic staff in these committees.

5. Information Updates

a. Provost Julia Wallace reported on her efforts to learn as much as possible about the campus and on two administrative searches now in progress: one for an Associate Provost for Outreach and Adult Access and the other for a new Associate Chancellor and Dean of Students. She also reported that enrollment management strategies were a key focus of current work.

b. Chancellor Harden offered thanks for all the people who had worked on the recent inauguration and for all the contributors to the recent very successful Faculty and Staff Campaign. He reported that some dates would soon be announced for opening Cabinet meetings to all interested and that the search for “quick fixes” would continue. The current list of possibilities numbers over 50, although some will have to be filtered either because of costs or statutory restrictions.

6. Open Dialog This informal session raised the following issues:

a. The Chancellor was asked for examples of “quick fixes”. He cited some landscaping improvements, handicap parking for the library, formalization of a telecommuting policy, and welcoming internal candidates in searches.

b. Leadership development for academic staff. The Chancellor mentioned this past summer’s conference. Katrina Hrivnak mentioned that ideas would be welcomed by the Programming Committee and Sheryl Van Gruensven offered that Human Resources willing be sending out a survey to clarify interests.

c. Collaboration with other governance divisions. A joint meeting of governance groups is planned for the January meeting of the Faculty Senate and there have been collaborations on programming opportunities with the classified staff.

d. Unionization. People were searching for ways to make possible futures clearer and what kind of information (and through what channel) might help that search. There are System websites and plans for consultants. Information sessions with questions submitted in advance might help. Other campuses seem to be in a similar search.

e. Furlough impacts. The question of whether we should be collecting impacts of furloughs was posed and the Chancellor offered some words of caution on the public relations risk of such a collected list. If not compelling enough, it could backfire in terms of public support for the University. UW-System has discussed the issues, but has not made a decision. In the meanwhile the Chancellor offered that individual contact with legislators about your own circumstances was perfectly appropriate.

f. Budget. Will rumors of additional state budget shortfalls lead to more cuts on campus? The Chancellor responded that he had not heard of anything definite but it is a distinct possibility and the campus has already anticipated some reductions.

g. Enrollment management. Adult Access is growing, as was planned in the Growth Agenda, but we growth must be carefully managed within a narrow range. A growth in headcount rather than FTE might have bigger PR value.

7. Adjournment. As participation in the Open Dialog seemed to reach a conclusion, the Chair thanked all for coming and adjourned the meeting a little after 4 p.m.

Respectfully Submitted,

Clifford Abbott, Secretary of the Faculty and Academic Staff

Attachments:

2009-10 Academic Staff Legislative Committee Report

November, 2009

Mid-year Report

Consistent with the responsibilities listed in the Bylaws, and in support of academic staff governance goals for 2009-10, the Legislative Committee accepts the following goals as part of this year's charge indicated with bullets. Committee actions follow in italics.

Work with Legislative Committees within Student Senate as well as Faculty Senate to invite legislative candidates to campus for open forums in preparation for primary and general elections.

This year's committee is comprised of faculty/academic staff & student representation and we have been meeting since September to work on charges together. A main focus has been the planning of a local legislative forum sponsored by the student government association with the help of faculty/staff legislative committee members. This forum is for educational purposes and will allow many of the local legislators that the campus works with to speak to the campus community and in turn highlight UW Green Bay's image with these people. Tentative date for this forum is Monday, November 23rd, 2009. November's committee meeting will be held to finalize details.

Meet with the campus Legislative Liaison to coordinate campus activities.

Attendance by Dan Spielmann at the monthly meetings is commonplace.

Communicate regularly with ASPRO and TAUWP professional organizations on relevant issues under consideration.

Submitted by Sherri Arendt

Convener for Legislative Committee

Professional Development Allocation Committee Report

-The use of GB Share has enabled the Committee to review applications more effectively and also give funding decision to applicants much sooner. Currently, applicants are contacted through email about funding decision and TER procedures.

-Since the start of Fall 2009, the Committee has awarded \$3,955.20 to 12 UW-Green Bay staff members from different offices: Learning Technology Center, Adult Degree Office, Academic Advising Office, American Intercultural Center, Marketing & Communications Office, Web Services Office, Nursing Office, Disability Services and Cofrin Library.

-The current balance for the rest of Fall 2009 and Spring 2010 is \$7,314.80